

COMMUNITY BUDGET REVIEW COMMITTEE
March 3rd, 2016 Meeting; 6:30 P.M.; Willamette Conference Room

Members Present: Dick Cherry, Christy Cowgill, Anjala Ehelebe, Roger Kirchner, Eilidh Lowery, Harmony Quiroz, Betsy Salter, Rita Moore.

Members Absent: Tom Fuller, Scott McClain, and Patrick Stupfel.

Others Present: David Wynde and Sara Bottomly, staff.

I. MEETING MINUTES: We reviewed and approved minutes from the February 4th, meeting. (Harmony Quiroz; 5 minutes)

II. PPS PRINCIPLES PRESENTATION REVIEW: (Harmony Quiroz; 5 minutes)

Harmony presented the principles to the Board's Business and Operations committee at their February 18th meeting at the BESC. Minor edits were made according to the conversation had with the committee members. The final version of the Principles was being submitted to the full Board on March 8th.

III. BUDGET POLICIES: (David Wynde, Sara Bottomly, All; 75 minutes)

We continued our discussion on the next phase of the GFOA budgeting process with a focus on the existing Contingency and Reserves policy.

Tom and Harmony presented a draft of the Contingency and Reserves rationale and policy for discussion. Several edits were suggested including adding bullet points to the rationale focusing on how policy should align with budget principles and why the policy is key to meeting our commitment to students and the community. We discussed adding specific language around when and how contingency should be established and when contingency can be used.

Harmony will revise accordingly and submit for the group's review at the following meeting.

IV. NEXT STEPS: (All; 10 minutes)

The school staffing framework is being presented by Superintendent Smith on March 8th. Soon after that, she will join CBRC to discuss. We started brainstorming topics to comment on for our annual report including reserves and how equity allocations are being spent. Members will consider additional topics prior to the next meeting. An additional meeting date was set for April 21st.

V. NEXT MEETING: March 14th, 2016 at 6:30 P.M. in the Willamette Conference Room with Superintendent Smith to learn about School Staffing for next year. (All; 5 minutes)