

BOARD OF EDUCATION

Portland Public Schools
Regular Meeting
January 28, 2013

Board Auditorium

Blanchard Education Service Center
501 North Dixon Street
Portland, Oregon 97227

***Note:** Those wishing to speak before the School Board should sign the public comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the sign-in sheet is removed, but the public is welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All speakers must abide by the Board's Rules of Conduct for Board meetings.*

Public comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Public comment on all other matters will be heard during the "Public Comment" time.

This meeting may be taped and televised by the media.

AGENDA

1. **SUPERINTENDENT'S REPORT** 6:00 pm
 - School Board Appreciation Month

2. **STUDENT TESTIMONY** 6:30 pm

3. **STUDENT REPRESENTATIVE'S REPORT** 6:45 pm

4. **PUBLIC COMMENT** 6:50 pm

5. **FIRST READING: UNINSURED/UNDERINSURED MOTORIST INSURANCE COVERAGE AND PERSONAL INJURY PROTECTION COVERAGE POLICY** 7:10 pm

6. **CAPITAL BOND OVERVIEW: PROJECT TEAMS** 7:20 pm

7. **ACHIEVEMENT COMPACT REPORT** 7:45 pm

8. **2012-2013 BUDGET AMENDMENT** (action item) 8:15 pm

9. **JEFFERSON PK-8 ENROLLMENT BALANCING DISCUSSION** 8:25 pm

10. **BOARD LEADERSHIP ELECTION** – (action item) 9:25 pm

11. **BUSINESS AGENDA** 9:35 pm

12. **ADJOURN** 9:40 pm

The next meeting of the Board will be a Study Session held on **February 4, 2013**, at **6:00 pm** in the Board Auditorium at the Blanchard Education Service Center.

Portland Public Schools Nondiscrimination Statement

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation.

Board of Education Policy 1.80.020-P

Portland Public School District 1st Reading

DATE: January 28, 2013

Notice of Proposed Policy and Public Comment for Policy 8.60.023-P: Uninsured/Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage

The Portland Public School District is providing Notice of Proposed Policy and Public Comment to offer interested parties reasonable opportunity to submit data or comments on the proposed policies noted below.

Public comment may be submitted in writing directly to the district or through the district Web site noted below. Written comments must be submitted by 5:00 p.m. on the Last Date for Comment listed below.

1st Reading by: Martin Gonzalez, Co-Chair, Portland Public School Board
Summary: Policy 8.60.023-P: Uninsured/Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage

Draft Policy Web Site:

<http://www.pps.k12.or.us/departments/board/872.htm>

(click on draft policy link)

Recommended for 1st Reading by: Board of Education

Policy Contact: Kathryn Sofich

Last Date for Comment: February 18, 2013

Address: P.O. Box 3107, Portland, OR 97208-3107

Telephone: 503-916-3741

E-mail: ksofich@pps.net

Last Date for Comment: February 18, 2013



Board of Education

Staff Report to the Board

Board Meeting Date:

Executive Committee Lead: Neil Sullivan

Department: Risk Management

Presenter/Staff Lead: Benson Meyers

SUBJECT: In order to fully comply with Oregon law the district, as a self-insured entity, should have a school board policy that addresses uninsured/underinsured and personal injury protection motorist coverage insurance requirements and limits.

BACKGROUND

PPS has been advised by outside counsel, and the Risk Management Department recommends adoption of a school board policy that addresses uninsured, underinsured, and personal injury protection motorist insurance coverage. As a self-insured entity, the district will reduce a potentially large financial exposure by adopting a policy addressing the limits allowed by Oregon law.

Over the past decade PPS has been challenged on uninsured, underinsured, and personal injury protection coverage in both tort litigation and in workers' compensation claim coverage. Over the same period of time, Oregon court decisions indicate to PPS that as a self-insured public entity, PPS should adopt such a policy.

RELATED POLICIES / BOARD GOALS AND PRIORITIES

PPS has a self-insurance program under ORS 30.282 that applies to the operation of motor vehicles. Board policy 8.60.010 establishes a Risk Management Program by which "risks may be controlled, reduced, or eliminated".

PROCESS / COMMUNITY ENGAGEMENT

The district consulted with other large, self-insured public entities in Oregon.

ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN

The district's Racial Educational Equity Policy, 2.10.010-P provides every student the resources to a high quality and culturally relevant education. Limiting the district's financial exposures is a way to manage the district's resources.

Reviewed and Approved by
Executive Committee Lead *Neil Sullivan, CFO*

BUDGET / RESOURCE IMPLICATIONS

Adoption of this proposed new board policy will bring the district into full compliance with Oregon law, which enables PPS to legally protect itself from future claims or suits involving injured uninsured/underinsured motorists. Adoption of this policy will legally support the district in minimizing its financial losses. With adoption of this policy, the maximum exposure to the district of uninsured and underinsured claims is \$25,000 per person and \$50,000 per accident in lieu of the \$1 million self-insured retention. By eliminating personal injury protection coverage, the district will have no financial exposure, in lieu of the previous limits of \$15,000 per accident.

NEXT STEPS / TIMELINE / COMMUNICATION PLAN

The Board considers adoption of proposed new Board Policy 8.60.023-P, Uninsured/Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage.

QUESTIONS FOR BOARD DISCUSSION**ATTACHMENTS**

Board Policy 8.60.023-P



BOARD POLICY

8.60.023-P

(DRAFT)

Uninsured/Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage

I. Uninsured/Underinsured Motorist Insurance Coverage

- A. Portland Public Schools has a self-insurance program under ORS 30.282 that applies to the operation of motor vehicles. By this policy, the Board of Education is defining its insurance coverage to limit Portland Public Schools' exposure to uninsured/underinsured motorist (UM/UIM) claims and personal injury protection (PIP) claims.
- B. As is permitted under the law, the District elects to provide the minimum uninsured/underinsured motor vehicle coverage required by law for bodily injury or death. In addition, the district shall not provide personal injury protection benefits under its self-insurance program for motor vehicle liability.
- C. The estimated cost of uninsured/underinsured motorist claims, based on the minimum limits under the law are \$25,000 per person/\$50,000 per accident for bodily injury or death. This creates substantial savings over electing limits equal to the District's self-insured retention of \$1 million. There is no cost associated with the elimination of PIP coverage, and doing so will result in savings over the option of providing PIP benefits to statutory limits of \$15,000 medical benefits and \$36,000 disability benefits per accident.
- D. Under the direction of the Superintendent, the Risk Management Department is responsible for implementing the foregoing uninsured/underinsured coverage policy and appropriate claim procedures consistent with Oregon law.

