

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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OFFICE OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON
BLANCHARD EDUCATION SERVICE CENTER
PORTLAND, OREGON

The Regular Meeting of the Board of Education came to order at 6:03pm at the call of Co-Chair Greg Belisle in the Board Auditorium of the Blanchard Education Service Center, 501 N. Dixon St, Portland, Oregon.

There were present:

Pam Knowles, Co-Chair
Ruth Adkins
Bobbie Regan
Tom Koehler
Steve Buel
Matt Morton
Greg Belisle, Co-Chair

Andrew Davidson, Student Representative

Staff

Carole Smith, Superintendent
Jollee Patterson, Board Secretary/General Counsel

SUPERINTENDENT'S REPORT

Superintendent Smith reported on: the new Grant High School Field Dedication; Salman Rushdie visited Madison High School; the Abernethy School Kitchen Garden; and, new security cameras at schools. In addition, enrollment increased at PPS and grew by 605 students.

STUDENT TESTIMONY

Emma Christ stated that teachers need academic freedom. Elijah Cetas commented that students do not like standardized tests and asked that the District show the teachers respect during bargaining. Lily McLaughlin stated that she was not a test score, and that all her life, that was all that schools wanted from her. Ian Jackson stated that he supports the teachers, adding that every year cuts are passed onto teachers. He was stunned that PPS had not reached agreement with the teachers.

STUDENT REPRESENTATIVE REPORT

Student Representative Davidson read his report into the record. Topics included the Student Representative's role at Board meetings, student voice, mediation, the TriMet Youth Pass, and the new Grant field.

PUBLIC COMMENT

Paul Anthony stated that Beach School has gone from being one of the strongest programs to having lost everything that made it special and functional, and it was due to bad management.

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The school programming was falling apart. Teachers were leaving Beach as fast as they could to find a new position.

Tammie Andreas commented that she chose MLC for its alternative learning environment. The MLC administrator is now saying that MLC was not an alternative schools, yet all websites say they are. A number of families have left MLC due to a lack of collaboration. The administrative team at MLC does not understand alternative education.

Dana Brenner-Kelley reported that administrators do not enforce Board Policy.

Rita Moore provided a list of requests to the Board, including: reinstate the Ombudsmen position; refrain from dismissing complaints by deciding race is the motivator and not conducting an investigation; mentorship; 360 degree feedback; and, surveys across the District in the role of principals. Accountability and oversight from district employees was demanded.

Erika Schneider, a teacher since 2006, stated that the voices of parents are not always heard in a Title 1 school. Service suffers when a teacher has too many students. She works through her lunch and takes papers to grade to home. There is not time to check in with every student during the work day, and that was not fair to the students.

Andrew Rodriguez referred to a 2007 parent involvement report, stating that nothing has been done for five years as recommended in the report. We need to define what parent involvement means today and parents need to know what the District means by achievement. How do you expect parents to help their students with homework when they do not understand the common core?

Diana Collins, a teacher at George Middle Schools, asked the Board to believe in their educators and invest in them.

Paula Fahey asked what do Portland students deserve? Classrooms where they can move around and educators that can consult with each other and work together. She asked that the District please bargain in good faith with PAT.

PORTLAND ASSOCIATION OF TEACHERS (PAT) COMMENTS

Gwen Sullivan, PAT President, asked the Board to listen to teachers and talk with them. The Board needs to hear the stories of what is happening in our schools. PAT wants to work collaboratively with the District to solve problems; however, we do not talk face-to-face when in mediation. She has heard a sense of urgency from the teachers of how the insurmountable workload is actually harming the students. We need to solve issues together. Ms. Sullivan asked the Board to make sure we do the bargaining in the right way as the path we are heading in is terrible for students. Work with us, not against us, for the sake of the students.

PRESENTATION: ALL HANDS RAISED

Dan Ryan, Executive Director of All Hands Raised, presented a PowerPoint and video.

