

**BOARD OF EDUCATION**

Portland Public Schools  
Regular Meeting  
February 25, 2013

**Board Auditorium**

Blanchard Education Service Center  
501 North Dixon Street  
Portland, Oregon 97227

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**Note:** Those wishing to speak before the School Board should sign the public comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the sign-in sheet is removed, but the public is welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All speakers must abide by the Board's Rules of Conduct for Board meetings.

Public comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Public comment on all other matters will be heard during the "Public Comment" time.

This meeting may be taped and televised by the media.

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**AGENDA**

1. **SUPERINTENDENT'S REPORT** 6:00 pm
2. **STUDENT TESTIMONY** 6:20 pm
3. **STUDENT REPRESENTATIVE'S REPORT** 6:35 pm
4. **PUBLIC COMMENT** 6:40 pm
5. **JEFFERSON ENROLLMENT BALANCING** (action item) 7:00 pm
6. **SECOND READING: UNINSURED/UNDERINSURED MOTORIST INSURANCE COVERAGE AND PERSONAL INJURY PROTECTION COVERAGE POLICY** (action item) 8:00 pm
7. **OPEN ENROLLMENT PARTICIPATION 2013-2014** (action item) 8:05pm
8. **CAPITAL BOND OVERVIEW: BUDGET AND FINANCING** 8:20 pm
9. **LEGISLATIVE UPDATE** 8:45 pm
10. **BUSINESS AGENDA** 9:00 pm
11. **ADJOURN** 9:05 pm

The next meeting of the Board will be a Study Session held on **March 4, 2013**, at **6:00 pm** in the Board Auditorium at the Blanchard Education Service Center.

**Portland Public Schools Nondiscrimination Statement**

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation.

Board of Education Policy 1.80.020-P



# Board of Education

## Superintendent's Recommendation to the Board

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**Board Meeting Date:**

**Executive Committee Lead:** Neil Sullivan

**Department:** Risk Management

**Presenter/Staff Lead:** Benson Meyers

**Agenda Action:**     Resolution     Policy

**SUBJECT: In order to fully comply with Oregon law the district, as a self-insured entity, should have a school board policy that addresses uninsured / underinsured and personal injury protection motorist coverage insurance requirements and limits.**

### **BRIEF SUMMARY AND RECOMMENDATION**

The Superintendent recommends adoption of a school board policy to address uninsured, underinsured, and personal injury protection motorist insurance coverage, as has been advised by outside counsel. As a self-insured entity, the district will reduce a potentially large financial exposure by adopting a policy addressing the limits allowed by Oregon law.

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### **BACKGROUND**

Over the past decade PPS has been challenged on uninsured, underinsured, and personal injury protection coverage in both tort litigation and in workers' compensation claim coverage. Over the same period of time, Oregon court decisions indicate to PPS that as a self-insured public entity, PPS should adopt such a policy.

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### **RELATED POLICIES / BOARD GOALS AND PRIORITIES**

PPS has a self-insurance program under ORS 30.282 that applies to the operation of motor vehicles. Board policy 8.60.010 would establish a Risk Management Program by which "risks may be controlled, reduced, or eliminated".

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### **PROCESS / COMMUNITY ENGAGEMENT**

The district consulted with other large, self-insured public entities in Oregon.

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### **ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN**

The district's Racial Educational Equity Policy, 2.10.010-P provides every student the resources to a high quality and culturally relevant education. Limiting the district's financial exposures is a way to manage the district's resources.

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### **BUDGET / RESOURCE IMPLICATIONS**

Adoption of this proposed policy would bring the district into full compliance with Oregon law and enable PPS to legally protect itself from future claims or suits involving injured uninsured /

**Reviewed and Approved by Superintendent**

underinsured motorists. Adoption of this policy would legally support the district in minimizing its financial losses. With adoption of this policy, the maximum exposure to the district of uninsured and underinsured claims is \$25,000 per person and \$50,000 per accident in lieu of the \$1 million self-insured retention. By eliminating personal injury protection coverage, the district will have no financial exposure.

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**NEXT STEPS / TIMELINE / COMMUNICATION PLAN**

The Board considers adoption of proposed new Board Policy 8.60.023-P, Uninsured / Under-insured Motorist Insurance Coverage and Personal Injury Protection Coverage.