Policy and Legal References: ORS 30.260; 30.282; ORS 278.215(2); ORS 742.500-504; ORS 742.518; ORS 742.542; ORS 742.524; ORS 806.070

History—Adopted (Date)



Board of Education Informational Report

MEMORANDUM



Date: January 28, 2013
To: Members of the Board of Education
From: Jim Owens, Executive Director, Office of School Modernization
Thru: C.J. Sylvester, Chief Operating Officer
Subject: Bond Program 101 – Project Teams

Staff has been requested to develop a series of presentations designed to inform the Board about 2012 Capital Construction Bond topics. These topics include:

- Capital Project Teams
- Procurement
- Engagement
- Design & Construction
- Bond Budgeting & Financing

The attached PowerPoint document entitled “Capital Project Teams” will be presented at the January 28th Board meeting. Following the presentation, the Board is welcome to ask any questions relating to the topic.



Attachment: Capital Project Teams



PORTLAND PUBLIC SCHOOLS 2012 CAPITAL CONSTRUCTION BOND

Capital Project Teams

January 28, 2013

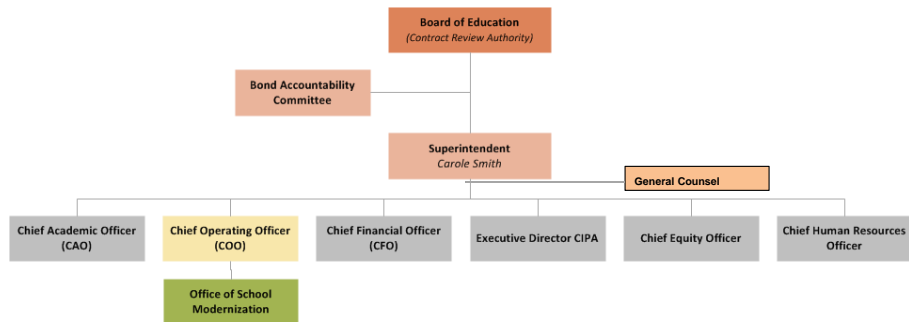


PROGRAM OVERVIEW

Board Work Sessions/Meetings:

- Capital Project Teams (Jan 28th)
- Procurement (Feb 4th)
- Engagement (Feb 25th)
- Design & Construction (Mar 4th)
- Bond Budgeting & Financing (Mar 18th)
- Regular monthly bond update reports to Board begin (April)

CONCEPT OF OPERATIONS



CONCEPT OF OPERATIONS



- Roles – Superintendent, Chief Operating Officer & OSM Executive Director
- Staffing plan and “blended team” approach
- Eight year program
- Construct public improvements as “complete & usable” – ready for students
- Minimize disruption to students and staff

CAPITAL PROJECT TEAMS

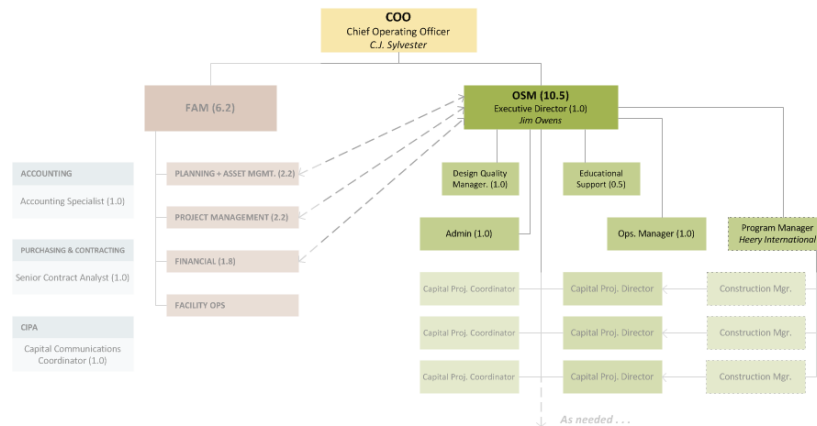


Project Teams will be responsible for organizing and executing each project through the complete project lifecycle: planning, design, bid, construction and post occupancy.



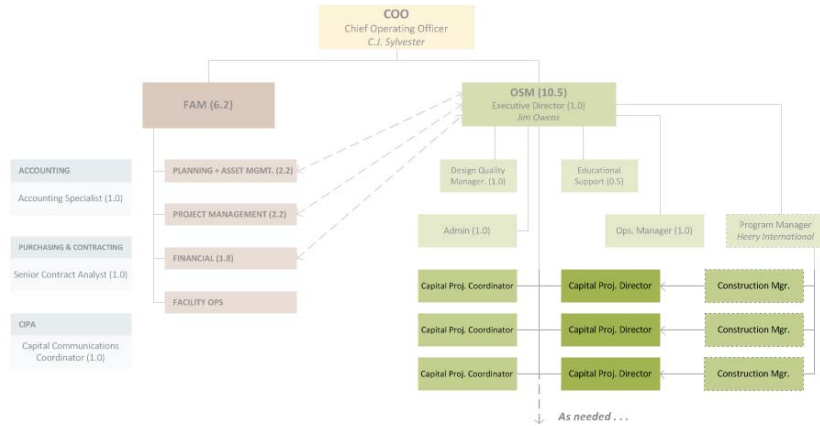
CAPITAL PROJECT TEAMS

(Capital Program level positions)

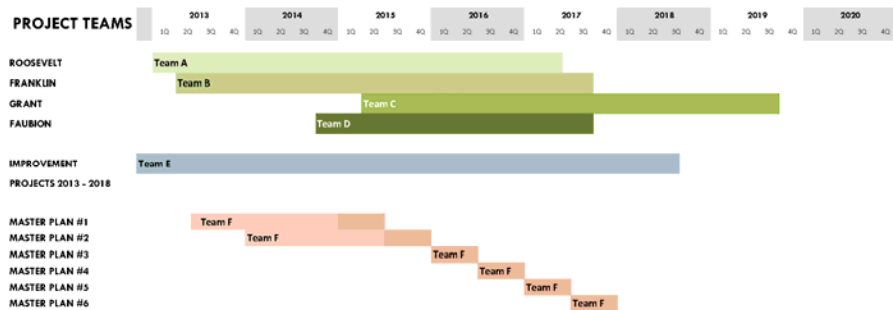


CAPITAL PROJECT TEAMS

(Capital Project Manager + Capital Project Coordinator+ Construction Manager)