Director Buel stated that there was a cauldron of bad ideas in the state department and it was very destructive; he asked if All Hands Raised filtered that out. Mr. Ryan responded that there is alignment in the state in trying to connect the dots with services and schools. Director Buel commented that in a previous discussion with Mr. Ryan, he mentioned that All Hands Raised should put together a booklet for parents on where they can get resources/assistance and asked if that has been started. Mr. Ryan responded not yet, as the conversation had just recently occurred, but there was a lot of common sense in the idea.

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At 7:47pm, the Board took a three minute break.

2013-2014 ACHIEVEMENT COMPACT

Melissa Goff, Executive Director of Teaching and Learning, reported that the initial recommendations for achievement targets were presented to the Board in June 2012. In January 2013, the Committee provided a preliminary report. The team shared their recommendations and reasonings with the Board and the Committee provided the methodology.

Director Regan questioned if the format was provided by the state, as it was very hard to read. Ms. Goff responded yes, the state provided the format. Ms. Goff added that the achievement compacts mirror the District's milestones which are our local performance indicators. Director Regan commented that the Public Information portion of the form was not filled in. Joe Suggs, Director of Research and Evaluation, responded that staff has been asking the state for clarification of what should be placed in that box. Mr. Suggs explained the data that would be submitted to the state.

Director Morton stated that he appreciated the language around underserved vs. disadvantaged students. Also, the composition of the Committee reflects principals, teachers, students, regional administrators, community members, etc., which are all important voices.

Director Buel questioned if administrators had sat down with kindergarten teachers and explained the common core state standards. Ms. Goff responded yes, through Professional Development training over the last two years. K-3 teachers should be well familiar with the common core state standards. Director Buel asked whether we have asked the teachers if the common core standards made sense.

SECOND READING: AMENDED CAFETERIA POLICY

A second reading was held on the proposed amended Cafeteria Policy.

BUSINESS AGENDA

Director Regan moved and Director Koehler seconded the motion to hold a separate vote on Resolution 4830. Director Regan stated that she was not happy with the way the Board currently operates with no Committees. Director Buel added that the entire communication area was messed up as there is no clarification.

ADJOURN

Co-Chair Belisle adjourned the meeting at 8:50pm.

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Personnel

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4813 through 4822

Director Adkins moved and Director Knowles seconded the motion to adopt the above numbered item. The motion was put to a voice vote and passed unanimously (yes-7, no-0; with Student Representative Davidson voting yes, unofficial).

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RESOLUTION No. 4813

Election of Probationary Administrators (Full-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the administrator(s) listed below be elected as (a) Probationary Administrator(s).

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as Probationary Administrator(s) for the school year 2013-14 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Full-time

First	Last	ID
Michael	Bacon	000978
Rene	Canler Acevedo	021777
Lorna	Fast Buffalo Horse	005354
Amber	Gerber	000946
Angela	Hubbs	021807
Dennis	Joule	011116
Benjamin	Keller	000916
Rui	Neves	021830
Susan	Payne	021905
Claudia	Ramos- Tetz	021956
Regina	Sackrider	010377
Gretchen	Schlag	021850
Jeffrey	Taylor	021771
Reiko	Williams	017220
Sarah	Zabel	021970

S. Murray

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RESOLUTION No. 4814

Election of Temporary Administrators

RECITAL

The following person(s) have {has} served or will serve in administrative positions with the District, and the Superintendent recommends them to the Board of Education ("Board") for election as Temporary Administrators.

RESOLUTION

The Board accepts the Superintendent's recommendation and by this resolution hereby elects as Temporary Administrators for the school year 2013-14 the following person(s), according to the employment terms and conditions set out in the standard District contract, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

First	Last	ID
Paula	McCullough	006057
Kara	Mortimer	000071
Jonathan	Steinhoff	004942

S. Murray

RESOLUTION No. 4815

Election of Contract Teachers

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher(s) listed below who has been employed by the District as (a) regularly appointed teacher(s) for three or more successive school years be elected as (a) Contract Teacher(s).