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**ATTACHMENTS**

Board Policy 8.60.023-P



## BOARD POLICY

**8.60.023-P**

( DRAFT )

# **Uninsured/Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage**

### **I. Uninsured/Underinsured Motorist Insurance Coverage**

- A. Portland Public Schools has a self-insurance program under ORS 30.282 that applies to the operation of motor vehicles. By this policy, the Board of Education is defining its insurance coverage to limit Portland Public Schools' exposure to uninsured/underinsured motorist (UM/UIM) claims and personal injury protection (PIP) claims.
- B. As is permitted under the law, the District elects to provide the minimum uninsured/underinsured motor vehicle coverage required by law for bodily injury or death. In addition, the district shall not provide personal injury protection benefits under its self-insurance program for motor vehicle liability.
- C. The estimated cost of uninsured/underinsured motorist claims, based on the minimum limits under the law are \$25,000 per person/\$50,000 per accident for bodily injury or death. This creates substantial savings over electing limits equal to the District's self-insured retention of \$1 million. There is no cost associated with the elimination of PIP coverage, and doing so will result in savings over the option of providing PIP benefits to statutory limits of \$15,000 medical benefits and \$36,000 disability benefits per accident.
- D. Under the direction of the Superintendent, the Risk Management Department is responsible for implementing the foregoing uninsured/underinsured coverage policy and appropriate claim procedures consistent with Oregon law.

Policy and Legal References: ORS 30.260; 30.282; ORS 278.215(2); ORS 742.500-504; ORS 742.518; ORS 742.542; ORS 742.524; ORS 806.070

History—Adopted (Date)



# Board of Education

## Superintendent's Recommendation to the Board

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**Board Meeting Date:** February 26, 2013

**Executive Committee Lead:** Sue Ann Higgins, Chief Academic Officer

**Department:** Enrollment and Transfer

**Presenter/Staff Lead:** Judy Brennan, Enrollment Director

**Agenda Action:** \_\_\_X\_\_\_Resolution    \_\_\_Policy

**SUBJECT: Open Enrollment Declaration for 2013-14 school year**

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### **BRIEF SUMMARY AND RECOMMENDATION:**

House Bill 3861 requires districts to declare by March 1 each year whether there will be seats at any schools available for open enrollment transfers for students from other districts. The recommendation for 2013-14 is that PPS not participate in open enrollment for non-resident students. Despite the fact that PPS has seen a rise in students transferring to other districts due to the implementation of HB 3681, there are still considerably more non-resident students who enter PPS through standard inter-district transfer methods than those who leave through both open enrollment and standard methods.

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### **BACKGROUND**

In June 2011, the Oregon Legislature approved House Bill 3681, which offered a new option for enrolling students from other districts, commonly referred to as "Open Enrollment". The new option allows a district to accept non-resident students without consent of their resident district. It requires:

- A spring timeframe for announcing space, accepting applicants, running a lottery (if more applicants than space) and providing results.
- Approval through 12<sup>th</sup> grade, without the need for annual renewal, that cannot be revoked by the non-resident or resident district.
- Resident applicants must be accepted before non-resident applicants in the "Open Enrollment" lottery (in line with our current practice).
- No weighting, preference or denial can be given based on student demographics, including race, gender and family income level, or special program status, including disability, English language proficiency or athletic ability.

Under the bill, interdistrict transfer requests made outside of the above timeline will continue to follow the existing procedures, including the right of each district to review and approve or deny a transfer each year.

In February, 2012, under resolution 4553, PPS opted out of the open enrollment process. The district has continued to utilize the standard inter-district transfer request process to respond to the more than 1,200 requests for transfer in and out of the district.

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**Reviewed and Approved by Superintendent**

Handwritten signature of Carrie Smith in cursive script.

132 PPS resident students were approved to transfer to 12 districts through the open enrollment process this school year. The number, when combined with standard inter-district approvals, represents an increase of 54% over transfers to those same districts the year before.

Despite the increase due to open enrollment, there are still significantly more students who enter PPS through standard interdistrict agreements than those who transfer out through standard or open enrollment methods. See the attached interdistrict transfer comparison chart for details by district.

In order to participate in open enrollment, PPS would first have to allow resident students to be placed in open enrollment transfer seats. This provision is inconsistent with current efforts in the district to limit transfers between our schools, as well as revise transfer policies to be more consistent with racial equity goals.

