

COMMUNITY BUDGET REVIEW COMMITTEE
September 17, 2015 Meeting; 6:30 P.M.; Willamette Conference Room

Members Present: Dick Cherry, Christy Cowgill, Anjala Ehelebe, Tom Fuller, Roger Kirchner, Scott McClain, Rita Moore, Harmony Quiroz, Betsy Salter and Patrick Stupfel.

Members Absent: Eilidh Lowery.

Others Present: Paul Anthony, Board of Education Director; Yousef Awwad, David Wynde and Sara Bottomly, staff.

I. MEETING MINUTES: Tom Fuller informed the group that past practice had one member of the CBRC taking minutes for each meeting. He volunteered to take them for the first meeting to prepare an example for one way in which the minutes might be taken.

II. MEMBERSHIP INTRODUCTIONS: The members introduced themselves and provided a brief statement of their background and length of time on the CBRC.

III. ELECTION OF COMMITTEE OFFICERS: Traditionally the CBRC has elected Co-Chairs. Nominations were solicited from the membership. Rita Moore and Tom Fuller were nominated and elected unanimously for the 2015-16 term.

IV. ORIENTATION TO THIS YEAR'S WORK AND PRELIMINARY DISCUSSION OF COMMITTEE PRIORITIES: (Rita; 15 minutes)

A. Budget Transparency.

- i. Short Budget Summary:** Rita Moore lead a brief discussion regarding the desire of previous iterations of the CBRC to work with the Budget office to develop an easier to understand, more comprehensive and inclusive summary of all sources and uses of the PPS budget. We acknowledge and appreciate the support and efforts of the Budget office in working with the CBRC to get a document put together for the larger community to be able to access early in this new school year.
- ii. Budget Book:** We briefly discussed the Budget Book with the new members with assistance from David Wynde and Sara Bottomly.

B. PPS Policies and Principles – CBRC Help Requested to Develop As Part of a New GFOA Budget Tool. There was a brief, general discussion of how PPS made the internal decision to proceed with its participation in the GFOA five-year process. (Tom will send out information electronically to the CBRC members from the July meeting when the GFOA system was first discussed.)

C. Other? The CBRC prepares two reports for the Board of Educations. The first is on the Superintendent's Proposed Budget. The second is a review of the Local Option; the CBRC is designated as the citizen review committee for the Local Option Levy.

The CBRC had a discussion about changing the name of the group to the Community Budget Review Committee. Board of Education Director Paul Anthony provided insight into some concerns raised by community members that suggested only citizens

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of the United States could be members of the committee. A recommendation was put forth to change the name to make clear that all members of the community are welcome to join the CBRC. It is anticipated that the Board of Education will formally change to the name to the “Community Budget Review Committee” at an upcoming Board meeting.

V. REVIEW OF DRAFT BUDGET SUMMARY: (David; 30 minutes)

David Wynde presented “A Summary of the 2015/16 Budget” document to the CBRC followed by a draft ten-page document summarizing various aspects of a simplified budget narrative. We had a spirited discussion regarding the pages of information. The consensus was we would like to see it in a more concise, maximum four-page format with pie charts in addition to traditional charts.

VI. PPS POLICIES AND PRINCIPLES: (David; 30 minutes)

David Wynde provided the CBRC with a copy of a document entitled, “Best Practices in School Budgeting”, that we discussed in conjunction with a continuation of the GFOA. The CBRC had an earlier presentation regarding some of the GFOA ideas during the summer. The concepts seem to mesh well with the direction PPS and its leadership team and the budget team are headed.

VII. SCHEDULE OF MEETINGS GOING FORWARD: (All; 10 minutes)

Next Meeting: October 1, 2015 at 6:30 P.M. in the Willamette Conference Room to Discuss a Draft Budget Summary Document.