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as (a) Contract Teachers for the school year 2013-14 the following person(s):

First	Last	ID
Leslie	Dorobek	018211
Kelly	Edwards	019978
Dipti	Muni	017023
Rebecca	Wagner	000291

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S.Murray

RESOLUTION No. 4816

Election of Third-year Probationary Teachers (Full-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher(s) listed below be elected as Third-year Probationary Teacher(s).

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as Third-year Probationary Teacher(s) for the school year 2013-14 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Full-Time

First	Last	ID
Gwen	Campbell	018480
Jill	Erickson	017075
Kyla	Walker	020459

S. Murray

RESOLUTION No. 4817

Election of Third-year Probationary Teacher (Part-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher listed below be elected as Third-year Probationary Teacher.

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as Third-year Probationary Teacher for the school year 2013-14 the following person, subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Part-Time

First	Last	ID
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Kala	Goodman	019066
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S. Murray

RESOLUTION No. 4818

Election of Second-year Probationary Teacher(s) (Full-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher(s) listed below be elected as Second-year Probationary Teacher(s).

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as Second-year Probationary Teacher(s) for the school year 2013-14 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Full-Time

First	Last	ID
Brian	Beadle	019942
Dawn	Bolgioni	019956
Alicia	Brown	021180
Christopher	Buehler	020623
Matthew	Carlson	020603
Jonah	Carpenter	021332
Mishaun	Christian	020681
Chastity	Clegg	019252
Hannah	Delaney	021349
Christopher	Doherty	020551
Paula	Dougherty	000961
Heather	Elder	021315
Kelly	Fale	019999
Eva	Fraser	019323
Westin	Freeman	021303
Sarah	Gaynor	015028
Christopher	Gifford	021169
John	Gordon	019210
Amanda	Helmerts	020669
Klarissa	Hightower	021359
Deidre	Iwersen	018957
Tara	Keeler	018125

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Elizabeth	Markovich	017875
Nicholas	McCarthy	015509
Megan	McCracken	019569
James	McGlotten	020643
Ronald	Morgan	015966
Lauren	Mummert	015233
Sarah	Mussio	019096
Diane	Ness	018102
May	Ohara	021159
Olufunmilola	Ologuntoye	021357
Sarah	Parker-Guizar	016161
Francisco	Perez-Rodriguez	021243
Victoria	Rodgers	020960
Lori	Ryan	021160
Arelys	Thompson	020579
Katherine	Wich	021014
Kelsey	Williams	020462
Janie	Zimmerman	021446

S. Murray

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RESOLUTION No. 4819

Election of Second-year Probationary Teacher(s) (Part-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher(s) listed below be elected as Second-year Probationary Teacher(s).

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as Second-year Probationary Teacher(s) for the school year 2013-14 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Part-Time

First	Last	ID
Melynda	Brand	007335
Dempsey	Haupt	021355
Katherine	Kondylis	001827
Renee	Kruger	017464
Kellie	May	018052
Morgan	McFadden	019580
Virginia	Moayyad	020794
Carolyn	Myers	018966
Susan	Russell	017432
Jillian	Stone	014821
Keenan	Wells	021382
Elenoir	WilderTack	018959

S. Murray

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RESOLUTION No. 4820

Election of First-year Probationary Teachers (Full-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher(s) listed below be elected as a First-year Probationary Teacher(s).

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as First-year Probationary Teacher(s) for the school year 2013-14 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Full-time

First	Last	ID
Adrian	Ackerman-Harvie	021798
Gloria	Alonso	021772
Jeffrey	Anderson	021951
Emmanuel	Aquino	021811
Alexa	Arnold	021877
Tatiana	Baley	021773
Lisa	Barnett	020013
Remy	Bennett	021826
Rebecca	Berry	021890
Jacqueline	Bidney	009106
Maranda	Bish	018829
Ashley	Black	021878
Megan	Borgelt	021913
Srule	Brachman	021846
Tara	Brown	021966
Ronette	Bryson	019447
Max	Cartagena	017052
Martin	Castillo	021440
Monty	Catabay	017685
Daniel	Clute	021927
Barry	Cochran	022036
William	Cohen	022014
Karen	Cowden	021942
Kevin	Cunningham	011418
Cheryl	DeGroot	021774
Anna	DeVille	021840
Pablo	Dipasquale	021879