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### **RELATED POLICIES / BOARD GOALS AND PRIORITIES**

PPS Policy 4.10.040-P, Admission of Non-Resident Students

PPS Administrative Directive 4.10.090-AD, Interdistrict Agreements and Transfer of State School Funds

Oregon Revised Statutes 339.125, Admission of nonresident pupils; costs

Oregon Revised Statutes 339.133, Residency of student for school purposes; how determined

Oregon Revised Statutes 339.134, Residency of child with disabilities

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### **PROCESS / COMMUNITY ENGAGEMENT**

To date, there has been no direct community outreach regarding the “Open Enrollment” option. Information about interdistrict transfers is available through the Enrollment and Transfer Center website. Staff communicated the district’s decision on “Open Enrollment” to all current families with interdistrict agreements, as well as prospective families.

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### **ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN**

Participating in open enrollment would require PPS schools to expand space for resident student transfers before accepting any non-resident transfers. Intra-district transfer data shows that white students transfer at higher rates than students of color, and results in popular transfer schools having fewer students of color than less popular school. Therefore, efforts are underway to limit intradistrict transfers and to revise transfer policies to improve alignment with racial equity goals.

Since many of the students approved to transfer to other districts through open enrollment had not attended PPS in prior years, identifying the racial impact of the transfer program would require additional research with receiving school districts.

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### **BUDGET / RESOURCE IMPLICATIONS**

A number of the students approved to attend other districts through open enrollment had not attended PPS schools in the past. Some had been in private schools, or had paid tuition to attend school in the other district. In those cases, the budgetary impacts are neutral, as PPS was not receiving funds for the students prior to the open enrollment approval.

In other cases, the transfer was a continuation of a standard inter-district transfer agreement that PPS had agreed to for the prior year. While the immediate impact is budget neutral, there

may be a longer term affect, as open enrollment allows a student to remain in a non-resident district through 12<sup>th</sup> grade. Under the standard inter-district transfer process, the agreement is reviewed each year and is typically not renewed after a student finishes the highest grade in a school (for example, a student approved to remain in an elementary school through 5<sup>th</sup> grade is likely to not be approved to remain out of district to begin 6<sup>th</sup> grade at a new school).

Central staffing cuts have led to reductions in monitoring and analysis resources. As a result, very little time has been devoted to understanding the impact of open enrollment, as well options for mitigating negative factors.

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## **NEXT STEPS / TIMELINE / COMMUNICATION PLAN**

The School Board must announce “Open Enrollment” availability by March 1, 2013.

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## **ATTACHMENTS**

Interdistrict transfer comparison chart



## INTERDISTRICT TRANSFER COMPARISON

School District	Transfers Out Standard Agreement	Transfers In Standard Agreement	Net (+/-)	Transfers Out Standard Agreement *	Open Enrollment Transfers Out HB 3681	Total Transfers Out	Transfers In Standard Agreement *	Net (+/-)
	2011-12			2012-13				
Beaverton	18	120	102	8	7	15	67	52
Canby					0	0	1	1
Centennial	2	85	83	6	0	6	76	70
Colton		3	3	1	0	1		-1
Corbett		1	1		4	4	1	-3
Crook County	5		-5	3	1	4		-4
David Douglas	76	249	173	32	54	86	196	110
Gaston	1		-1		1	1		-1
Gladstone		3	3		0	0	1	1
Gresham-Barlow	3	25	22	5	4	9	29	20
Hillsboro	2	12	10	1	3	4	10	6
Lake Oswego	11	8	-3	9	32	41	8	-33
North Clackamas	16	123	107	13	0	13	100	87
North Marion		4	4		0	0	2	2
Oregon City	2	7	5		0	0	5	5
Oregon Trail	1	2	1	1	0	1	1	0
Parkrose	17	59	42	10	0	10	41	31
Reynolds		93	93		0	0	73	73
Riverdale	5	1	-4	1	12	13	1	-12
Scappoose		1	1	3	0	3	1	-2
Sherwood		1	1	1	1	2		-2
St Helens	1	2	1	1	0	1	2	1
Tigard-Tualatin		22	22	1	2	3	21	18
West Linn / Wilsonville	5		-5	1	11	12	3	-9
Woodburn	1		-1		0	0	1	1
<b>Totals</b>	<b>166</b>	<b>821</b>	<b>655</b>	<b>97</b>	<b>132</b>	<b>229</b>	<b>640</b>	<b>411</b>

\* Approvals to date. Approvals generally increase later in the school year.

