

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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OFFICE OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON
BLANCHARD EDUCATION SERVICE CENTER
PORTLAND, OREGON

The Regular Meeting of the Board of Education came to order at 5:01pm at the call of Co-Chair Martin Gonzalez in the Board Auditorium of the Blanchard Education Service Center, 501 N. Dixon St, Portland, Oregon.

There were present:

Pam Knowles, Co-Chair
Ruth Adkins
Bobbie Regan
Trudy Sargent – *via phone*
Martin Gonzalez, Co-Chair
Matt Morton
Greg Belisle

Alexia Garcia, Student Representative

Staff

Carole Smith, Superintendent
Caren Huson-Quiniones, Board Senior Specialist

PRESENTATION: MARTIN LUTHER KING JR. SCHOOL

Kim Patterson, Principal of King School, provided a video field trip for the board, stating that they were transforming their school with the help of the School Improvement Grant. Ms. Patterson commented that she would love it if the Board would look at a balanced calendar for the District next year. King School is an IB school which uses inquiry based learning. It is a very diverse school and that was the key to their success.

SALE OF BENSON CONSTRUCTION TECHNOLOGY PROGRAM HOUSE

Carol Campbell, Benson Principal, reported that 16 houses have been constructed by Benson students over the years and then placed on the market to sell. It is an exemplary program and they want to bring back the opportunity for students to receive design experience as they had to drop their drafting program. Every student at Benson participates in the program one way or the other.

Bob Alexander, Program Director, reported that the house had been on the market for one weekend and we received a great offer; the net proceeds of the sale go back into the program.

STUDENT INFORMATION SYSTEM

Dustin Milberg, IT Director, provided a brief overview and PowerPoint presentation, stating that staff has engaged in a process with other districts and their IT departments. Mr. Milberg reported that the vendor will no longer support our ESIS information system. MESD, NWRES, WESD and CGESD have partnered as the Cascade Technology Alliance (CTA) to purchase server hardware and establish an Edupoint hosting site. PPS has evaluated multiple options and identified the CTA solution as the most successful and sustainable. MESD four-year financing will cover license costs of approximately \$471,000; the remaining ITEC funding of \$800,000 is available from the EdBox project for project resources costs.

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Director Regan stated that her concern was that this was the first the Board has heard about this; she would have like to been informed about this in advance as it is a \$1.3 million project and a Board workshop should have been held. Superintendent Smith responded that the process has required so many partners and discussions and there really was no reason why the Board was not informed in advance. Director Belisle commented that he appreciated the assistance from MESD so that borrowing will not affect our general fund dollars. In response to a request from Director Sargent, David Wynde, Deputy Chief Financial Officer, explained the financial issues.

Director Adkins questioned the status of EdBox. Marita Ingalsbe, IT Program Director, responded that the project was a continuation of EdBox. The new system will replace GradeBook, but there was not a lot of differences between the two systems. The new system will actually do what teachers have been asking for.

Director Regan asked for an explanation as to why EdBox was not up to date. Melissa Goff, Director of Teaching and Learning, responded that not all teacher accounts were up to date. Shifting from a paper grade book to an electronic grade book is a great jump for teachers; many are choosing to use their own paper copy of the book and then transfer grades to the electronic system later in the year. Staff has had conversations with the Portland Association of Teachers about the electronic grade book.. Director Regan mentioned that with the new system coming on board, she hoped we had a commitment from teachers to use the new software. Gwen Sullivan, PAT President, responded that many parents do not have access to computers and teachers use a lot of time to input the data, yet get phone calls from parents who say they have not received information on their children, because they do not have access to a computer. There needs to be more dialogue about communication tools for families.

Student Representative Garcia stated that we also need to survey students about EdBox as she sees students stressed out about their grades.

SECOND READING: EQUITY IN PUBIC CONTRACTING POLICY

Melvin Oden-Orr, Counsel for National Association of Minority Contractors, spoke in support of the resolution. His organization focuses on advancing the interests of minority contracts and to eliminate the barriers they face. The District was taking a bold step in the right direction.

Gale Castillo, President of the Hispanic Metropolitan Chamber, testified in support of the policy, stating that PPS needs to be very planful and focused as the implementation of the policy was the key to our success. She urged focus on communities of color and women as they are the most underutilized. The aspirational goal of 18% was doable and modest. District staff will need to communicate clearly with clients and to hold them accountable. If the District receives mediocre or unacceptable proposals, she hopes staff will have the guts to say go back and try again.