TEAM SCHEDULE



PROJECT SCHEDULE



PROJECT	START	FINISH	REMARKS
Educational specifications	1/13	7/13	Develop aligned documents that connect program & curriculum to the "built environment"
Project improvements 2013	9/12	9/13	Roofing, seismic, ADA & science labs at five schools
Faubion K8	3/13	9/17	Replacement
Roosevelt HS	6/13	9/17	Full Modernization
Franklin HS	7/13	9/17	Full Modernization
Project improvements 2014	8/13	9/14	Roofing, seismic, ADA & science labs
Master Plan 1	11/13	6/15	
Master Plan 2	7/14	12/15	
Project improvements 2015	8/14	9/15	Roofing, seismic, ADA & science labs
Grant HS	7/15	9/19	Full Modernization
Project improvements 2016	8/15	9/16	Roofing, seismic, ADA & science labs
Remaining Master Plans & Project improvements	2016	2018	Master Plans 3, 4, 5 & 6 start in 2016, 2017 & 2018. Project improvements 2017 & 2018 start in 2016 & 2017 respectively



Board of Education Informational Report

MEMORANDUM

Date: 1/28/13
To: Members of the Board of Education
From: Achievement Compact Advisory Committee
Subject: Preliminary Report

As Portland Public Schools educators, students, parents and community supporters, we feel a tremendous sense of urgency to see rapid gains in achievement for all of our students. We believe strongly that all students can learn and succeed. In the last five years, Portland Public Schools has seen gains in graduation rates and at key milestones such as third grade reading:

- Our graduation rate has increased by 9 percentage points in 3 years (from 53% to 62%) and the largest gap between white students and students of color decreased by 11% points. See Attachment A
- Last year in reading, we increased from 71% to 77% of all third graders reading to learn and the gap decreased by 4% points. See Attachment B

Despite this upward trajectory, we are not where we want to be. Our graduation rates are too low and our current achievement/opportunity gap between white students and students of color is unacceptable and is evident in even our “highest performing” schools’ racial subgroup growth rates.

As a committee, we are charged with making recommendations to the Board of Education around achievement compact targets and strategies. For each of these goals, we fundamentally believe that we can get to 100% of students meeting each target. We want you, the Board, our staff, our students, our parents and our community members to know that.

How do we get there? At a minimum, the district needs to be funded at the level of the Quality Education Model. As the PPS achievement compact illustrates, we receive 74% of the state school funds that we should be allocated to provide a full and robust program for Portland’s students. These achievement compacts need to be a call to action for full QEM funding for districts across Oregon.

The State will have to step up to fund schools for ALL of the roles they now must play in the lives of our children or, instead better and more fully fund items like health care, social services,

transportation, housing, and paid family leave so that schools do not have to do and be all of that for our students. Businesses also need to play a role in partnering with schools to help define local education and talent pipeline needs.

PPS is not currently funded at the QEM level and we have fundamental concerns about how to set targets in this initial year of the achievement compact until it is clear what the repercussions will be when school districts that do not meet their goals. We want to be accountable to our students and their families for their academic success, but we should also be held accountable for providing sound guidance to the board that does not put our students or schools in jeopardy. With this tension in mind, our team is working hard to be both aspirational and realistic in the current resource reality.

As a state and a district we have put our stake in the ground around three key targets. This team proposes the following ambitious goals for these three key metrics:

- 1) PPS is fully committed to Oregon's goal that 100% of students have completed high school by 2025. This committee recommends that we accelerate that target and have 100% of this year's 8th graders completing high school or the equivalent in 5 years. The State's 40/40/20 goal is that:
 - 40% of adult Oregonians have earned a bachelor's degree or higher
 - 40% of adult Oregonians have earned an associate's degree or postsecondary credential as their highest level of educational attainment; and
 - 20 percent of all adult Oregonians have earned at least a high school diploma, an extended or modified high school diploma, or the equivalent of a high school diploma as their highest level of educational attainment.
- 2) 9th Grade Credits Earned: previously the PPS "10th Grade on Track to Graduate" milestone. As the Connected by 25 research demonstrated, students who were able to earn a quarter of their grades by the time they entered 10th grade were more likely to graduate. This important metric has been a key milestone focus for the last four years. This committee recommends that we continue emphasizing this important target with a 5% point increase and 5% point narrowing of the achievement/opportunity gap.
- 3) Third grade reading to learn. This committee recommends aligning with the current district goal of having 100% this year's Kindergartners (the class of 2025) reading to learn by third grade, the 2015-16 school year.

The Achievement Compact Advisory Committee supports a continued focus on these three key areas in setting our metric targets.

In his letters to the Board Chair and Superintendent on December 17, 2012 and January 10, 2013, Dr. Rudy Crew stated achievement compact advisory committees would meet their statutory requirements if they provided preliminary recommendations to their board by February 1, 2013 and then continued to meet and provide additional guidance prior to the board's June adoption of the achievement compact.

Please find attached our preliminary recommendation for a methodology to employ when setting targets for the 2013-14 achievement compact. Additionally, we will continue to finalize a report for the board by June to be attached to the Portland Public Schools Achievement Compact.

Next Steps for the Achievement Compact Advisory Committee:

- 1) Identify and prioritize strategies and outcomes for the achievement compact metrics. As these recommendations are designed to inform the budget, we will return to present again in March.
- 2) Prepare a final report to the Board by June 2013.

We look forward to providing you with updates as we move through this process.