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Janet	Do	021815
Cecilia	Dove	019073
Christine	Dugan	021800
Elizabeth	Ellis	020915
Stacey	Elwood	021875
Jody	Falkenstern	021884
Matthew	Ferro	021801
Amy	Fifth-Lince	015673
Moises	Flores	021885
Travis	Flye	021455
Stacey	Freeman	016558
Barry	Frisby	021371
Alyssa	Fulks	021858
Chelsea	Fuller	021825
Jennifer	Gardner	022008
Caroline	Gereau	021803
Kirey	Gilson	003922
Cody	Glaze	020840
Amber	Green	021451
Elena	Gregerson	020083
Chadwick	Hamilton	015861
Yessica	Hardin Mercado	021847
Peter	Harley	022035
Andre	Hawkins	012846
Laureen	Held	021896
Nancy	Helmsworth	021793
Cesar	Hernandez	011864
Alison	Herron	021499
Jamie	Hillenberg	021820
Luke	Hotchkiss	022042
Pamela	Huaripata	016943
David	Huerta	021775
Katharine	Huizinga	021874
Kennedy	Hutsell	016820
James	Jeffrey-West	021945
Rachel	Johnson	016617
Scott	Johnson	021965
Amanda	Jordan	021836
Elizabeth	Juaniza	019696
Steven	Kapka	021889
Robert	Kelley	021439
Stephanie	Kelley	020228

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Diana	Kincaid	021907
Melissa	Kirkpatrick	020568
Elizabeth	Kirsch	021943
Richard	Kirschmann Jr	008780
Corinne	Kugel	002435
Amy	Kyler	021832
Carlos	Laguardia	020595
Gail	LaMontagne	006011
Kevin	Lawhon	016327
Courtney	Maddy	014472
Nicole	Marsh	021972
Sam	Marvit	021776
Sara	Matano	021810
Brittney	McAleer	021997
Shannon	McClure	021794
Wakana	McCollister	021778
Jessica	McKie	021839
Jeffrey	McNeal	021797
Adam	McQueen	021928
Chris	Merideth	019882
Paige	Miller	021647
Madeline	Mininger	021930
Katherine	Moss	016704
Mercedes	Munoz	022007
Gillian	Murr	021894
Allison	Newton	021805
Donna	Nguyen	021860
Gina	Norton	018324
Alicia	O'Leary	021650
Janet	Olsson	021844
Trevor	Parker	021806
Celene	Perez Vargas	021799
Gabrielle	Peterson	021888
Leslie	Phillips	021707
David	Pierce	019939
Keri	Pilgrim	021866
Robin	Plies	021920
Laela	Rae	021827
Daniel	Ramirez	021784
Laura	Recker	021796
Tawnya	Redding	021985
Seth	Reedy	021949

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Stephanie	Rege	021900
Koll	Reynolds	020646
Ordella	Reynolds	008389
Natalie	Riley	021981
Christopher	Riser	020309
JoAnna	Roddis	020218
Marcos	Rodriguez	021795
Kyra	Routon-Michelinie	021855
Meredith	Rumann	021906
Anne	Rybak	021950
Matthew	Sandmann	019247
Katie	Schneider	016101
Josephine	Scott	021872
Marie	Scull	019099
Yulia	Setiadi	020688
Sarah	Shelton	021964
Brenna	Sheridan	021802
Douglas	Siegel	021899
Daniel	Silvernail	021982
Matthew	Speer	021886
Amy	Steeves	021857
Kayla	Stolte	021713
Janine	Storm van Leeuwen	021990
Michelle	Strickler	021955
David	Stroup	021947
Anthony	Swerdlik	017808
Joshua	Tabshy	018796
Brieana	Thatcher	021891
Jennifer	Thomas	015657
Christian	Timmerman	021893
Heather	Torain	013804
Kayla	Tracy	021975
Sid	Tyler	016059
Gerardo	Vargas	021926
Mark	Warner	021833
Natalie	Webb	021804
Adam	Weiner	017113
Martha	Wenner	014014
Dorothy	Wierth	019859
Matthew	Wiles	021856
Kimberly	Wilson	021853
Tyler	York	021245

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Lavonna	Zeller-Williams	021909
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S. Murray

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RESOLUTION No. 4821

Election of First-year Probationary Teachers (Part-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher(s) listed below be elected as First-year Probationary Teacher(s).

