

## How to Link ParentVUE Account to an Existing Student Profile

Email the Enrollment & Transfer Center at [enrollment-office@pps.net](mailto:enrollment-office@pps.net) to request your ParentVUE Activation Key. Please include your student's name and date of birth.

You will receive a PDF document with instructions to activate your ParentVUE account. Once you've followed the instructions to login, your ParentVUE account will be attached to your student's existing profile.



### ParentVUE Activation Key

Dear (Parent Name),

You can now verify your student's information, attendance and demographic information securely online. This access is provided through PPS Synergy ParentVUE. This secure access requires an internet connection and a confidential activation key, which is issued to the parent by the school.

#### DIRECTIONS

1. Open your computer's internet browser
2. Navigate to our district site at <http://parentvue.pps.net>
3. Click on "Login to ParentVUE/StudentVUE"
4. Click on "I am a parent >>"
5. Click on "Activate Account/Reset Password>>"
6. Click on "Activate Account"
7. Read the privacy statement and click "I Accept"
8. Enter the secure login information shown at the bottom of the page.
9. Enter your username, password, and primary email address to complete your account activation.

If you experience difficulty or have any questions about this service, please contact your student's school.

#### CONSIDERATIONS

- Your activation key confidentiality is crucial - Do Not give it to others.
- This is a privilege for parents to monitor their child's progress and is subject to the PPS Acceptable Use Policy.
- Please allow teachers turn around time to enter grades.
- Missing assignments may be calculated in a variety of ways. Please check with your child and/or their teacher for the particular policy in the class.
- If questions arise, please visit your child, teacher, counselor, or principal.

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Activation First Name: **(Parent First Name)**

Activation Last Name: **(Parent Last Name)**

Activation Key: **(Unique Code)**

Web Address: [https://parent-portland.cascadetech.org/portlandPXP2\\_Login.aspx](https://parent-portland.cascadetech.org/portlandPXP2_Login.aspx)

Your activation key has no expiration date.