Attachments:

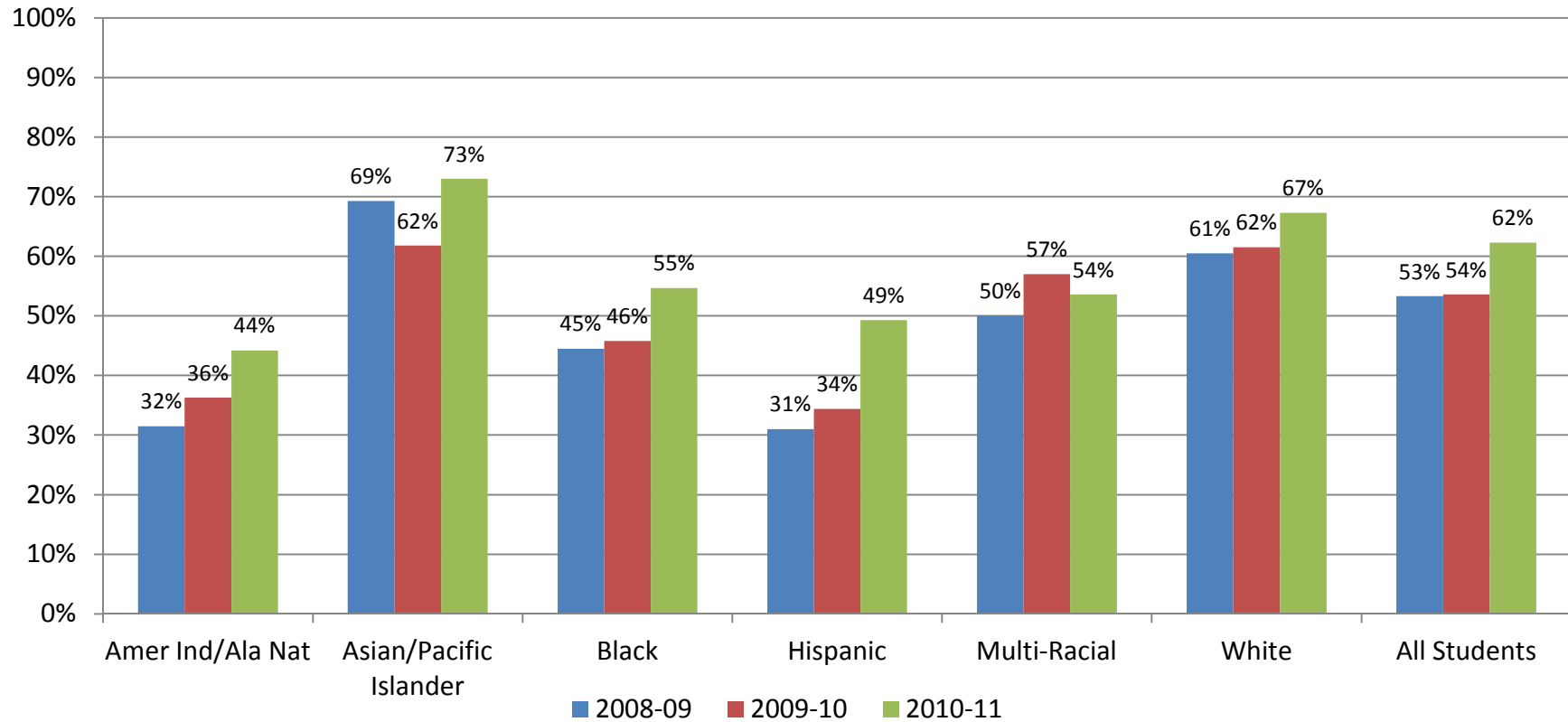
A: District 4 Year Cohort Graduation Rate

B: District 3rd Grade Reading Percent Meeting/Exceeding Benchmark

C: Preliminary Recommendations for Setting Achievement Compact Targets

District

4-Year Cohort Graduation Rate Milestone

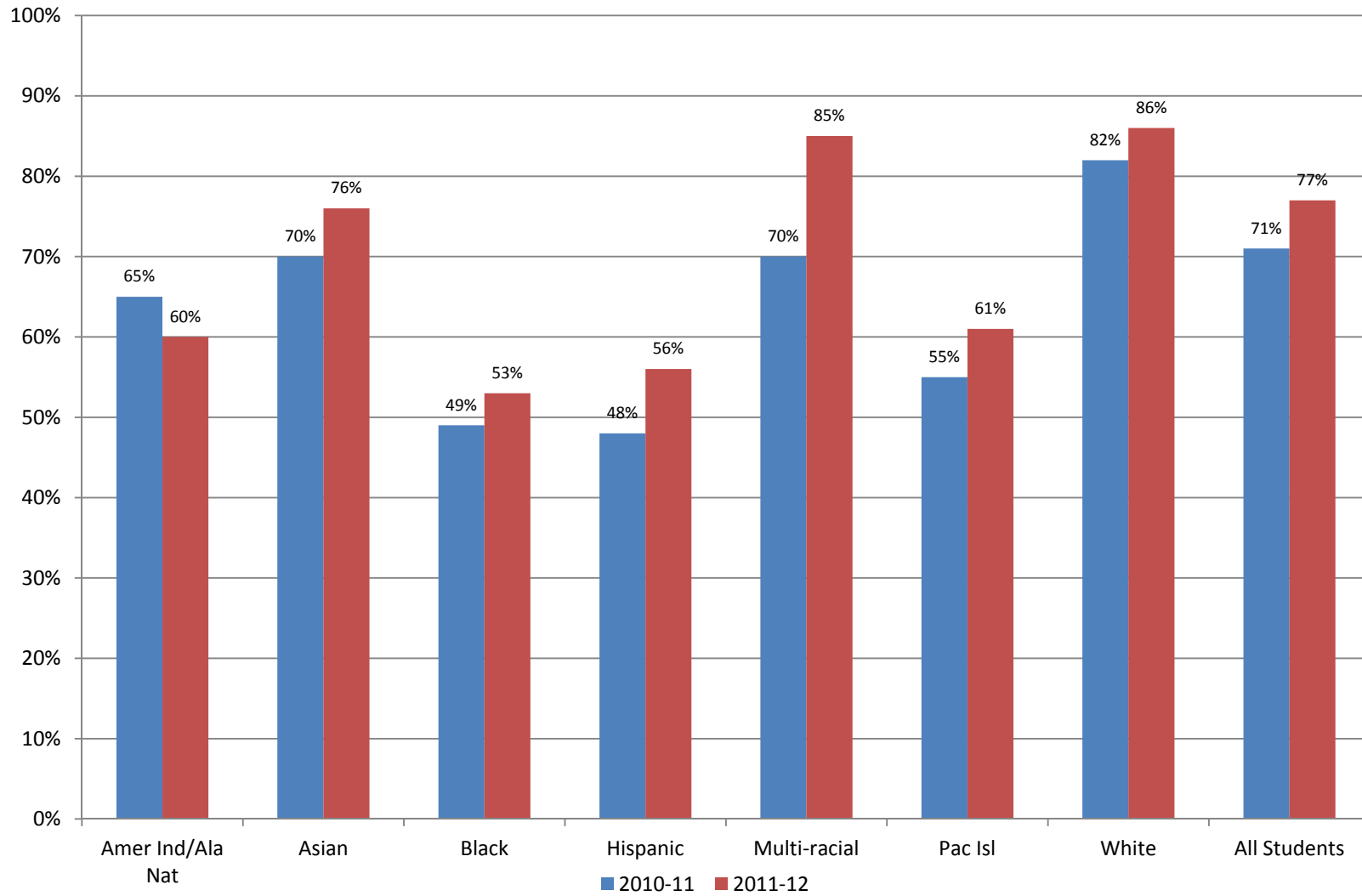


*Missing data means there were fewer than 6 students in the group.