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as First-year Probationary Teacher(s) for the school year 2013-14 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Part-Time

First	Last	ID
Kimberly	Baker	019177
Joseph	Ball	010790
Sarah	Barten	021979
Adriane	Blackman	015371
Elizabeth	Bowe	021814
Kerensa	Brougham	021898
Christina	Brown	021895
Elizabeth	Bundy	019174
Michaela	Caldwell	021452
Matthew	Caniglia	021838
April Rose	Castillo	021902
Cara	Cocchiarella	021818
Debra	Crawford	021821
Moses	Davis	008268
Nine	Dejanvier	021461
Heather	Dickinson	022053
Corina	Donald	021936
Sarah	Dyste	021346
Jocelyn	Edelstein	018117
Leslie	Eisen	021231
Daniel	Foster	007799
Nicholas	Hartel	019350
Odie	Hollingshed	021435
Robin	Houdek	017309

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Elizabeth	Israel-Davis	010932
Debra	Jetton	021978
Susan	Kaller	021699
Greg	Kirkelie	021230
Tim	Klee	007909
Andrea	Leech	021863
Emily	Lethlean	016962
Pamela	Lindsay	018595
Hong	Liu	015156
Doug	Mandell	021480
Heidi	Masunaga	005454
Elizabeth	McDowell	021911
Sharitha	McKenzie	021881
Danielle	McSherry	021236
Joseph	Minato	021939
Jessica	Murray	021864
Nicole	O'Brien	016931
Nicole	Penoncello	021824
Russell	Pickett	021361
Molly	Porterfield	018827
Evan	Price	021904
Caitlin	Quinn	018970
Sara	Raspone	021912
Gavin	Riedel	022059
Tracy	Rittenberry	022005
Cicely	Rodgers	021873
Jayson	Schmidt	014463
Lori	Shippy	021822
Zoya	Surits	021484
Britta	Walker	015623
Kathryn	Weber	021897
S	West	013820
Benjamin	Weston	021946
Casey	Whisler	018411
Meghan	Whitaker	021915
Susan	Wiencke	019329
Kendra	Yao	021869

S. Murray

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RESOLUTION No. 4822

Appointment of Temporary Teachers and Notice of Non-renewal

RESOLUTION

The Board of Education accepts the recommendation to designate the following persons as temporary teachers for the term listed below. These temporary contracts will not be renewed beyond their respective termination dates because the assignments are temporary and District does not require the teachers' services beyond completion of their respective temporary assignments.

