

June 3, 2013

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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OFFICE OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON  
BLANCHARD EDUCATION SERVICE CENTER  
PORTLAND, OREGON

The Study Session of the Board of Education came to order at 6:04pm at the call of Co-Chair Martin Gonzalez in the Board Auditorium of the Blanchard Education Service Center, 501 N. Dixon St, Portland, Oregon.

There were present:

Pam Knowles - *absent*  
Ruth Adkins - *absent*  
Bobbie Regan  
Trudy Sargent  
Martin Gonzalez, Co-Chair  
Matt Morton - *absent*  
Greg Belisle, Co-Chair

Alexia Garcia, Student Representative

Staff

Carole Smith, Superintendent  
Kathryn Sofich, Board Office Senior Manager

**RECOGNITIONS**

The Board recognized the Board Scholarship Recipient, Gabrielle Lang, who thanked the Board. She stated that she would be attending Pacific University.

Ricky Allen, Jefferson Vice Principal, introduced the Jefferson High School Men's Basketball Team and their Coach, Pat Strickland, who is also Coach of the Year.

Raegan Conroy, Parent Representative, introduced the Wilson High School Choir.

Coach Doug Winn introduced the Grant High School Women's Cross Country Team.

Sue Basham introduced the Lincoln Tennis Team.

Co-Chair Belisle acknowledged all of the parents of the students and, on behalf of the Board, congratulated all teams for their accomplishments.

**PUBLIC COMMENT**

Hoi Tran, Marie Nguyen, and Chau Tu asked the Board to create a Vietnamese Language Immersion Program.

Ethan Medley and Andrew Kuminen provided an update on the Portland Village School.

Scott Bailey spoke on the Roosevelt Design Group that only had a handful of participants.

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## **JEFFERSON CLUSTER PRESENTATION**

Principals from the Jefferson Cluster provided updates on their schools. Kim Patterson, King Elementary, reviewed the three key strategies of a SIG Grant: extended school year; PYP program; and, International Baccalaureate Program, and highlighted the focus on arts. Vernon shared their focus on the equity work and inclusion of new students from Rigler, their IB program, and partnership with East Portland Rotary. Boise Elliot/Humboldt shared their highlights, focusing on Place, Race and Justice curriculum development and shared the success of the merger. They also mentioned their STEM partnership. Ockley Green spoke about their SUN partnership and book bank. Chief Joseph spoke to the merger with Ockley Green and invited the Board members to come out and look at the mural of Chief Joe.

Margaret Calvert, Principal of Jefferson High School, provided an overview of the school, beginning with the Middle College program. Jefferson has had a large growth in freshmen enrollment and enrollment was steady. 10<sup>th</sup> grade Milestone data has improved dramatically and black students are outperforming rates of PPS overall. Successes include the Boy's Basketball team, Sustainability Fair, and Senator Ron Wyden recognizing their Millennium Gates Scholar. Jefferson's challenge was getting the wall around the school removed; a piece will be removed on Wednesday. She mentioned they do not have the resources they need to provide all the supports that were needed, but are getting to a place where foundational supports are available.

Director Sargent mentioned that she hoped the District would invest additional funds for a longer school year. Co-Chair Belisle asked what some of the barriers were about obtaining equitable outcomes at the schools as there were still significant gaps. Molly Chun talked to the stress and trauma in their kids' lives and the schools lacking wraparound services to support the kids. Engagement can become a real issue with the students even if they have top notch instruction; PPS is relying on partners to deliver these additional services.

Conrad Hurdle stated that we need to have higher and targeted expectations for students; he brought in professional development this year to provide the teachers tools in providing students with more acceleration. Pre-K programs were outstanding and can close the gap before the child even enters elementary school.

Co-Chair Gonzalez raised a point about discipline as problems still exist but it was beginning to change. The Woodlawn principal described the work they were doing with PBIS and teaching specific skills to kids which was resulting in better behavior. Woodlawn is the only school in the district that has a Communication Behavior program (CBA).