Note: Significant data cleanup occurred with the 2010-11 cohort, which accounts for some of the changes in data for that year.

3rd Grade Reading

Percent Meeting/Exceeding Benchmark



Preliminary Recommendations for Setting Achievement Compact Targets

Recommended Methodology for Setting Achievement Compact Targets:

1. **College and Career Readiness Outcomes:**
 - a. **4-Year Cohort Graduation Rate**
 - b. **5-Year Completion Rate:** This committee recommends a target of 100% of this year's 8th graders completing high school or the equivalent by 2017-18.
 - c. **Post-secondary enrollment**
 - d. **Earning 9+ College Credits**
 - e. **Methodology for 5 year completion rate:** In order to meet our goal of 100% of this year's 8th graders completing high school or the equivalent in 5 years, we have back mapped from 100% of students completing in 2017-18 and determined the annual growth necessary.
 - f. **Methodology:** Given the interrelated nature of the rest of these outcomes to the State's 40-40-20 goals, we recommend determining the annual growth rate necessary to reach 100% for each indicator by 2021 (to be college graduates in 2025) through a back mapping process. We also recommend applying this same process to the historically underserved subgroups.¹
2. **3rd Grade Reading Proficiency:** Our goal is to have 100% of all third graders reading to learn by 2015.
 - a. **Methodology for 3rd Grade Reading Proficiency:** we recommend determining the annual growth rate necessary to reach 100% of 3rd graders reading to learn by 2015-16 through a back mapping process.
3. **5th Grade Math Proficiency and 8th Grade Math Proficiency:** These are two new metrics that were added as part of the revised achievement compacts on January 8th. At the time of writing, the district had not yet received definitions for these metrics or our data.
 - a. **Methodology:** Assuming that these metrics are simply the percentage of students meeting benchmarks, we recommend setting targets for a 10% decrease in students who are not proficient, including for historically underserved subgroup categories. We will utilize the following methodology to set targets:

¹ New England Comprehensive Center provides the following definition: underserved students are students who do not receive equitable resources in the same manner that other students do and as a consequence are less likely to achieve to high levels of academic performance. Another way of thinking of underserved students is to consider the quality and degree of access they have to programs, services, and resources that offer them the support to succeed in school. In other words, do they show an "achievement gap" as a result of "opportunity gaps" in their educational experience?

- identify the percentage of students (in 2010-11) who are not meeting the outcome (if 70% of students are meeting the outcome, then 30% are not meeting)
 - Take 10% of students not meeting the outcome (10% of 30% is 3%)
 - Apply that 10% to identify the target (70% + 3% is 73% as the target)
- b. **This growth model sets targets that:**
- Require greater gains the lower a district's starting percentage
 - Close of the achievement gaps with the subgroup targets
 - Are realistic for higher achieving districts
4. **6th Grade Chronic Absence and 9th Grade Chronic Absence:** These are also two new metrics that were added as part of the revised achievement compacts on January 8th. At the time of writing, the district has not yet received definitions for these metrics or our data. We have some serious concerns about the deficit language that appears to be used in these metrics. At this point, we do not know if this measure will be the number of students attending or the number of students who are absent. For this reason, we will withhold making any preliminary recommendations for methodology at this point.
5. **9th Grade on Track:** In line with the district's previous requests, the OEIB has now separated this metric into two: one around attendance and one around credits earned. "9th Grade on Track" measures the number of students entering 10th grade with 6 or more credits.
- a. **Methodology:** As this is aligned with our 10th Grade on Track milestone, we recommend setting a 5% point increase for all students and a 5% point closure of the achievement gap.
6. **Priority & Focus Schools:** At this point, we are still unclear of when schools will be added or removed from the priority and focus schools list. For that reason, we recommend maintaining the same number of schools for the 2013-14 target until we receive further guidance.



Board of Education

Superintendent's Recommendation to the Board

Board Meeting Date: January 28, 2013

Executive Committee Lead: Neil Sullivan

Department: Finance / Budget

Presenter/Staff Lead: David Wynde &
Sara Bottomley

Agenda Action: Resolution Policy

SUBJECT: Amendment #1 to 2012/13 Budget

BRIEF SUMMARY AND STAFF RECOMMENDATION

Staff recommends that the Board amend the 2012/13 budget as summarized in the attached resolution.

BACKGROUND

On June 25, 2012 the Board, by way of Resolution No. 4474, voted to adopt an annual budget for the Fiscal Year 2012/13 as required under Local Budget Law.

School districts are allowed, and sometimes required by law (ORS 294.480), to amend the budget during the fiscal year. The District has experienced changes in its financial position and outlook that require updating the budget to better reflect the current status.

Each fall the Budget Department, in cooperation with schools and central departments, conducts a reconciliation process whereby the current budget is reviewed and compared to the actual activities the district is engaged in and prepares an amended budget accordingly. In addition, as part of that process, all funds are reviewed and beginning fund balances are updated to match prior year ending fund balances as reflected in the audited amounts presented in the District's Comprehensive Annual Financial Report (CAFR).

RELATED POLICIES / BOARD GOALS AND PRIORITIES

An amended budget is necessary to ensure effective financial management of the District's programs and priorities and to remain in compliance with State statute. Specifically, the District is required to ensure legal appropriation of expenditures by program area as defined in the State Chart of Accounts.

PROCESS / COMMUNITY ENGAGEMENT

As required by state law, because the level of expenditures in some funds is changing by more

Reviewed and Approved by Superintendent

Handwritten signature of Carrie Smith in cursive script.