X:\Board Office\BOARD meeting-minutes support docs\BOARD MEETINGS 2012-2013\02-25-13\Open Enrollment\Interdistrict Summary 11-12 vs 12-

13\_2-22-13.xls]Chart



# Board of Education Informational Report

## **MEMORANDUM**

**Date:** February 25, 2013  
**To:** Members of the Board of Education  
**From:** Jim Owens, Executive Director, Office of School Modernization  
**Thru:** C.J. Sylvester, Chief Operating Officer  
**Subject:** Bond Program 101 – Engagement

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Staff has been requested to develop a series of presentations designed to inform the Board about 2012 Capital Improvement Bond topics. These topics include:

- Capital Project Teams - Completed
- Procurement – Completed
- Engagement
- Bond Budgeting & Financing
- Design & Construction

The attached PowerPoint document entitled “Engagement” will be presented at the February 25<sup>th</sup> Board meeting. Following the presentation, the Board is welcome to ask any questions relating to the topic.

Attachment: Engagement Overview



# **PORTLAND PUBLIC SCHOOLS 2012 CAPITAL IMPROVEMENT BOND**

## **Engagement**

February 25, 2013

# BOND PROGRAM OVERVIEW



- Capital Project Teams      Completed - Jan 28
- Procurement      Completed - Feb 4
- **Engagement**      **Tonight: Feb 25**
- Bond Budgeting & Financing      (Mar 4)
- Design & Construction      (Mar 18)
- Regular monthly bond update reports to Board  
(starting April)

# ENGAGEMENT FRAMEWORK



- PPS established framework to support authentic, consistent and equitable community engagement
- Processes will include:
  - Informing
  - Consulting
  - Involving
  - Collaborating

# CAPITAL ENGAGEMENT TOPICS



- Communications Plan
- Stakeholders
- Education Facility Visioning & Specifications
- Design Advisory Groups
- Community Participation/Staff Participation
- Partnerships
- Bond Accountability Committee/Board Reports

# COMMUNICATIONS PLAN



## Goals:

- Keep community informed about status of school improvement projects
- Keep community informed about alignment of spending to priorities/budgets
- Facilitate input and engagement of students, families, community and staff
- Document and share the work of the Bond Accountability & Other Committees



# COMMUNICATIONS PLAN



Tactics: web-based, printed and face-to-face

- Bond webpage with frequent updates and construction news/photos; FAQs and construction glossary; Facebook page and other social media
- Media updates (including neighborhood papers)
- Monthly e-newsletter article
- Tours and open houses
- Presentations at neighborhood and business associations and parent groups
- Signage for construction sites and leaflets for students/families/neighbors

# STAKEHOLDERS



- Students, Teachers, Administrators, Staff, Board
- Parents and other Community Members
- PTAs and other School Related Groups
- Neighborhood and Business Associations
- Culturally Specific Community Organizations
- Current and Potential Partners

# EDUCATIONAL FACILITY VISIONING & SPECIFICATIONS



- Executive Advisory Committee
  - 30+ diverse membership
  - Differentiated engagement process
- Students and the teaching community will play a role
- Outcomes: facilities vision & school building guidelines

# DESIGN ADVISORY GROUPS



- Each full modernization/replacement will have a Design Advisory Group (DAG) initiated before start of Master Planning
- DAGs are a small, diverse group of stakeholders who:
  - Help synthesize community input to design process
  - Collaborate with staff & design team
  - Assist staff & community with tours
  - Assist with public design events, ground breakings, ribbon cuttings

# COMMUNITY PARTICIPATION



- School site tours before and during design & construction
- Community master planning design activities
- Community schematic design charrettes
- Community open houses at design development phase
- Contractor conversations with community
- Engage current and potential partners in process

# COMMUNITY PARTICIPATION



- Public involvement helps define priorities & characteristics for each community's school
- Invite school communities to tour 'swing sites'
- Actively engage student participation in job shadowing, internships, career fairs, etc. with design teams and general contractors

# STAFF PARTICIPATION



- Collaborative internal workshops will include:
  - Office of Schools
  - Information Technology
  - Custodial/Maintenance
  - Nutrition Services
  - Transportation
  - Security, Campus Monitors & Resource Officers