First	Last	ID	Eff. Date	Term Date
Timothy	Barnes	017069	8/16/2013	11/12/2013
Cory	Bettinger	020031	9/4/2013	1/5/2014
Jeffery	Boyd	020420	9/4/2013	6/14/2014
Patricia	Brent	015679	9/9/2013	6/14/2014
Daniel	Brixius	004461	9/5/2013	6/14/2014
Jeanne	Carlson	013602	9/5/2013	3/2/2014
Amanda	Carrigg	020678	8/28/2013	6/14/2014
Allanah	Carrillo	021892	8/16/2013	12/21/2013
Giles	Cattlin	020815	9/6/2013	1/4/2014
Ashley	Chang	021861	9/23/2013	6/14/2014
Ashley	Christophersen	021808	8/16/2013	6/14/2014
Allison	Cook	021882	8/16/2013	12/1/2013
Maurice	Cowley	015636	8/16/2013	6/14/2014
Laura	Curry	022034	9/13/2013	12/8/2013
Ingrid	Dahl	021901	8/16/2013	6/14/2014
Bernadette	Diepenbrock	020151	9/18/2013	6/14/2014
Mai	Duong	022071	9/23/2013	1/3/2014
Dawn	Dzubay	007780	8/16/2013	6/14/2014
Lauren	Epifano	021971	9/4/2013	6/14/2014
Catherine	Fergusson	015936	9/3/2013	11/9/2013
Aaron	Finley	016888	8/16/2013	11/2/2013
Kristina	Fosik	020346	8/16/2013	6/14/2014
Zalika	Gardner	021929	8/30/2013	6/14/2014
Sara	Garside	022048	9/19/2013	6/14/2014
Robert	Gruber	017865	9/26/2013	6/14/2014
Katharine	Grunseth	019932	8/16/2013	11/30/2013
Maria	Haddox	018816	8/28/2013	6/14/2014
Skye	Hanna	021870	8/16/2013	6/14/2014
Maria	Hernandez	015718	8/16/2013	6/14/2014
Shawnte	Hines	021783	7/30/2013	6/14/2014
Jacob	Hockett	021948	9/26/2013	6/14/2014
Alicia	Irwin	022089	10/1/2013	6/14/2014
Robert	Jamieson	021712	8/16/2013	6/14/2014
Shani	Johnson	021867	8/16/2013	6/14/2014

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Carol	Kafton	007368	8/29/2013	12/1/2013
First	Last	ID	Eff. Date	Term Date
Phillip	Lancaster	021123	8/16/2013	6/14/2014
Karen	Lefere	021908	8/16/2013	6/14/2014
Joshua	Levine	019242	8/28/2013	6/14/2014
Melissa	Lum	021887	8/16/2013	2/1/2014
Bud	MacKay	007968	9/18/2013	6/14/2014
Heather	Mankowski	019165	8/16/2013	2/4/2014
Matthew	Manley	016224	8/28/2013	6/14/2014
Janice	Martin	001862	9/3/2013	10/26/2013
Marcia	McCubbin	015760	8/16/2013	12/18/2013
Nikolaus	Merrick	015538	9/24/2013	6/14/2014
Natalie	Mew	013643	8/16/2013	6/14/2014
Kathryn	Moore	000211	8/28/2013	6/14/2014
Jacqueline	Motzer	020246	8/16/2013	6/14/2014
Kathryn	Mouery	020810	9/4/2013	11/28/2013
Michele	Mulvihill	017940	8/16/2013	6/14/2014
Deborah	Munoz	019697	8/28/2013	6/14/2014
Thomas	Myers	021871	8/16/2013	6/14/2014
Jane	Nicholson	004677	9/12/2013	11/12/2013
Tom	Nims	021931	8/30/2013	6/14/2014
Irene	Petersen	015110	8/28/2013	11/20/2013
Ana	Ponz	022009	9/13/2013	6/14/2014
Roberta	Pressman-James	007015	9/10/2013	11/2/2013
Carmen	Rasmussen	014060	8/28/2013	11/16/2013
Patrick	Roth	005737	9/12/2013	11/9/2013
Marci	Sams	021578	8/16/2013	6/14/2014
Gina	Sonera	000293	9/23/2013	12/21/2013
Jaeger	Vega	021351	9/9/2013	6/14/2014
Cherrylene	Volley	021829	8/16/2013	6/14/2014
Marina	Volsky	021961	9/5/2013	6/14/2014
Linda	White	018479	8/16/2013	6/14/2014
Kasia	Wilhelmi	016715	9/6/2013	6/14/2014
Joan	Williams	011426	8/28/2013	11/1/2013
Rebecca	Wood	013991	8/16/2013	11/28/2013
Man	Xiang	022027	9/12/2013	6/14/2014

S. Murray

October 21, 2013

Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4823 and 4824

Director Adkins moved and Director Knowles seconded the motion to adopt the above numbered item. The motion was put to a voice vote and passed unanimously (yes-7, no-0; with Student Representative Davidson voting yes, unofficial).

