

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

INDEX TO THE MINUTES
BUSINESS MEETING

October 15, 2012

Board
Action
Number

Page

Purchases, Bids, Contracts

4655	Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority.....
4656	Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

Other Matters Requiring Board Action

4657	Authorizing Agreements for the Purchase and Operation of New Columbia Youth Center Condominium (Rosa Parks School)
4658	Superintendent's Performance Appraisal 2012
4659	Extension of Employment Contract with Carole Smith, Superintendent of Portland Public Schools.....

October 15, 2012

OFFICE OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON
BLANCHARD EDUCATION SERVICE CENTER
PORTLAND, OREGON

The Study Session of the Board of Education came to order at 6:04pm at the call of Co-Chair Martin Gonzalez in the Board Auditorium of the Blanchard Education Service Center, 501 N. Dixon St, Portland, Oregon.

There were present:

Pam Knowles
Ruth Adkins
Bobbie Regan
Trudy Sargent
Martin Gonzalez, Co-Chair
Matt Morton
Greg Belisle, Co-Chair

Alexia Garcia, Student Representative

Staff

Carole Smith, Superintendent
Caren Huson-Quiniones, Board Senior Specialist

PUBLIC COMMENT

Catherine Dunn stated that she was seeking guidance and support from PPS to get her daughter in the Mandarin Immersion program. She was first on the waiting list and five students have dropped out, yet she has not received a response from PPS for five months.

FRANKLIN CLUSTER UPDATE

Trip Goodall, Director of High Schools, explained that the Board will hear a high school cluster update each month with the intent to provide insight around the challenges and accomplishments found in our neighborhood schools. Antonio Lopez, Regional Administrator, added that staff works in collaboration to have K-12 alignment. Each principal in the Franklin cluster introduced themselves. Staff have been working with principals in several areas and monitor them on a monthly basis: equity, quality of instruction, milestones, discipline, etc.

Heather Hull, Principal of Woodmere K-5, stated that Woodmere has 87% free or reduced lunch, a SUN school, and 31% of the students qualify for ESL services. A dozen languages were spoken at her school. They work hard to do what's best for the students, and they have a Student Improvement Specialist who helps in professional development training and all other aspects of learning. The challenges for her are the uncertain budget and time.

Debbie Armendariz, Principal of Atkinson K-5, commented that they have a neighborhood side and a Spanish Immersion side. It was difficult to make data driven decisions around instruction and instruction groupings, and a challenge to identify students of color in their neighborhood program. What has worked is aligning their school improvement strategy to the District strategy around systems of accountability, rigorous core programs, strong teachers and safety nets.

October 15, 2012

Shay James, Franklin High School Principal, stated that they deliver excellence and equity, and offer AP and dual credit courses. They received the “*Celebrating Student Success*” award from the State last year for closing the achievement gap. Franklin is the 16th best high school in Oregon, and has the highest Special Education students of all PPS high schools. Over 800 of their students are on free or reduced lunch. Director Regan asked since Franklin has feeder schools that are both K-8 and middle schools, could Ms. James tell the difference in how the students were prepared for high school. Ms. Shay responded that in terms of academics, she would say it was not noticeable; however, in terms of student’s experiences and access, that was noticeable.

Director Knowles acknowledged the great strides that have been made at Franklin in terms of milestones and asked for more detail on their scholars program. Ms. James responded that the program was optional for students and that the students must make a commitment that they will maintain a certain grade point level. Each student is provided a mentor, take AP classes, and sit in on additional courses on their own time.

Director Regan questioned if the state provided additional funds, what would Franklin use those funds for. Ms. James responded that they would have a full-day schedule for the kids. Mr. Goodall stated that there would be unanimous support for Instructional Specialists, as that is a position that principals really value.

Co-Chair Gonzalez stated that he was impressed with the gains that have been made in the schools, but added that we do not have consistency throughout our School Improvement Plans. Mr. Lopez commented that he works with amazing principals who are committed to their work. It was a learning process; to look at what is really working in some schools and hoping to copy that in other schools. He meets once a month with every principal in his cluster.