## **UPDATE ON JEFFERSON ENROLLMENT BALANCING**

Co-Chair Gonzalez excused himself from the meeting. Staff provided a higher level overview of the Jefferson Enrollment Balancing process. Judy Brennan, Director of Enrollment and Transfer, provided a brief update on the enrollment and transfer policy and the work of SACET who will focus on specific policies. Staff has drafted a work plan to determine how to move forward, and were working on a revised public process. Parallel work was being performed district-wide on the boundary review process; the district did not have a process for that so staff was figuring that out with the assistance of the City of Portland.

Superintendent Smith mentioned that Board liaisons would be identified for this process and reiterated that staff would not place a specific end date for the process as that would create a false timeline.

In regards to the Jefferson Enrollment Balancing, Shaunda Justice, parent and member of the Transition Team, shared that at first families were ill at ease and came together before the District brought them together. It has been good but a struggle. The meetings were often very intense, including issues around gentrification and race. There was no protocol on how to engage the public.

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Staff provided information on the work included in the project: equity, strengthening the cluster, community meetings, sharing more information, and 22 departments working together when there is a consolidation or move.

Director Morton asked how the Board might provide a softer landing for the students during the transition year. Molly Chun responded that at Boise Elliot, she had extra padding of support staff and that was key. With this consolidation they have a ½ time counselor at each building. Dividing supports in two buildings will be challenging, but the classroom situation looked good.

### **BUSINESS AGENDA**

Director Regan called out the School Resource Officer resolution and explained the reasoning for bringing this forward. She wanted to make sure we highlighted the work of the Officers and the support of the City of Portland for continuing to support the work given the budget challenges the city is facing.

Co-Chair Belisle acknowledged Student Representative Garcia as this would be her last Board meeting.

### **ADJOURN**

Co-Chair Belisle adjourned the meeting at 9:33pm.

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Personnel

The Superintendent RECOMMENDED adoption of the following item:

Numbers 4762

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**RESOLUTION No. 4762**

Withdrawn

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Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following item:

Number 4763

Director Regan moved and Director Sargent seconded the motion to adopt the above numbered item. The motion was put to a voice vote and passed unanimously (4-yes; 0-no; with Directors Gonzalez, Knowles and Adkins absent and Student Representative Garcia voting yes, unofficial)

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**RESOLUTION No. 4763**

Personal / Professional Services, Goods, and Services Expenditure Contracts  
Exceeding \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
Skanska USA Building, Inc.	05/03/13 through 02/28/14	Construction C 59xxx	District-wide: Boiler Conversion Project – Phase 2, Group 2 – 7 sites: Hayhurst, Kellogg, Lee, Lewis, Rose City Park, Stephenson and Wilcox ITB:2013-1624	\$698,450	T. Magliano Fund 438 Dept 5597 Project J0101
G.B. Manchester Corporation	05/03/13 through 10/31/13	Construction C 59xxx	District-wide: Access Control Improvements at 15 sites: Buckman, Jefferson, King, Lane, Madison, Ockley Green, Portsmouth, Rigler, Rosa Parks, Scott, Sitton, Vernon, Whitman, Woodlawn and Woodmere. RFP: 2013-1649	\$229,336	T. Magliano Fund 405 Dept 5597 Project C2002

*N. Sullivan*

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Other Matters Requiring Board Approval

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4764 through 4768

During the Committee of the Whole, Director Morton moved and Director Sargent seconded the motion to adopt Resolution 4764. The motion was put to a voice vote and passed unanimously (vote: 4-yes, 0-no, with Directors Gonzalez, Knowles and Adkins absent and Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Sargent moved and Director Morton seconded the motion to adopt Resolution 4765. The motion was put to a voice vote and passed unanimously (vote: 4-yes, 0-no, with Directors Gonzalez, Knowles and Adkins absent and Student Representative Garcia voting yes, unofficial).