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RESOLUTION No. 4823

Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$25,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Qatar Foundation International	10/15/2013 through 6/30/2014	Revenue R 60247	Lincoln: Funds to support the development of curriculum and materials for an in-depth robotics program which will be imbedded the STEAM-focused class "Project Based Technology" during the 2013-2014 school-year.	\$30,638	T. Goodall Fund 299 Dept. 9999 Grant S0274

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE ("IGA/Rs")

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Gresham-Barlow School District	7/1/2013 through 6/30/2014	Intergovernmental Agreement – Revenue IGA/R 60230	Columbia Regional Programs provides school-age classroom services for regionally eligible deaf/hard of hearing students.	\$219,625	H. Adair Fund 299 Dept. 9999 Grant S0031
Reynolds School District	7/1/2013 through 6/30/2014	Intergovernmental Agreement – Revenue IGA/R 60231	Columbia Regional Programs provides school-age classroom services for regionally eligible deaf/hard of hearing students.	\$382,750	H. Adair Fund 299 Dept. 9999 Grant S0031
David Douglas School District	7/1/2013 through 6/30/2014	Intergovernmental Agreement – Revenue IGA/R 60251	Columbia Regional Programs provides pre-school classroom services for regionally eligible deaf/hard of hearing students ages 3-5 years.	\$165,500	H. Adair Fund 299 Dept. 9999 Grant S0163

AMENDMENTS TO EXISTING CONTRACTS

No Amendments to Existing Contracts

LIMITED SCOPE REAL PROPERTY AGREEMENTS AND AMENDMENTS

No Limited Scope Real Property Agreements or Amendments

N. Sullivan

October 21, 2013

RESOLUTION No. 4824

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Playworks	8/29/2013 through 6/30/2014	1. Personal Services 2. PS 60237	District-wide: Provide recess and after-school student management and behavior supports on school days between 7:00 AM and 6:00 PM.	\$327,000	W. Campbell Funds 101 and 205 Depts. 1140,41, 1150, 1180, 1255, 1262, 1264, 1268, 1276, 1282, 1294, & 1296 Grant s G1320, G1340, & G1349
Camp Fire Columbia Council	10/1/2013 through 9/30/2014	3. Personal Services 4. PS 60201	District-wide: Provide after school tutoring and mentorship at nine schools to at least 330 academic priority 6 th -8 th grade youth as part of the High School Graduation Initiative Project.	\$367,159	K. Wolfe Fund 205 Dept. 5485 Grant G1116

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

No New Amendments to Existing Contracts

N. Sullivan

October 21, 2013

Other Matters Requiring Board Action

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4825 through 4830

During the Committee of the Whole, Director Regan moved and Director Buel seconded the motion to adopt amended Resolution 4825. The motion was put to a voice and passed unanimously (yes-7, 0-no; with Student Representative Davidson voting yes, unofficial).

During the Committee of the Whole, Director Regan moved and Director Buel seconded the motion to adopt amended Resolution 4826. The motion was put to a voice vote and passed by a vote of 6-1 (yes-6, no-1 [Buel]); with Student Representative Davidson voting yes, unofficial).

During the Committee of the Whole, Director Knowles moved and Director Morton seconded the motion to adopt Resolution 4827. The motion was put to a voice vote and passed unanimously (yes-7, no-0; with Student Representative Davidson voting yes, unofficial).

During the Committee of the Whole, Director Adkins moved and Director Knowles seconded the motion to adopt Resolution 4830. The motion was put to a voice vote and passed by a vote of 5-2 (yes-5, no-2 [Regan, Buel], with Student Representative Davidson voting no, unofficial).

Director Adkins moved and Director Knowles seconded the motion to adopt the remaining items on the Business Agenda, Resolutions 4828 and 4829. The motion was put to a voice vote and passed unanimously (yes-7, no-0; with Student Representative Davidson voting yes, unofficial).

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RESOLUTION No. 4825

Resolution to Approve 2013-14 Achievement Compact Targets

RECITALS

- A. In February 2012, the Legislature directed all K-12 districts to enter into annual achievement compacts with the Oregon Education Investment Board (OEIB) in order to focus funding and strategies at the state and local level on the achievement of the statewide education goals.
- B. As part of the achievement compacts, each district is required to set targets on a number of indicators every year.
- C. The Achievement Compact Advisory Committee, made up teachers, principals, community members, students, and central office staff, created a methodology for setting achievement compact targets.