January 25, 2013

than 10%, there will be a public hearing on January 28, 2013 before the Board takes action on this amendment.

ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN

The 2012-13 budget was developed in alignment with the Racial Educational Equity Policy. This amendment makes no changes to that alignment.

BUDGET / RESOURCE IMPLICATIONS

A budget is developed on the basis of the best intelligence and estimates about balances, revenues, and expenditures available at the time. This amendment is essentially our “trueing up” or our update of these estimates for resources and requirements in the light of more up-to-date information.

The Following Changes for the General Fund

- The proposed amendment results in a net increase in the General Fund of \$2.35 million.
- Increase Beginning Fund Balance by \$4.26 million to match the Comprehensive Annual Financial Report (CAFR).
- Other revisions made to resources include a reduction of \$2 million to our expected collections under the Local Option Levy, resulting from decreased market value and compression.
- Reconciliation of the budget to reflect current school and central department activities:

Instruction: There is a reduction in Instruction expenditures of \$3.38 million, which has several factors.

- The actual cost of staff in schools is more than \$2 million less than budgeted. This does not reflect any reduction in the number of positions but is a recognition that, upon review by budget staff, the actual costs of staff in positions is lower.
- A portion of the reduction in Instruction (\$1.8 million) reflects a shift to the Support category. This entire shift has occurred within schools. Schools converted their allocated instructional FTE into school-based support FTE such as Counselors and Librarians.
- There was also a reclassification of employees at a Pioneer program that contributed to this total.
- The reduction in Instruction was partially offset by an increase in health care expenses described more fully below.

Support: The budget amendment also reflects a net increase to Support Services of \$2.1 million. Support Services includes school-based employees such as counselors and librarians, as well as centrally-based staff.

- As mentioned above, \$1.8 million of this increase was due to shifts in schools.
- Support was also impacted by a \$136,000 increase in charter school costs, to reflect higher than budgeted per student funding via the State School Fund.
- Higher than budgeted Group Health costs for teachers (\$560,000) and other employee groups (\$160,000) were also a factor that increased expenditures in both Instruction and Support. The budget included an assumption of a 6% increase in group health expense for teachers for the 2013 plan year. The increase was initially calculated at almost 12%, but staff worked with PAT through the Health & Welfare

Trust to identify plan changes and alternative administrative practices to reduce the increase to 8.9%.

Debt service & transfers increased by almost \$400,000 primarily because an increase in the amount of Great Fields work to be undertaken in the current year.

- This amount is reflected as a transfer out in the General Fund and as a transfer in in Facilities Capital Project Fund (438) where the actual capital expenditures for the Great Fields projects will occur.
- Contingency is increased by \$3.2 million.

Student Body Activity Fund (201), PERS Rate Stabilization Reserve Fund (225), Self Insurance Fund (601)

- In all three of these funds the beginning fund balances are changed to reflect the ending fund balance in the 2011/12 CAFR and the ending fund balance for 2012/13 are similarly changed.

Cafeteria Fund (202)

- Increase Beginning Fund Balance by \$1.5 million to match the CAFR and adjust other anticipated revenue sources.
- Balance the fund by increasing requirements, primarily in Food Preparation & Service.

Construction Excise Tax (404), School Modernization Fund (405), Full Faith and Credit Fund (420), Energy Efficient Schools Fund (435), Recovery Funds (480), Self-Insurance Fund (601)

- In all of these funds the beginning fund balances are changed to reflect the ending fund balance in the 2011/12 CAFR and the expenditures for Facilities Acquisition & Construction for 2012/13 are similarly changed. These changes primarily reflect timing of capital projects work.

PERS UAL Debt Service Fund (308)

- A nominal adjustment to beginning fund balance, balanced by a reduction in funds to be transferred in.

IT System Project Fund (407)

- Decrease Beginning Fund Balance to match the CAFR.
- Reduce expenditures under Support Services reflecting work completed to date and timing of current projects in progress and increase Contingency to balance the fund.

Facilities Capital Project Fund (438)

- Increase Beginning Fund Balance to match the CAFR, add additional revenue under a new grant awarded and the increased transfer from the General Fund.
- Increase expenditures for Facilities Acquisition & Construction to reflect timing and scope of work to be undertaken in 2012/13.

NEXT STEPS / TIMELINE / COMMUNICATION PLAN

PPS has published notice of the public hearing that will take place on January 28, 2013. The Board is scheduled to take action on a resolution (draft attached) to approve this amendment on that same date.

After approval by the Board, the budget amendment will be posted on the PPS website in the Budget section.

PPS staff are revising the forecast for 2103/14, which informs the budget development process for the coming year, to reflect the changes in the 2012/13 budget that this amendment documents

ATTACHMENTS

1. Board resolution: Amendment No. 1 to the 2012/13 Budget for School District No. 1J, Multnomah County, Oregon

Report – January 14, 2013

Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200(6) (Authority to Approve District Contracts; Delegation of Authority to Superintendent) requires the Superintendent to submit to the Board of Education (“Board”) at the “Board's monthly business meeting a list of all contracts in amounts exceeding \$25,000 and through \$150,000 approved by the Superintendent or designees within the preceding 30-day period under the Superintendent's delegated authority.” Contracts meeting this criterion are listed below.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Blue Star Charters & Tours, Inc.	12/01/12 through 11/30/13	Service Requirements SR 59540	District-wide: Coach transportation services for District students on activity trips, as needed.	\$145,000	T. Brady Fund 101 Dept. 5560
Boxer Northwest Co.	12/18/12	Purchase Order PO 111493	Lee K-8 and Markham K-5: Purchase, delivery, and installation of two double-deck convection ovens (and disposal of old ovens) at above schools.	\$25,045	G. Grether-Sweeney Fund 202 Dept. 5570
Portland Habilitation Center, Inc.	12/01/12 through 06/30/13	Personal Services PS 59577	District-wide: Rental, laundering, and dust check treatment services for mop heads and towels at 85 sites.	\$53,830	T. Magliano Fund 101 Dept. 5593
School Specialty, Inc.	01/03/13	Purchase Order PO 111521	Jefferson Cluster: Purchase of 1,000 chairs needed for academic programs re-design.	\$25,990	T. Magliano Fund 191 Dept. 5597 Project F1004
Night Movers, Incorporated	12/12/12 through 03/01/13	Service Requirements SR 59565	Marysville K-8: Packing and moving of Rose City Park K-8 supplies, equipment, and furnishings to Marysville.	\$59,594	J. Owens Fund 481 Dept. 5511 Project C0103
Janus Youth Programs, Inc.	09/01/12 through 06/30/13	Personal Services PS 59505	Buckman House: Vocational skills specialist services for students in education program at above site run by Janus.	\$33,000	K. Wolfe Fund 205 Dept. 5413 Grant G1204