Kevin Jeans Gail, Director of Portland Workforce Alliance, thanked the Board for the policy. It was a good use of public dollars and it provides the opportunity for students to seek career choices.

Justice Rajee, Coalition of Black Men, stated his support of the policy.

James Posey, Coalition of Black Men, commented that he was very pleased with the policy and it will be an anchor in the community in terms of equity. He hopes this policy will be institutionalized over the long haul as he has seen policies come and go, but at the end of the day, it was all about who implements the policy and the commitment of the Board long term.

Elaine Holt and Lee Fleming, Sr. Analyst.

Director Regan questioned if the aspirational goals should be higher. Elaine Holt, Purchasing Assistant Director, responded that 30% was being hit by several organizations around Portland . In looking at how they achieved that, it was done mainly through alternative contracting which is something we are looking to do. We wanted to start with a target that was respectful and achievable. We intend to move

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that target up as it became doable. We are the first K-12 organization in Oregon adopting a policy such as this. Director Regan commented that for the record, she wants the aspirational goal to be higher in the Administrative Directive.

Director Sargent stated that alternative contracting is not based on price but on other reasons. She sees this as a way to open up opportunities for people to contract with the District, but she did not want to pay a lot more to do that. She would be concerned about how much we used alternative contracting. She would caution that we need competitive bidding in order to stretch our dollars as much as we can.

Director Morton commented that he was completely supportive of the policy and that it was a reflection of our commitment in this District; implementation will be very important.

Co-Chair Gonzalez asked whether or not PPS would re-bid if a bidder makes no equity commitments. Ms. Holt responded that the District will always have the option to cancel a bid or RFP at any point. Mr. Wynde added that staff recognizes that the proposed policy was taking the equity policy and applying it to one area of our business, and that requires a culture change in the organization. We have to be proactive and focused. If an item is purely a low bid contract, then it will be given to whoever comes up with the best price. If it is a more complex piece of work, and price is not the only concern, then alternative contracting will be used. Mr. Wynde added that staff took the advice of outside counsel, and because PPS has not done a disparity study, we have to have a policy that is race and gender neutral. The inspiration for this policy was our equity racial educational policy.

ADJOURN

Co-Chair Gonzalez adjourned the meeting at 7:14pm

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Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4625 and 4626

Director Adkins moved and Director Belisle seconded the motion to adopt the above numbered items. The motion was put to a voice vote and passed unanimously (vote: 7-yes, 0-no; with Student Representative Garcia voting yes, unofficial).

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RESOLUTION No. 4625

Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$25,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Vernon PTA	07/01/12 through 06/30/13	Personal Services PS 59208	Vernon PK-8: Funds for 0.5 FTE for partial reinstatement of school-wide music program.	\$45,000	S. Higgins Fund 299 Dept. 1284 Grant S0253

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Mt. Hood Cable Regulatory Commission	07/17/12 through 09/30/15	Intergovernmental Agreement / Revenue IGA/R 59190	Chapman K-5: Funds will support school's iPad Literacy Continuation Program focused on meeting 4th and 5th grader reading comprehension skills and technology benchmarks.	\$47,592	S. Higgins Fund 205 Dept. 9999 Grant G1244
City of Portland Children's Investment Fund	07/01/12 through 06/30/13	Intergovernmental Agreement / Revenue IGA/R 59206	Creative Science Center, Creston Annex & Kelly Center: Grant funds to be used to support three extended day Head Start classrooms at above centers.	\$257,053	S. Higgins Fund 205 Dept. 9999 Grant 1270
City of Portland Water Bureau	07/01/12 through 06/30/13	Intergovernmental Agreement / Revenue IGA/R 59213	Early Childhood Education Program: Grant funds to be used for lead paint stabilization project in ECE classrooms.	\$50,000	T. Magliano Fund 205 Dept. 5597 Grant G0999

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AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
State of Oregon Department of Human Services	07/17/12 through 06/30/13 Year 2 of Contract	Intergovernmental Agreement / Revenue IGA/R 58340 Amendment 2	District-wide: One-year extension to contract for culturally-specific and targeted outreach services for enrollment in Healthy Kids program.	\$98,100 \$200,960	L. Poe Fund 205 Dept. 9999 Grant G1174
Multnomah County	07/01/12 through 06/30/13 Year 6 of Contract	Lease Agreement IGA/R 55597 Amendment 1	King Neighborhood Facility: One-year extension of space lease agreement.	\$68,583 \$362,951	T. Magliano Fund 101 Dept. 9999