# PARTNERSHIPS



- Work with current public & private partners
  - Enhance and grow relationships that support student achievement
  - ‘Wrap around’ services
  - Jurisdictional agencies
- Seek new capital partners
  - Identify needs
- Invite and encourage community to identify potential partnerships



# BOND ACCOUNTABILITY COMMITTEE/BOARD REPORTS



- Bond Accountability Committee reports to the Board of Education
  - Members are industry and audit experts
- Monthly bond update staff reports to Board starting in April
- Board approval of high school full modernization and K-8 replacement designs
  - Master Plans
  - Schematic designs
  - Board approves all contracts >\$150k

# NEXT STEPS



- Develop & implement communication plan
- Draft facilities vision to Board – May
- Develop DAG charter (March) & memberships (June)
- Map existing partnerships (May)

# QUESTIONS?



Email:

[schoolmodernization@pps.net](mailto:schoolmodernization@pps.net)

Call:

503-916-2000 ext. 74212



# Board of Education

## Superintendent's Recommendation to the Board

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**Board Meeting Date:** February 25, 2013

**Executive Committee Lead:** Neil Sullivan

**Department:** CFO / Finance Administration

**Presenter/Staff Lead:** Neil Sullivan

**Agenda Action:**  Resolution  Policy

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**SUBJECT:** Portland Public Schools is required to pass a resolution indicating support for the mix of services to be provided by the Multnomah Education Service District (MESD) as detailed in the [Multnomah ESD Local Service Plan 2013-14](#).

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### BRIEF SUMMARY AND RECOMMENDATION

Each year the MESD develops a Local Service Plan (LSP) for review, modification, and approval by the MESD Superintendents' Council. The LSP lists and explains the mix of services that MESD may provide to the school districts within their service area. The Superintendent recommends adopting the 2013-14 MESD Local Service Plan as approved by the Superintendents' Council of the MESD.

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### BACKGROUND

It is the practice of the District to obtain appropriate available services from the list available from the MESD to attain efficiencies using the cooperative membership with other districts served by the MESD. Adoption does not imply the district is obligated to each of the services offered by the LSP; the District will select services and manner of funding each of the selected services. The selection of each specific service for the District Service Plan will be included in the adopted budget for 2013-14.

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### RELATED POLICIES / BOARD GOALS AND PRIORITIES

ORS 334.175 requires the Board of Directors to annually adopt the regionalized component programs and services proposal agreement and understandings as approved by the MESD Superintendents' Council. The resolution is required to be passed by the Board by March 1<sup>st</sup> of each year for the services that may be provided in the following fiscal year.

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### PROCESS / COMMUNITY ENGAGEMENT

There was no community engagement in developing this recommendation.

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Reviewed and Approved by Superintendent

### **ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN**

MESD's proposed services are intended to provide maximum choice and flexibility to meet individual district needs, assisting the District in meeting its goal of providing every student with equitable access to high quality and culturally relevant instruction, curriculum, support, facilities and other educational resources, even when this means differentiating resources.

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### **BUDGET / RESOURCE IMPLICATIONS**

The District may utilize funds sent to the MESD for the purposes of providing cooperative services to the local component districts. The District consumes all available resources through the MESD as appropriate and in conjunction with the development of the 2013-14 budget.

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### **NEXT STEPS / TIMELINE / COMMUNICATION PLAN**

This change would be effective for the fiscal year 2013/14 and initial dates will be provided in 2013/14 Approved Budget.

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### **ATTACHMENTS**

Resolution No. XXXX: Annual Multnomah Education Service District Resolution Process

The link to the MESD LSP is: <http://www.mesd.k12.or.us/comm/2013-2014LSP.pdf>

**ADOPTION OF MULTNOMAH ESD  
PROGRAMS AND SERVICES PROPOSALS  
FOR 2013-2014**

\_\_\_\_\_ SCHOOL DISTRICT NO. \_\_\_\_\_

This certifies that the following Resolution was adopted by the Board of Directors of \_\_\_\_\_ School District No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2013, in the manner proposed by law, and has not been altered or repealed.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Superintendent/Deputy Clerk  
School District No. \_\_\_\_\_

\*\*\*\*\*

**RESOLUTION**

BE IT RESOLVED that, according to ORS 334.175, the Board of Directors of \_\_\_\_\_ School District No. \_\_\_\_\_, Multnomah County, Oregon, agrees to the conditions and provision of all programs and services, described in the 2013-2014 Local Service Plan - Multnomah Education Service District, EXCEPT:

**(Specify here each and every program not approved.  
If all are approved, please indicate "none".)**

Please note that in the event that the required resources are not available, each and every program and service is subject to reduction or elimination at the discretion of the Multnomah ESD Board. If such reductions or eliminations are necessary, they will be made through contingency planning in cooperation with the Superintendents of the local component districts.