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Multnomah Education Service District	07/01/12 through 06/30/13	IGA 59566	Special Education: MESD will provide 0.5 FTE registered nursing services for 187 days at Hosford 6-8 during SY 2012-13.	\$48,859	M. Pearson Fund 101 Dept. 5424
Multnomah County	09/06/11 through 06/30/12	IGA 59583	District-wide: Temporary assignment of County employee to District for bond-related leadership and management services.	\$105,839	J. Owens Fund 405 Dept. 5511 Project C0100

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Open Meadow Alternative Schools, Inc.	07/01/12 through 06/30/13 Year 2 of Contract	Personal Services PS 58920 Amendment 1	Roosevelt HS: One-year extension of contract for Step Up booster services, including after-school, in-depth social-emotional supports, expanded tutoring services, and further in-class supports.	\$60,000 \$120,000	H. Adair Fund 205 Dept. 3124 Grant G1271
Certica Solutions, Inc.	01/01/13 through 12/31/13	Information Technology IT 56447 Amendment 2	District-wide: One-year extension of contract for maintenance and support services for District data validation software.	\$47,895 \$417,895	J. Keuter Fund 101 Dept. 5581
Corp Inc. Construction	12/10/12 through 02/15/13	Construction C 59129 Change Order 7	Marysville K-8: Additional minor construction services, including wall, roof, door, painting, floor, and related work.	\$37,721 \$4,132,944	J. Owens Fund 481 Dept. 5511 Project C0103
Portland State University	12/31/12 through 03/31/13	Intergovernmental Agreement IGA 59337 Amendment 2	District-wide: Three-month extension of contract for ESL endorsement classes for District teachers.	\$26,000 \$38,960	V. Truong Fund 205 Dept. 5408 Grant G1254

N. Sullivan

Report – January 28, 2013

Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200(6) (Authority to Approve District Contracts; Delegation of Authority to Superintendent) requires the Superintendent to submit to the Board of Education (“Board”) at the “Board's monthly business meeting a list of all contracts in amounts exceeding \$25,000 and through \$150,000 approved by the Superintendent or designees within the preceding 30-day period under the Superintendent's delegated authority.” Contracts meeting this criterion are listed below.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Cedar Hill Creative	01/22/13 through 01/21/14	Personal Services PS 59598	District-wide: Project management support services for Edupoint student information system implementation.	\$48,000	J. Keuter Fund 407 Dept. 5581 Project A1019
Top Echelon Contracting	01/07/13 through 06/30/13	Personal Services PS 59599	District-wide: Occupational therapist recruiting services for DART schools.	\$40,000	K. Wolfe Fund 205 Dept. 5413 Grant G1204

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Multnomah Education Service District	08/15/12 through 08/14/13	IGA 59572	Special Education: MESD will provide 0.635 FTE 1:1 licensed practical nursing services to a particular District student.	\$28,186	M. Pearson Fund 101 Dept. 5414

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
National Equity Project	09/16/12 through 06/30/13	Personal Services PS 57903 Amendment 1	Roosevelt HS: Additional leadership development, coaching, and cultural competency training intended to transform teaching practice and pedagogy.	\$49,500 \$274,000	T. Goodall Fund 205 Dept. 3330 Grant G1271

N. Sullivan

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following item:

Numbers 4707

RESOLUTION No. 4707

Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$25,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

No New Contracts

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Northwest Regional Education Service District	07/01/12 through 06/30/13	IGA/R 59605	Columbia Regional Program will provide classroom services for regionally eligible blind / visually impaired NWRES D students.	\$40,000	H. Adair Fund 205 Dept. 9999 Grant G1262

AMENDMENTS TO EXISTING CONTRACTS

No Amendments to Existing Contracts

LIMITED SCOPE REAL PROPERTY AGREEMENTS and AMENDMENTS

No Limited Scope Real Property Agreements or Amendments

N. Sullivan

Other Matters Requiring Board Action

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4708 through 4711

RESOLUTION No. 4708

Amendment No. 1 to the 2012/13 Budget for School District No. 1J, Multnomah County, Oregon

RECITALS

- A. On June 25, 2012 the Board, by way of Resolution No. 4619, voted to adopt an annual budget for the Fiscal Year 2012/13 as required under Local Budget Law.
- B. Board Policy 8.10.030-AD, "Budget Reallocations – Post Budget Adoption," establishes the guidelines to ensure consistent and detailed communication on fiscal issues between the Superintendent and the Board of Education ("Board").
- C. Oregon Local Budget Law, ORS 294.471, allows budget changes after adoption under prescribed guidelines.
- D. This Amendment No. 1 will revise the FY 2012/13 Adopted Budget under ORS 294.471 guidelines, which states the budget may be amended at a regular meeting of the governing body.
- E. Amendment No. 1 adjusts Beginning Fund Balances to match the FY 2011/12 actual Ending Fund Balances as reflected in the Comprehensive Annual Financial Report (CAFR) for that fiscal year, adjusts program allocations for funds to more accurately reflect intended expenditures, and rebalances all funds as needed.
- F. The change in expenditures in three funds (Fund 405 – School Modernization; Fund 407 – IT Systems Project Fund; Fund 435 – Energy Efficient Schools Fund) will be changed by more than 10% under this amendment. Local budget law requires a public hearing on these changes. A public hearing occurred prior to Board action.

RESOLUTION

Having held a public hearing on this amendment as required under local budget law, the Board hereby amends budgeted revenues and expenditure appropriation levels as summarized by Fund and Appropriation Level in Attachment A for the fiscal year beginning July 1, 2012.