Director Regan moved and Director Sargent seconded the motion to adopt the remaining above numbered items. The motion was put to a voice vote and passed unanimously (vote: 4-yes; 0-no; with Directors Gonzalez, Knowles and Adkins absent and Student Representative Garcia voting yes, unofficial)

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**RESOLUTION No. 4764**

Cash Management Policy 8.20.010-P

**RECITALS**

- A. The current Cash Management Policy was adopted in January of 1991 and a minor amendment made to it in October, 2002. Governmental entities of Oregon are required to follow Oregon statutes in both investments entered into, and percentage of exposure in the various instruments. The District's current adopted Policy is more conservative than required by the State and very restrictive.
- B. The Oregon Short-Term Fund ("OSTF") Board is obligated under state statutes to "review and comment to the governing body" (ORS 294.135(a) on written investment policies submitted to its board. At its October 13, 2011 meeting, the OSTF Board reviewed Portland Public Schools' investment policy and recommended some minor changes. The staff report and the recommended policy incorporated these changes.
- C. On May 6, 2013, the board held a discussion session on the recommended update to this policy.
- D. On May 13, 2013, staff presented the first reading to the Board of the attached recommended update to this policy.

**RESOLUTION**

Be it therefore resolved that the Board of Education hereby adopts and amends the Cash Management Policy as presented.

*N. Sullivan*

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## RESOLUTION No. 4765

### Amending the Board of Education Capital Asset Renewal Funds and Plans Policy

#### RECITALS

- A. The Board identified a need for a sustainable funding strategy to fund the life cycle renewal of major building components the District invested in over the last several years including Rosa Parks and Forest Park as well as for any newly modernized or renovated buildings in the future. Major building components include, but are not limited to, items like roof replacements, athletic field replacements, boiler upgrades, and major mechanical, electrical and plumbing upgrades.
- B. The goal of this strategy extends the useful life of District facilities, ensures public capital investments are properly preserved, and minimizes deferred maintenance costs.
- C. The Board adopted Resolution No. 4539 establishing the Capital Asset Renewal Funds and Plans Policy on January 23, 2012.
- D. The Capital Asset Renewal Funds and Plans Policy as adopted by the Board requires clarifying language around the use of Construction Excise Tax Fund.
- E. The currently adopted Capital Asset Renewal Policy language restricts use of the Construction Excise Tax to projects that meet the criteria identified in recital A.
- F. Staff's belief and intent, explicit in the original staff report and its attachments, was that any Construction Excise Tax balances in excess of those needed to fund the Capital Access Renewal Plan could be used to fund other District capital construction projects.

#### RESOLUTION

The Board of Education Policy on Capital Asset Renewal Funds and Plans is amended as follows (amendments in bold and redactions in strikethrough):

#### **8.70.044 Capital Asset Renewal Funds and Plans**

The Board of Education believes that all students deserve a quality learning environment. Consequently, the District should have a plan governing how all physical facilities that house and support the education programs of the District can be continuously maintained, regularly revitalized, and constructed using current best practices and methods that promote student learning. Such a plan should reflect actual funding capacity while supporting the goal of adequate funding to meet this policy goal.

The following policy provides the foundation for the implementation of a strategy designed to extend the useful life of District facilities, ensure public capital investments are properly preserved, and reduce deferred maintenance costs.

Therefore, it is Board Policy that:

- 1) The Superintendent shall develop a 20 year Capital Asset Renewal Plan (CAR Plan) for Board approval in FY 11-12, with **CAR Plan and funding** updates at subsequent five year intervals, to provide for life-cycle renewal of major building components the District has invested in over the last several years including Rosa Parks and Forest Park as well as for any newly modernized or renovated buildings in the future. Major building components include, but are not limited to, items like roof replacements, athletic field replacements, boiler upgrades, and major mechanical, electrical and plumbing upgrades.

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- 2) The District shall establish funding for the Capital Asset Renewal (CAR) Plan that shall include, but not be limited to, the following components:
  - a. Fund 404: Construction Excise Tax (CET) Revenues (net of approved expenses and charges). **For FY11-12 through FY15-16 Fund 404 shall maintain a minimum annual set aside of \$1.5M for the CAR Plan. Fund 404 balances in excess of the minimum annual set aside for each respective year may be used to fund other district capital projects.**
  - b. A new Capital Asset Renewal (CAR) Fund.
    - i. Subsequent to debt retirement estimated to begin in FY 2021/22, redirection of the Recovery Zone Bond ~~utility savings~~ **debt service.**
    - ii. Lease revenues and surplus property sales. At a minimum, lease revenue shall be base-lined at the FY 2011/12 present day value to hold the General Fund stable.
    - iii. Revenue generated from renting/leasing District athletic fields. Revenue generated from renting/leasing athletic fields will be tracked through the Civic Use of Buildings office.
  - c. Interest earned by funds in any of the above Funds.
- 3) Capital asset renewal projects identified in the CAR Plan and the use of funds from the CAR Fund and the CET Fund (Fund 404) will be proposed by the Superintendent in the District's annual budget process and are subject to annual Board of Education approval.