Director Regan asked principals if the new teacher evaluation tool was having an impact in supporting student achievement. Several principals responded that the new tool lets them evaluate the entire school year, that it was one of the monumental things we have done in the District in recent years, and it has created a bridge between equity work and the evaluation process. Student Representative Garcia asked how principals would feel about adding a student evaluation section to the tool. Marti Diaz responded that it was important to have student input and she would like to have Franklin students go to Kelly and speak to their teachers.

At 7:25pm, the Board took a five minute break.

ROSA PARKS SCHOOL REAL ESTATE TRANSACTION

Bob Alexander, Director of Planning and Asset Management, reported that this item was before the Board at their August 20th meeting and has been the subject of a Board Executive Session. Director Adkins commented that she appreciated the staff diligence on this item.

MILESTONES/ACHIEVEMENT COMPACT DISCUSSION

Superintendent Smith reminded the Board of the Milestones Framework. Staff had applied this year’s measure to last year’s data to determine progress on the milestone targets.

Melissa Goff, Director of Teaching and Learning, provided a PowerPoint presentation and provided the following recommendations: 1) for 3rd Grade Reading Proficiency, reset target to 5% points to align with our previously set Milestone goals; 2) update 3rd Grade Math Proficiency to reflect current data and apply methodology to develop new target; 3) Increase the target 1% point for 6th Grade On Track; 4) increase by 5% points 9th Grade on Track to align with Milestone targets. Ms. Goff reported that we do not anticipate new focus or priority schools in 2012-13 and anticipate schools exiting focus or priority status in four years. Sue Ann Higgins, Chief Academic Officer, mentioned that it was uncertain at this point how the state will leverage funding and what they will do if a school does not meet a target.

October 15, 2012

Superintendent Smith added that the state was working on a new funding mechanism and PPS was working on being responsible in how we are setting our targets.

Director Regan asked if the District will be setting aspirational goals. Superintendent Smith responded that the aspirational goals were reflected in the milestones.

SUPERINTENDENT'S EVALUATION

Director Knowles explained the performance appraisal procedure that was used. It was clear that we were heading in the right direction, but there is still a lot of work to be done. Director Adkins thanked the Superintendent for her leadership. Director Regan stated that she appreciates the fact that our Superintendent is seen as a mentor by Superintendents in other districts. Director Morton commented that the work that has been done with equity in the schools has been recognized. Student Representative Garcia mentioned that the Superintendent has done an excellent job in reaching out to students. Co-Chair Belisle noted that we have improved the graduation rate and narrowed the achievement gap, which was extraordinary. All Board members expressed their thanks, stating they were fortunate to have Superintendent Smith. Co-Chair Belisle mentioned that Superintendent Smith has turned down a salary increase every year, and her salary is below market comparable; he wants to reward administrators and have a salary study performed.

BUDGET PROCESS UPDATE

David Wynde, Budget Director, provided a proposed list of dates in which the Board would discuss the 2013/14 budget.

Superintendent Smith recognized Dr. Charles Hopson who had passed away; Co-Chair Gonzalez called for a moment of silence.

ADJOURN

Co-Chair Gonzalez adjourned the meeting at 8:49pm.

October 15, 2012

Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4655 and 4656

Director Morton moved and Director Knowles seconded the motion to adopt the above numbered items. The motion was put to a voice vote and passed unanimously (vote: 7-yes, 0-no; with Student Representative Garcia voting yes, unofficial).