D. Wynde / N. Sullivan

ATTACHMENT "A"

Fund 101 - General Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	26,657,817	4,266,874	30,924,691
Local Sources	265,494,250	(1,910,999)	263,583,251
Intermediate Sources	13,080,000	-	13,080,000
State Sources	156,532,000	-	156,532,000
Federal Sources	500,000	-	500,000
Other Sources	2,000,000	-	2,000,000
Total	464,264,067	2,355,875	466,619,942
Requirements			
Instruction	259,956,472	(3,388,039)	256,568,433
Support Services	174,725,913	2,110,718	176,836,631
Enterprise & Community Services	1,523,503	40,000	1,563,503
Facilities Acquisition & Construction	205,200	6,174	211,374
Debt Service & Transfers Out	10,184,033	399,678	10,583,711
Contingency	17,668,946	3,187,344	20,856,290
Ending Fund Balance	-	-	-
Total	464,264,067	2,355,875	466,619,942

Fund 201 - Student Body Activity Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	2,960,318	571,612	3,531,930
Local Sources	8,818,532	-	8,818,532
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	11,778,850	571,612	12,350,462
Requirements			
Instruction	8,954,082	-	8,954,082
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	-	-	-
Contingency	-	-	-
Ending Fund Balance	2,824,768	571,612	3,396,380
Total	11,778,850	571,612	12,350,462

Fund 202 - Cafeteria Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	2,530,373	1,493,810	4,024,183
Local Sources	3,715,501	(12,400)	3,703,101
Intermediate Sources	-	-	-
State Sources	213,844	-	213,844
Federal Sources	12,985,533	(45,350)	12,940,183
Other Sources	-	-	-
Total	19,445,251	1,436,060	20,881,311
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	18,377,793	1,436,060	19,813,853
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	-	-	-
Contingency	-	-	-
Ending Fund Balance	1,067,458	-	1,067,458
Total	19,445,251	1,436,060	20,881,311

Fund 225 - PERS Rate Stabilization Reserve Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	15,279,273	(890)	15,278,383
Local Sources	196,337	-	196,337
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	15,475,610	(890)	15,474,720
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	1,900,000	-	1,900,000
Contingency	-	-	-
Ending Fund Balance	13,575,610	(890)	13,574,720
Total	15,475,610	(890)	15,474,720

Fund 308 - PERS UAL Debt Service Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	-	5,219	5,219
Local Sources	35,834,326	(5,219)	35,829,107
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	35,834,326	-	35,834,326
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	35,834,326	-	35,834,326
Contingency	-	-	-
Ending Fund Balance	-	-	-
Total	35,834,326	-	35,834,326

Fund 404 - Construction Excise Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	5,498,172	516,450	6,014,622
Local Sources	1,601,000	-	1,601,000
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	7,099,172	516,450	7,615,622
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	6,867,952	516,450	7,384,402
Debt Service & Transfers Out	231,220	-	231,220
Contingency	-	-	-
Ending Fund Balance	-	-	-
Total	7,099,172	516,450	7,615,622
Fund 405 - School Modernization Fund			
Resources			
Beginning Fund Balance	3,289,063	296,331	3,585,394
Local Sources	10,000	-	10,000
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	3,299,063	296,331	3,595,394
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	2,799,063	296,331	3,095,394
Debt Service & Transfers Out	-	-	-
Contingency	500,000	-	500,000
Ending Fund Balance	-	-	-
Total	3,299,063	296,331	3,595,394

Fund 407 - IT Systems Project Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	1,812,702	(192,086)	1,620,616
Local Sources	1,008	(108)	900
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	1,813,710	(192,194)	1,621,516
Requirements			
Instruction	-	-	-
Support Services	1,654,300	(243,077)	1,411,223
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	-	-	-
Contingency	159,410	50,883	210,293
Ending Fund Balance	-	-	-
Total	1,813,710	(192,194)	1,621,516
Fund 420 - Full Faith and Credit Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	4,450,251	81,760	4,532,011
Local Sources	19,000	-	19,000
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	4,469,251	81,760	4,551,011
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	4,469,251	81,760	4,551,011
Debt Service & Transfers Out	-	-	-
Contingency	-	-	-
Ending Fund Balance	-	-	-
Total	4,469,251	81,760	4,551,011

Fund 435 - Energy Efficient Schools Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	1,863,478	(657,251)	1,206,227
Local Sources	853,839	-	853,839
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	2,717,317	(657,251)	2,060,066
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	2,717,317	(657,251)	2,060,066
Debt Service & Transfers Out	-	-	-
Contingency	-	-	-
Ending Fund Balance	-	-	-
Total	2,717,317	(657,251)	2,060,066
Fund 438 - Facilities Capital Project Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	-	832,251	832,251
Local Sources	-	-	-
Intermediate Sources	-	-	-
State Sources	-	500,000	500,000
Federal Sources	-	-	-
Other Sources	18,362,947	399,678	18,762,625
Total	18,362,947	1,731,929	20,094,876
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	18,362,947	1,731,929	20,094,876
Debt Service & Transfers Out	-	-	-
Contingency	-	-	-
Ending Fund Balance	-	-	-
Total	18,362,947	1,731,929	20,094,876

Fund 480 - Recovery Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	1,426,644	166,386	1,593,030
Local Sources	1,532,766	-	1,532,766
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	-	-	-
Other Sources	-	-	-
Total	2,959,410	166,386	3,125,796
Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	2,959,410	166,386	3,125,796
Debt Service & Transfers Out	-	-	-
Contingency	-	-	-
Ending Fund Balance	-	-	-
Total	2,959,410	166,386	3,125,796
Fund 601 - Self Insurance Fund			
Resources			
Beginning Fund Balance	3,830,346	(1,030,088)	2,800,258
Local Sources	2,803,154	-	2,803,154
Intermediate Sources	-	-	-
State Sources	262,500	-	262,500
Federal Sources	-	-	-
Other Sources	-	-	-
Total	6,896,000	(1,030,088)	5,865,912
Requirements			
Instruction	-	-	-
Support Services	3,176,937	10	3,176,947
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	-	-	-
Contingency	3,719,063	(1,030,098)	2,688,965
Ending Fund Balance	-	-	-
Total	6,896,000	(1,030,088)	5,865,912

RESOLUTION No. 4709

Election of Board Chairperson

_____ is hereby elected Chairperson of the Board for the period January 29, 2013, until the first regular meeting of the Board in July 2013, and until, respectively, his/or her successor is elected.

RESOLUTION No. 4710

Election of Board Vice-Chairperson

_____ is hereby elected Vice-Chairperson of the Board for the period January 29, 2013, until the first regular meeting of the Board in July 2013, and until, respectively, his/or her successor is elected.

RESOLUTION No. 4711

Minutes

The following minutes are offered for adoption:
December 17, 2012