*C. Sylvester / T. Magliano*

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**DRAFT RESOLUTION No. 4766**

Resolution Supporting School Safety Resource Officers

**RECITALS**

- A. At Portland Public Schools, the safety of our students is our highest priority. When parents entrust their children to us, we take our responsibility seriously.
- B. PPS believes that schools should be inviting, welcoming, positive and joyous places for teaching and learning. When students feel safe, learning can flourish. Student safety has a direct and positive impact on student achievement.
- C. PPS recognizes that school safety doesn't just happen. It is the result of conscious and intentional partnerships and protocols that permeate the school environment and community.
- D. The National Association of School Resource Officers divides School Resource Officer (SRO) responsibilities into three areas: Teacher, Counselor, and Law Enforcement Officer. By training law enforcement to educate, counsel, and protect our school communities, our SROs "lead by example and promote a positive image of law enforcement to our Nation's youth." SRO programs across the nation are founded as collaborative efforts by police agencies, law enforcement officers, educators, students, parents, and communities. The goal of SRO programs is to provide safe learning environments in our nation's schools, provide valuable resources to school staff, foster a positive relationship with our nation's youth, and develop strategies to resolve problems and challenges affecting our youth with the goal of protecting every child so they can reach their full potential.
- E. PPS is grateful for the support of the city, county and many community partners who provide wrap-around supports, before and after child care services, health clinics, restorative justice supports, parental support and culturally-specific programs to instill a strong sense of community in our buildings. We are particularly grateful to the City of Portland which provides partnership support through its SRO program.
- F. Our mayor and city council allocate a small team of SROs to patrol schools in the Portland, David Douglas and Parkrose school districts. These SROs spend much of their time in and around our high schools and alternative schools developing relationships with students and school communities and becoming a go-to resource if students hear rumors or have concerns about safety. These Portland Police Officers – specially selected to work in our schools - partner with PPS' Director of Security and our Principals to ensure a safe environment for our students, staff and community during the school day and at school-related events.
- G. School Resource Officers teach classes to students via the Gang Resistance Education and Training – or GREAT - program – and provide specific training to school staff on safety and security issues. Prevention is a key goal of SROs.
- H. In the event of a crisis, Portland SROs are armed, nearby and trained for situations specific to school buildings and school grounds.
- I. School Resource Officers do more than just protect our students and school staff. They build relationships, serve as role models and are an essential part of successful schools for all kids.

**RESOLUTION**

- 1. The PPS Board of Education acknowledges and thanks the City of Portland for the partnership around our School Resource Officers.
- 2. The PPS Board of Education supports the Mayor's budget proposal which will continue the SRO program and looks forward to the day when this partnership can be expanded.

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3. The PPS Board of Education thanks our SROs for supporting our students every day.

The PPS Board of Education thanks the Mayor of Portland and the Portland City Council for their ongoing commitment to public education and the safety of our students, families, staff and community.

**RESOLUTION No: 4767**

Service Payments

The Board of Education approves the following service payments:

<b><i>Payee</i></b>	<b><i>Description</i></b>	<b><i>Period</i></b>	<b><i>Amount</i></b>
Council of Great City Schools	Annual Dues	2013-2014	\$36,123.00
Oregon School Boards Association	Annual Dues	2013-2014	\$18,940.00

*J Patterson*

**RESOLUTION No: 4768**

Settlement Agreement

**RESOLUTION**

The District is authorized to resolve claims in the matter of the Estate of C.B. for \$155,000. A copy of the settlement agreement will be on file in the District offices.

*J.Patterson*