# **REPORT – February 4, 2013**

## Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200(6) (Authority to Approve District Contracts; Delegation of Authority to Superintendent) requires the Superintendent to submit to the Board of Education (“Board”) at the “Board's monthly business meeting a list of all contracts in amounts exceeding \$25,000 and through \$150,000 approved by the Superintendent or designees within the preceding 30-day period under the Superintendent's delegated authority.” Contracts meeting this criterion are listed below.

### **NEW CONTRACTS**

No New Contracts

### **NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

No New IGAs

### **AMENDMENTS TO EXISTING CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Amendment Amount, Contract Total</b>	<b>Responsible Administrator, Funding Source</b>
CDW Government, Inc.	01/23/13	Purchase Order PO 111828	Ainsworth K-5: Purchase of 34 all-in-one HP 4300 desktop computers with associated installation, imaging, and asset tagging.	\$28,390	H. Adair Fund 101 Dept. 1132
Corp Inc. Construction	01/16/13 through 02/15/13	Construction C59129 Change Order 8	Marysville K-8: Additional minor construction services, including stairwell, trim, electrical, smoke detector, HVAC, ceiling, and flooring work, etc.	\$35,050 \$4,167,994	J. Owens Fund 481 Dept. 5511 Project C0103 & C0104

*N. Sullivan*

# **REPORT – February 25, 2013**

## Expenditure Contracts Exceeding \$25,000 and through \$150,000

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### **NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
Merchants Paper Company	02/01/13	Purchase Order PO 111886	District-wide: Purchase of 1,680 cases of 20# recycled copy/printer paper.	\$47,846	J. Keuter Fund 101 Dept. 5581
Beth Cantrell Architecture	02/07/13 through 08/31/13	Architectural Services ARCH 59644	Faubion K-8: Architectural design services for Portable Building Placement Project.	\$55,825	J. Owens Fund 405 Dept. 5511 Project CA104

### **NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
Multnomah Education Service District	09/13/12 through 07/15/13	IGA 59640	District-wide: First aid, CPR, and AED training for District staff.	\$31,484	M. Goff Fund 101 Dept. 5424

### **AMENDMENTS TO EXISTING CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Amendment Amount, Contract Total</b>	<b>Responsible Administrator, Funding Source</b>
Air Filter Sales & Service	12/01/12 through 06/30/13	Service Requirements SR 57197 Amendment 5	District-wide: Seven-month extension of contract for continued servicing, installation, and disposal of heating system air filters.	\$70,000 \$402,972	T. Magliano Fund 101 Dept. 5592
Rose City Moving and Storage	01/22/13 through 06/30/13	Service Requirements SR 57655 Amendment 4	District-wide: Additional funds for continued moving and furniture installation services, as needed.	\$75,000	T. Magliano Fund 191 Dept. 5597 Project F1004
Yvonne Deckard	02/01/13 through 07/31/13	Personal Services PS 59313 Amendment 1	District-wide: Six-month extension of contract for planning, preparation, and professional consultation for upcoming labor negotiations.	\$90,000 \$180,000	S. Murray Fund 101 Dept. 5402
BBL Architects	01/26/13 through 11/22/13	Architectural Services ARCH 59387 Amendment 2	Alameda PK-5, Bridlemile K-5, Lewis K-5, Laurelhurst K-8 & Wilson HS: Additional architectural design services for fall protection at all five schools and additional master planning for an entrance at Wilson HS.	\$112,410 \$827,020	J. Owens Fund 405 Dept. 5511 Projects C0606, C0607, C0609 & C0610



<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Amendment Amount, Contract Total</b>	<b>Responsible Administrator, Funding Source</b>
Immigrant & Refugee Community Organization	12/15/12 through 06/30/15	Personal Services PS 59227 Amendment 1	Various schools: Additional funds for continued "Family and Community Engagement" ("FACES") program services designed to improve student achievement by strengthening the relationship between families and schools.	\$100,000 \$227,936	L. Poe Fund 101 Dept. 5431

*N. Sullivan*

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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REGULAR MEETING

February 25, 2013

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Personnel

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4715 and 4716

**RESOLUTION No. 4715**

Election of Temporary Administrators

**RECITAL**

The following persons have served or will serve in administrative positions with the District, and the Superintendent recommends them to the Board of Education ("Board") for election as Temporary Administrators.