October 15, 2012

RESOLUTION No. 4655

Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$25,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

No New Contracts

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE ("IGA/Rs")

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Portland Public Schools	07/01/12 through 06/30/13	IGA/R 59431	Columbia Regional Program will provide classroom services to regionally eligible deaf/hard of hearing students.	\$276,600	H. Adair Fund 101 Dept. 5414
Portland Public Schools	07/01/12 through 06/30/13	IGA/R 59432	Columbia Regional Program will provide classroom services to regionally eligible autism spectrum disorder students.	\$931,200	H. Adair Fund 205 Dept. 9999 Grant G1203
Estacada School District	07/01/12 through 06/30/13	IGA/R 59433	Columbia Regional Program will provide classroom services to regionally eligible deaf/hard of hearing students.	\$33,750	H. Adair Fund 299 Dept. 9999 Grant S0031
Parkrose School District	07/01/12 through 06/30/13	IGA/R 59443	Columbia Regional Program will provide classroom services to regionally eligible deaf/hard of hearing students.	\$62,500	H. Adair Fund 299 Dept. 9999 Grant S0031

AMENDMENTS TO EXISTING CONTRACTS

No Amendments to Existing Contracts

LIMITED SCOPE REAL PROPERTY AGREEMENTS and AMENDMENTS

No Limited Scope Real Property Agreements and Amendments

N. Sullivan

October 15, 2012

RESOLUTION No. 4656

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Catapult Learning West, LLC	09/01/12 through 08/15/13	Personal Services PS 59364	District-wide: Title I tutoring services in math, literacy, and reading; RFP 2012-1497.	\$209,137	W. Campbell Fund 205 Various Depts. Grant G1181
Re:Think	09/15/12 through 08/31/13	Personal Services PS 59365	District-wide: Title I tutoring services in math, literacy, and reading; RFP 2012-1497.	\$151,414	W. Campbell Fund 205 Various Depts. Grant G1248
Oracle America, Inc.	10/16/12	Purchase Order PO 110020	District-wide: One-year maintenance services renewal for PeopleSoft HRMS and Financial modules.	\$359,943	D. Milberg Fund 101 Dept. 5581

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No IGAs

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Roadrunner Home Bake, Inc.	07/01/12 through 06/30/13 Year 2 of Contract	Material Requirements MR 58829 Amendment 1	District-wide: One-year extension of contract for diverted commodity processing (cheese), as needed.	\$280,000 \$590,000	G. Grether-Sweeney Fund 202 Dept. 5570
Jennie-O Turkey Store Sales, LLC	07/01/12 through 06/30/13 Year 2 of Contract	Material Requirements MR 58897 Amendment 1	District-wide: One-year extension of contract for diverted commodity processing (turkey), as needed.	\$160,000 \$370,000	G. Grether-Sweeney Fund 202 Dept. 5570
Tyson Prepared Foods, Inc.	07/01/12 through 06/30/13 Year 2 of Contract	Material Requirements MR 58908 Amendment 1	District-wide: One-year extension of contract for diverted commodity processing (beef), as needed.	\$190,000 \$450,000	G. Grether-Sweeney Fund 202 Dept. 5570

N. Sullivan

October 15, 2012

Other Matters Requiring Board Action

The Superintendent RECOMMENDED adoption of the following item:

Number 4657 through 4659

During the Committee of the Whole, Director Sargent moved and Director Morton seconded the motion to adopt Resolution 4657. The motion was put to a voice vote and passed unanimously 7-0 (vote: 7-yes, 0-no, with Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Knowles moved and Director Adkins seconded the motion to adopt Resolution 4658. The motion was put to a voice vote and passed unanimously 7-0 (vote: 7-yes, 0-no, with Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Belisle moved and Director Morton seconded the motion to adopt Resolution 4659. The motion was put to a voice vote and passed unanimously 7-0 (vote: 7-yes, 0-no, with Student Representative Garcia voting yes, unofficial).