LIMITED SCOPE REAL PROPERTY AGREEMENTS and AMENDMENTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount (as relevant), Contract Total	Responsible Administrator, Funding Source
Multnomah Education Service District	07/01/12 through 06/30/13 Year 2 of Contract	Lease Agreement LA 58580 Amendment 1	Ramona Building: One-year extension of sublease of site for pre-K Early Learning Academy.	\$1 \$2	T. Magliano Fund 101 Dept. 9999
Albina Head Start	07/01/12 through 06/30/13 Year 2 of Contract	Lease Agreement LA 58581 Amendment 1	Ramona Building: One-year extension of sublease of site for pre-K Early Learning Academy.	\$1 \$2	T. Magliano Fund 101 Dept. 9999
Portland Institute for Contemporary Art	08/15/12 through 09/30/12	Lease Agreement R 59201	Washington-Monroe HS Site: Six-week lease of site for public Time-Based Art festival.	\$11,500	T. Magliano Fund 101 Dept. 9999

N. Sullivan

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RESOLUTION No. 4626

Personal / Professional Services, Goods, and Services Expenditure Contracts
Exceeding \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
TBD – Responses received on 07/12/12; vendor selection under evaluation	07/16/12 through 10/01/12	Construction C 59xxx	Madison HS: Construction services for new track; part of the Great Fields Project; ITB 2012-1510.	NTE \$375,000	T. Magliano Fund 438 Dept. 5597 Project J0719
EduPoint Educational Systems LLC	07/17/12 through 06/30/17	Software and Related Services SW 59157	District-wide: Purchase, installation, and support services for student information system; joint cooperative procurement with Salem-Keizer SD.	\$681,707	D. Milberg Fund 407 Dept. 5581 Project A1009
Copytronix	08/01/12 through 07/31/17	Services GS 59xxx	District-wide: Imaging Services staffing and associated copy, print, and bindery equipment; RFP 2012-1468.	\$3,656,760	D. Milberg Fund 101 Dept. 5581

NEW INTERGOVERNMENTAL AGREEMENTS ("IGAs")

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

No Amendments to Existing Contracts

N. Sullivan

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Other Matters Requiring Board Action

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4627 through 4633

During the Committee of the Whole, Director Sargent moved and Director Regan seconded the motion to adopt Resolution 4627. The motion was put to a voice vote and passed unanimously 7-0 (vote: 7-yes, 0-no, with Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Adkins moved and Director Knowles seconded the motion to adopt Resolution 4628. The motion was put to a voice vote and passed unanimously 7-0 (vote: 7-yes, 0-no, with Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Morton moved and Director Knowles seconded the motion to adopt Resolution 4629. The motion was put to a voice vote and passed unanimously 7-0 (vote: 7-yes, 0-no, with Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Knowles moved and Director Regan seconded the motion to adopt Resolution 4630. The motion was put to a voice vote and passed unanimously 6-0 (vote: 6-yes, 0-no [Gonzalez abstaining], with Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Gonzalez moved and Director Morton seconded the motion to adopt Resolution 4631. The motion was put to a voice vote and passed unanimously 6-0 (vote: 6-yes, 0-no [Belisle abstaining], with Student Representative Garcia voting yes, unofficial).

Director Adkins moved and Director Belisle seconded the motion to adopt Resolutions 4632 and 4633. The motion was put to a voice vote and passed unanimously (vote: 7-yes, 0-no; with Student Representative Garcia voting yes, unofficial).

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RESOLUTION No. 4627

Authorizing the Sale of the Benson Construction Technology Program House
on 4225 NE Mallory Avenue

RECITALS

- A. On October 27, 2008, by way of Resolution No. 3993, the Board of Education ("Board") declared the property consisting of two lots at 4225 and 4231 NE Mallory Avenue, Portland, Oregon 97211 ("Site") surplus for the purpose of building homes by the Benson Polytechnic High School Construction Technology Program ("Benson Program").
- B. The Benson Program offers training in residential home construction to Benson Polytechnic high school students through the design and hands-on participation in the construction of a complete home.
- C. In June 2012, the Benson Program completed the construction of a single family residence on one of two lots on this Site.
- D. The District listed the home with a licensed real estate broker on June 18, 2012 for a list price of \$305,000.
- E. The District received a purchase offer of \$320,000 from Ashley Erdahl on June 24, 2012. The offer is subject to purchaser's financing approval, a professional inspection report. agreement on any repairs identified by such report, and Board approval of the sale.