**RESOLUTION**

The Board accepts the Superintendent's recommendation and by this resolution hereby elects as Temporary Administrators for the school year 2012-13 the following persons, according to the employment terms and conditions set out in the standard District contract, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

<b>First</b>	<b>Last</b>	<b>ID</b>
David	Lizaola	019564
Katherine	Polizos	007833

*S. Murray*

**RESOLUTION No. 4716**

Appointment of Temporary Teachers and Notice of Non-renewal

**RESOLUTION**

The Board of Education accepts the recommendation to designate the following persons as temporary teachers for the term listed below. These temporary contracts will not be renewed beyond their respective termination dates because the assignments are temporary and District does not require the teachers' services beyond completion of their respective temporary assignments.

<b>First</b>	<b>Last</b>	<b>ID</b>	<b>Eff. Date</b>	<b>Term Date</b>
Karen	Boyer	005279	1/3/2013	6/19/2013
Kamron	Burchett	021550	1/28/2013	6/19/2013
Mishaun	Christian	020681	1/9/2013	6/19/2013
Michael	Fish	021444	1/23/2013	4/1/2013
Rachel	Kyriss	014966	1/14/2013	4/13/2013
Gina	Portillo	021350	10/17/2012	6/19/2013
Susan	Russell	017432	9/5/2012	2/1/2013

*S. Murray*

Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following item:

Number 4717

**RESOLUTION No. 4717**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

**NEW CONTRACTS**

No New Contracts

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
AmSan	02/01/13 through 10/12/15	Cooperative Agreement COA 59624	District-wide: Janitorial, cleaning, and facility maintenance supply products, as needed; District will be using an existing Fresno Unified School District contract on a cooperative basis as allowed in that contract’s terms.	Greater than \$250,000	E. Baker Various funding sources
Schetky Northwest	02/26/13	Purchase Order PO 112150	District-wide: Purchase of three Thomas Built GM 4500, 12-passenger, wheelchair accessible, propane-fueled buses, and three Thomas Built GM 4500, 20-passenger, propane-fueled buses; partially funded by a Clean Fuel USA grant.	\$357,042	T. Brady Fund 101 Dept. 5560

**AMENDMENTS TO EXISTING CONTRACTS**

No Amendments to Existing Contracts

*N. Sullivan*

Other Matters Requiring Board Action

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4718 through 4722

**RESOLUTION No. 4718**

RESERVED FOR FINAL RESOLUTION ON JEFFERSON PK-8 ENROLLMENT BALANCING



**RESOLUTION No. 4719**

Uninsured / Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage  
8.60.023-P

**RECITALS**

- A. Portland Public Schools has a self-insurance program under ORS 30.282 that applies to the operation of motor vehicles.
- B. The estimated costs of uninsured / underinsured motorist claims, based on the minimum limits under the law, are \$25,000 per person / \$50,000 per accident for bodily injury or death. Defining insurance coverage to limit uninsured / underinsured motorist claims would create substantial savings over electing limits equal to the District's self-insured retention of \$1 million.
- C. The Board of Education for Portland Public Schools reviewed recommendations by the Risk Management Department to adopt the Uninsured / Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage policy.
- D. Per District Policy (1.70.020-P), the Board of Education is required to place any new policy on the District website for a 21-day public review. Having fulfilled this obligation and having received no public input on the proposed policy, the Board of Education supports the proposed policy language for adoption.

**RESOLUTION**

- 1. Be it therefore resolved that the Board of Education is defining its insurance coverage to limit Portland Public Schools' exposure to uninsured / underinsured motorist (UM/UIM) claims and personal injury protection (PIP) claims.
- 2. As is permitted under the law, the District elects to provide the minimum uninsured / underinsured motor vehicle coverage required by law for bodily injury or death. In addition, the district shall not provide personal injury protection benefits under its self-insurance program for motor vehicle liability.
- 3. Under the direction of the Superintendent, the Risk Management Department is responsible for implementing the foregoing uninsured / underinsured coverage policy and appropriate claim procedures consistent with Oregon law.