October 15, 2012

RESOLUTION No. 4657

Authorizing Agreements for the Purchase and Operation of New Columbia Youth Center Condominium
(Rosa Parks School)

RECITALS

- A. Portland Public Schools ("PPS") entered into a lease/option to purchase agreement pursuant to Board of Education Resolution No. 3566, October 10, 2005, which provided for construction of Rosa Parks School utilizing New Market Tax Credits and other resources.
- B. The lease/option for the school, which opened in 2006, contemplates that the owner, New Columbia Community Campus Corporation (N4C), could require PPS to purchase at the end of the seven year period for \$8,889,778.
- C. N4C exercised this option requiring purchase which can be accomplished by establishing a commercial condominium, the New Columbia Youth Center Condominium (Condominium), to be jointly owned by PPS and the Boys & Girls Club (B&G Club).
- D. The Condominium Declaration and Plat details three units: Unit One is the B&G Club, Unit Two is the Ancillary School Unit and Unit Three is the School Unit. PPS will own both Units Two and Three.
- E. The Ancillary School Unit includes the cafeteria, music room, art room and computer room where PPS is reimbursed a portion of the maintenance and operating expenses through an amended Shared Space Agreement with the B&G Club.
- F. The remainder of the property outside of the Units is controlled by the New Columbia Youth Center Condominium Owners Association (Association) as general common elements or limited common elements as indicated on the Plat, Attachment C to the accompanying staff report.
- G. The Condominium Declaration also calls for the current outside covered playground area and the uncovered play area to become a facility which the B&G Club would maintain but share use and maintenance expenses with PPS according to the Shared Space Agreement.
- H. The financial management and operation of the Condominium will be through the Association and managed by a Board of Directors, which allows one director per Unit.
- I. The Association will be responsible for property and utilities jointly owned by the Association and will be establishing accounts to allow for its operation.

RESOLUTION

- 1. The Board hereby authorizes the acceptance by PPS of the conveyance of Units 2 and 3, subject to the terms of the Declaration, Bylaws, and Plat, all of which are approved, and authorizes the Deputy Clerk to evidence the acceptance of the conveyance by signing the deed from N4C.
- 2. The Board further authorizes payment of the purchase price of \$8,889,778 plus closing costs.
- 3. The Board directs the Deputy Clerk to execute any other documents requested by the Escrow Company, such as a settlement statement and escrow instructions, necessary or convenient in connection with the purchase of the units.

October 15, 2012

4. The Board directs PPS to become a member of the Association and to appoint David Wynde, Deputy Chief Financial Officer, and Bob Alexander, Director of Planning and Asset Management, to represent PPS to serve on the Board of Directors of the Association and grant to them authority to take action in such capacity as they deem prudent to accomplish the goals of PPS.
5. The Board directs the Deputy Clerk to execute the Amended and Restated Shared Space Agreement which provides that the use of, and expenses arising from, Unit 2 and the Outdoor Play areas will be shared equally with the B&G Club.
6. The Board authorizes the establishment of accounts or change of existing accounts and development of mechanisms necessary for the existence and operation of the Condominium.

C. Sylvester / B. Alexander

October 15, 2012

RESOLUTION No. 4658

Superintendent's Performance Appraisal 2012

RECITALS

- A. On May 22, 2008, by way of Resolution No. 3909, the Board of Education ("Board") adopted superintendent performance standards.
- B. The Board used these standards for Superintendent Smith's first three performance appraisal periods (October 2007-May 2009, June 2009-September 2010, and October 2010-September 2011 respectively). These standards also apply to the current performance appraisal period for October 2011-September 2012. In addition, the Board evaluated the Superintendent's performance in relation to the strategic priorities.
- C. The Board has reviewed the Superintendent's performance in light of the above performance standards and the progress of the District, and has reviewed this appraisal with the Superintendent.

RESOLUTION

The Board hereby adopts the 2012 Superintendent performance appraisal, a copy of which is on file in the District office.

J. Patterson

RESOLUTION No. 4659

Extension of Employment Contract with Carole Smith, Superintendent of Portland Public Schools

RECITALS

- A. In light of her strong performance, the Board of Education ("Board") wishes to extend for three years Superintendent's Smith's current employment agreement. The term of Superintendent Smith's new contract will run from July 1, 2012, through June 30, 2015.
- B. The Board greatly appreciates Superintendent Smith's service and dedication to Portland Public Schools ("District").

RESOLUTION

The Board hereby extends the employment agreement for Superintendent Smith through June 30, 2015. A copy of the employment agreement is on file in the District offices.

J. Patterson