RESOLUTION

- 1. The Board hereby authorizes the Deputy Clerk to enter into and execute a purchase-sale agreement for \$320,000 and other required sale documents in a form approved by District General Counsel with Ashley Erdahl for the residence and real property located at 4225 NE Mallory Avenue.
- 2. The Board authorizes the payment of related closing costs and realtor fees.
- 3. Net proceeds from the sale will be deposited in Fund 299 to support the activities of the Benson Construction Technology Program.

C.J. Sylvester / T. Magliano / B. Alexander

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RESOLUTION No. 4628

Resolution Authorizing a Financing Arrangement with
Multnomah Education Service District

RECITALS

- A. Schools need a reliable and effective student information system ("SIS") to track student enrollment, attendance, demographic information, grades, progress toward graduation, schedules, discipline, immunizations, and special services. Portland Public Schools ("District") relies on accurate SIS data to submit to the Oregon Department of Education for its state school funding and for mandated accountability reports, and to use for Milestones and other student achievement reporting.
- B. The District adopted its current student information system (eSIS) in partnership with the Multnomah Education Service District ("MESD") during the 2002-03 school year. Pearson School Systems acquired eSIS in November, 2010, and announced shortly thereafter that they would no longer provide technical support after July 1, 2012. They have since agreed to extend this date to July 1, 2013, with no further extensions.
- C. In early 2011, the District and other Oregon districts and ESDs formed a consortium representing 70% of the Oregon K-12 student population to select a new student information system. An extensive state-wide evaluation and procurement process resulted in execution of a master contract with an established SIS vendor, Edupoint, in March, 2012 for its "Synergy" Education Platform. The District wishes to implement Edupoint in Fall of 2013.
- D. MESD has offered to finance a significant portion of the licensing and implementation cost for its component districts, and additionally will pay 10% of the purchase price. Repayment of the financing will be due in three payments in fiscal years 2014-15, 2015-16 and 2016-17. The District has sufficient existing capital funds available to support most of the implementation costs but not for the upfront costs of this project and, therefore, wishes to finance the software licensing and related expenses at an estimated cost of \$471,000.
- E. ORS 281.390 authorizes the District to obtain financing for real or personal property, including computer software purchases and licenses.

RESOLUTION

- 1. The District is hereby authorized to obtain financing from MESD pursuant to ORS 271.390 for the costs associated with the acquisition of Edupoint student information system software. The maximum principal amount of all financings that are authorized by this resolution and that are outstanding at any time shall not exceed \$500,000, and the final maturity date of any financing authorized by this resolution shall not exceed five years from the date of this resolution.
- 2. Any financing authorized by this resolution (a "Financing") may be secured by a pledge of the District's full faith and credit, and shall be payable from all legally available funds of the District.
- 3. The Chief Financial Officer of the District or the person designated by the Chief Financial Officer of the District to act under this resolution (each of whom is referred to in this resolution as a "District Official") may, on behalf of the District and without further action by the Board of Education:
 - a. participate in the preparation of, authorize the distribution of, and deem final any disclosure documents that are desirable for any Financing;
 - b. establish the final principal amounts, maturity dates, interest rates, payment terms and dates, and other terms of any Financing, subject to the limitations of this resolution;

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- c. enter into covenants to secure any Financing; and
- d. execute and deliver any documents that are desired to obtain any Financing, and take any other action in connection with any Financing under this resolution that the District Official determines will be advantageous to the District.

N. Sullivan

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RESOLUTION No. 4629

Adoption of Portland Public Schools Equity in Public Purchasing and Contracting Policy, Policy 8.50.095-P

RECITALS

- A. In the Racial Educational Equity Policy, adopted by the Board of Education (“Board”) in May, 2011, the Board affirmed the intent of the school district to affirmatively overcome the educational barriers that have resulted in a persistent, unacceptable achievement gap for students of color.
- B. Under-utilization of small businesses, particularly those owned by people of color, perpetuates inequities for our students as well as our business partners. Portland Public Schools (“PPS”) has the opportunity, and the responsibility, to reduce inequities in workforce hiring of its contractors. The business community has a role to play in the success of our students, and there is opportunity for synergy between local businesses and PPS in providing students exposure to career learning engagements.
- C. PPS staff has been developing a policy to address these issues since 2009 but this work increased in focus and urgency in 2012 when the board directed staff to develop a Minority, Women, and Emerging Small Businesses (MWESB) policy as part of the action plan for the Racial Educational Equity Policy. A number of meetings with stakeholders and business leaders from our communities of color have taken place to review the draft policy. The Board reviewed a working draft at its May 29, 2012 meeting. The final draft reflects feedback from these community stakeholders and business leaders as well as the Board.