Policy and Legal References: ORS 30.260; 30.282; ORS 278.215(2); ORS 742.500-504; ORS 742.518; ORS 742.542; ORS 742.524; ORS 806.070

*N. Sullivan / B Meyers*

## RESOLUTION No. 4720

### House Bill 3681 "Open Enrollment" Participation for 2013-14 School Year

#### RECITALS

- A. Each year, PPS responds to more than 1,000 requests for interdistrict transfers, both for students who live within the PPS boundary to attend schools in other districts and for students from other districts to attend schools here. During the 2011-12 school year, more than 800 non-resident students attended PPS schools with the approval of their resident district through the standard interdistrict transfer process.
- B. In June 2011, the Oregon Legislature approved House Bill 3681, which offered a new option for enrolling students from other districts, commonly referred to as "Open Enrollment". The new option allows a district to accept non-resident students without consent of their resident district. It requires:
  - o A spring timeframe for announcing space, accepting applicants, running a lottery (if more applicants than space) and providing results,
  - o Approval through 12<sup>th</sup> grade, without the need for annual renewal, that cannot be revoked by the non-resident or resident district,
  - o Resident applicants must be accepted before non-resident applicants in the "Open Enrollment" lottery,
  - o No weighting, preference or denial can be given based on student demographics, including race, gender and family income level, or special program status, including disability, English language proficiency or athletic ability.
- C. By March 1, 2013, the School Board must determine whether PPS will participate in the "Open Enrollment" option for the 2013-14 school year. If the district chooses to participate, PPS must also announce the spaces available by school on that date.
- D. 132 students were allowed to attend schools in other districts through open enrollment in 2012. The majority were students who had been approved by PPS to attend another district in the prior year, or who had been paying tuition to attend school in other districts.
- E. Participating in "Open Enrollment" has the potential to offset enrollment loss of students approved to other districts. However, the provision noted above that resident applicants must be accepted before non-residents could further destabilize district efforts to balance enrollment between schools.
- F. Based on these and other concerns, Superintendent Smith recommends that PPS opt-out of the "Open Enrollment" program for the 2013-14 school year. Impact of the "Open Enrollment" program due to participation in other districts will be monitored and shared with the Board later in the year.

#### RESOLUTION

1. The Board accepts the recommendation forwarded by Superintendent Smith to continue to offer our existing system for non-resident students to opt-in to PPS schools and to opt out of the interdistrict transfer option known as "Open Enrollment" for the 2013-14 school year, as provided through House Bill 3681.
2. The Board requests that the Superintendent provide an impact analysis on the interdistrict transfers out of PPS due to the new "Open Enrollment" process no later than December 2013, and a new recommendation for participation for the 2013-14 school year no later than February 2014.

*S. Higgens*

**RESOLUTION No. 4721**

Annual Multnomah Education Service District Resolution Process

**RECITALS**

- A. The 2013-14 Multnomah Education Service District (“MESD”) Local Service Plan (“LSP”) is essentially an annual menu of options offered to the MESD Superintendents’ Council for the Council’s review, modification(s), and approval.
- B. The services offered in the LSP require approval of the component districts’ boards by March 1, annually. The Services offered in the LSP must be adopted by two thirds of component districts’ boards.
- C. A separate list of the specific services for Portland Public Schools, or the District Service Plan, will be included in the 2013-14 budget development process.
- D. The actual selection and use of resolution funds to pay for selected services remains at the discretion of each individual district. This Resolution does not commit Portland Public Schools to each of the specific services offered by MESD; it affirms the overall services offered to all of the local component districts and contains the terms of the LSP offered by the MESD.

**RESOLUTION**

- 1. Be it resolved that, according to ORS 334.175, the Board of Directors of Portland Public Schools, School District No. 1J, Multnomah County, Oregon, agrees to the conditions and provision of all programs and services, described in the 2013-14 Local Service Plan – Multnomah Education Service District with no exceptions.
- 2. In the event that the required resources are not available, each and every program and service is subject to reduction or elimination at the discretion of the Multnomah ESD Board. If such reductions or eliminations are necessary, they will be made through contingency planning in cooperation with the Superintendents of the local component districts.

*N. Sullivan*

**RESOLUTION No. 4722**

Minutes

The following minutes are offered for adoption:  
January 15, 22, and 28, 2013