RESOLUTION

The Board of Education for Portland Public Schools reviewed recommendations from the superintendent to adopt the Equity in Public Purchasing and Contracting Policy. Per District Policy (1.70.020-P), the Board of Education is required to place any new policy on the District website for a 21-day public review. Having fulfilled this obligation and having received no public input on the proposed policy amendment, the Board of Education supports the proposed policy language for adoption.

PROPOSED POLICY:

Portland Public Schools Equity in Public Purchasing and Contracting Policy, Policy 8.50.095-P

In 2011, the Board of Education (“Board”) adopted the Portland Public Schools Racial Educational Equity Policy, 2.10.010. In that policy, the Board affirmed the intent of the school district to affirmatively overcome the educational barriers that have resulted in a persistent, unacceptable achievement gap for students of color. Complex societal and historical factors contribute to the inequities our students face. The District must address and overcome these inequities and institutional racism, providing students with the support and opportunity to succeed, make productive life decisions and give each student the support to meet his or her highest potential.

The Board recognizes that the historical under-utilization of small businesses, particularly those owned by people of color, perpetuates inequities not only for our students but for our business partners and our broader community. This is a challenge for the District and for the entire Portland metropolitan community.

Modeling equity in District business practices will further enhance achievement of goals established in its Racial Educational Equity Policy. It is the District’s goal to maximize fair and equitable opportunities

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to Portland's diverse populations, promote prosperity in all segments of Portland's diverse communities, foster economic growth and expand competition in the market.

As a K-12 entity, there is no current statutory obligation on the District to implement a minority, women and/or emerging small business program. However, as one of the largest employers in the Portland metropolitan area the District has an opportunity to make a difference. Personnel costs (in the form of salaries and benefits) are the largest component of the District's budget. However, the District's annual expenditure through its purchasing and contracting activities is significant. It is recognized that the District's purchasing and contracting expenditures impact our local community and economy, including businesses, parents and children.

OBJECTIVES OF THE POLICY

The District will significantly change its practices in order to achieve and maintain equity in its purchasing and contracting activities, to achieve and maintain an equitable and diverse contractor workforce and to leverage its contracts to further enhance career learning opportunities for students.

Therefore, the Board establishes the District's **Equity in Public Purchasing and Contracting Policy** with the following goals:

- The District will provide professional, supplier, construction and personal service purchasing and contracting opportunities to small businesses that have been historically under-utilized, including businesses owned by people of color and women.
- The District will ensure apprenticeship opportunities in the construction trades and will promote construction employment opportunities for people of color and women.
- The District will continue to provide career learning opportunities for students, providing them exposure to various potential career paths, including, but not limited to, architecture, engineering and related services, legal and accounting services, as well as building trades and construction work.

The District will achieve these objectives as follows:

- **BUSINESS EQUITY**

The District aims to provide greater professional, supplier, and construction opportunities to minority-owned businesses, women-owned businesses and emerging small businesses. By diversifying our public purchasing and contracting spend the District will positively, and more equitably, impact a greater number of businesses and families.

All District departments and budget holders will actively search out and open their purchasing and contracting opportunities to minority-owned businesses, women-owned businesses and emerging small businesses. District departments will establish specifications for goods and services, personal services, architecture, engineering and construction that encourage competition while meeting District needs. The District will develop its bid packages, contract terms, and work scopes to allow for businesses of all sizes to respond to its solicitation and business opportunities. The District will scope certain bid packages for small businesses.

The District will improve its efforts in this regard over time, looking to established successful models as well as working closely with community stakeholders to innovate and improve our public purchasing and contracting approaches.

- **CONTRACTOR WORKFORCE EQUITY**

The District will increase the numbers of women and minorities in the construction trades through apprenticeship opportunities on District construction contracts. It is recognized that there are established public agency programs addressing contractor

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workforce equity. Therefore, the District intends to partner with other public agencies which have already successfully implemented such programs or, alternately, create programs and procedures that closely replicate existing programs.

- **CAREER LEARNING EQUITY**

The District will leverage its public contracting activity to expand the number of young people of color and young women participating in a wide variety of career learning programs. The District has a developing system of career learning programs in schools. The District will enhance existing programs by establishing expectations for District contractors, particularly on larger contracts, requiring their participation in the District's career learning programs.

RESPONSIBILITY AND ACCOUNTABILITY

The Board will hold the Superintendent and all District departments and schools accountable for making measurable progress toward these objectives. Every Portland Public Schools employee is responsible for the success and achievement of all students. Every District department and school is responsible to further equity in the District's public contracting activities.

The Board recognizes that these are long term goals requiring work and resources to implement across all schools and departments. The Board directs the Superintendent to develop an action plan for implementation of this policy, with clear accountability and metrics, including resourcing, which will result in measurable results on a regular basis toward achieving these objectives. Such action plan will identify specific staff leads on all key work and include clear procedures for District schools and staff. The Superintendent will present the Board with an Administrative Directive within three months of adoption of this policy. Thereafter, the Superintendent will report on progress towards these objectives at least once per year, and will provide the Board with an updated Administrative Directive annually.

N. Sullivan/D. Wynde

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RESOLUTION No. 4630

Election of Board Chairperson

Director Martin Gonzalez is hereby elected Chairperson of the Board for the period July 17, 2012, until the first regular meeting of the Board in January 2013, and until, respectively, his/or her successor is elected.

RESOLUTION No. 4631

Election of Board Vice-Chairperson

Director Greg Belisle is hereby elected Vice-Chairperson of the Board for the period July 17, 2012, until the first regular meeting of the Board in January 2013, and until, respectively, his/or her successor is elected.

RESOLUTION No. 4632

Board Zone Redistricting

RECITALS

- A. Following each decennial US Census, all local governments are required to apply new demographic data to existing electoral boundaries, attempting to equalize population among electoral regions.
- B. For Portland Public Schools (PPS), this requires us to rezone board zones to have nearly equal population in each zone.
- C. PPS Board members run district-wide, but must reside in one of seven defined electoral zones.
- D. Staff contracted with the Population Research Center (PRC) at Portland State University (PSU) to prepare two options for the Board to consider. The PRC at PSU has prepared most analyses and recommendations for all Metro area local governments.
- E. In a report prepared by PRC and at a study session on June 18th, the Board was presented with two options:
 - Option 1: The first option uses a variety of criteria to ensure nearly equal population among board zones while attempting to minimize changes to existing board zone boundaries.
 - Option 2: The second option uses the same criteria for ensuring nearly equal population among board zones, but attempts as nearly as possible to align board zone boundaries with existing PPS high school attendance boundaries.

RESOLUTION

The Board approves the first option outlined, which ensures nearly equal population among board zones while attempting to minimize changes to existing board zone boundaries.

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RESOLUTION No. 4633

Resolution to Accept Report and Findings in regards to Complaints filed after the Closure of the Harriet Tubman Young Women's Leadership Academy Program at Jefferson High School

RECITALS

- A. During the 2012-13 budget process, the Superintendent proposed the closure of the Harriet Tubman Young Women's Leadership Academy (YWLA), which was a program of Jefferson High School. In Resolution 4588, the Board approved the reconfiguration of Jefferson High School to a 9th-12th grade school, and the program was closed.
- B. In Resolution 4588, the Superintendent and Board acknowledged that closing programs is very difficult for students, families and staff, and praised the young women attending YWLA for their leadership and passion. The Board also directed staff to provide YWLA students with transitional supports as they moved into new schools.
- C. Following the program closure, nine families filed complaints with the district pursuant to 4.50.030 – Student/Parent Complaint Procedure. The complaints raised a variety of concerns. Mr. Peter Hamilton was retained to investigate these concerns.
- D. Mr. Hamilton completed his investigation and provided a report and findings. Mr. Hamilton found that (1) the families had an opportunity to provide input into the decision, (2) the decision did not violate district policy, (3) the YWLA closure did not violate the regulatory sections of Division 22 regulations of the Oregon Department of Education cited by the parents, and (4) the decision to close the program was not discriminatory.
- E. The Superintendent reviewed Mr. Hamilton's report and findings, and recommended that the Board accept them as well.

RESOLUTION

The Board of Education has considered Peter Hamilton's report, and accepts the report and findings concerning the complaints filed following the closure of the YWLA program. A copy of the report is on file in General Counsel's office and will be filed with the record of this meeting.

J. Patterson