RESOLUTION

- 1. The Board of Education adopts the attached achievement compact and its targets for the 2013-14 school year.
- 2. The Board requests that the OEIB review and implement the recommendations included in the attached Achievement Compact Advisory Committee Report.

A.Whalen

October 21, 2013

RESOLUTION No. 4826

Appointment of Achievement Compact Committee

RECITALS

- A. During the 2012 Legislative Session, Senate Bill 1581 created Achievement Compacts for K-12 districts, education services districts and Oregon's community colleges and universities.
- B. The charge of this achievement compact advisory committee is:
 - To develop plans for achieving the district's outcomes, measures of progress, goals and targets expressed in an achievement compact, including methods of assessing and reporting progress toward the achievement of goals and targets; and
 - Recommend outcomes, measures of progress, goals and targets to be contained in the district's achievement compact for the next fiscal year.
- C. The achievement compact advisory committee is responsible for presenting a report of its recommendations to the Board of Education no later than February 1. The Board shall include this report with its achievement compact to the Oregon Education Investment Board.
- D. The Superintendent and the President of Portland Association of Teachers have recommended employees to serve on the achievement compact advisory committee.

RESOLUTION

1. The Board of Education appoints the following members to the achievement compact advisory committee:
 - Melissa Goff, Executive Director of Teaching and Learning
 - Van Truong, Director of ESL
 - Peyton Chapman, Principal Lincoln High School
 - Elizabeth Casson Taylor, Principal Beaumont Middle School
 - Molly Chun, Principal Chief Joseph/Ockley Green
 - Karl Logan, Regional Administrator
 - Michael Bauer, Roosevelt High School Teacher
 - Matthew Oleson, Lent K-8 Teacher
 - Terri Harrington, K-5 Teacher
2. In addition to the above mentioned members, the Board directs staff to continue to include ex-officio members from the following organizations:
 - Superintendent's Student Advisory Council
 - Coalition of Communities of Color
 - Parent Teacher Association
 - Portland Business Alliance
 - Portland Public Schools Board Member

A. *Whalen*

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RESOLUTION No. 4827

Adoption of Amended Board Policy on Cafeteria Plan, Policy 5.10.090-P, "Cafeteria Plan"

RECITALS

- A. Portland Public Schools ("District") established the Portland Public Schools Cafeteria Plan ("Plan") effective May 1, 1994.
- B. The Plan was last amended and restated effective January 1, 2006, and was last amended effective October 1, 2011.
- C. The District intends that this Plan continue to satisfy the requirements of Section 125 of the Internal Revenue Code of 1986, as amended.
- D. The District wishes to amend the Plan in certain respects.

RESOLUTION

The District's Board of Education ("Board") has reviewed recommendations to amend the policy. Per Board Policy 1.70.020-P, "Policies and Administrative Directives," the Board is required to place any new policy or policy updates on the District website for a 21-day public review. Having fulfilled this obligation and having received no public input on the proposed policy amendment, the Board supports the proposed policy language for adoption effective October 1, 2013.

SUMMARY OF PROPOSED POLICY AMENDMENTS:

Dental and Vision Flexible Spending Arrangement (Articles 2.5, 2.7, 2.16, 3.4, 4.1, 4.3(a), 5.1(e), 5.2, 5.3, 5.4, 5.5, 6.1, 9.9, and 10). A dental and vision flexible spending arrangement ("dental and vision FSA") benefit is added to the Plan. Dental and vision care expenses, as defined by Internal Revenue Code Section 223(c), are the only expenses reimbursable under this new benefit. To be eligible for reimbursement, those expenses must be incurred by the participant or his or her spouse, tax-dependent, or child who has not attained age 27 as of the end of the calendar year. The maximum a participant can elect to contribute to the dental and vision FSA for the initial short plan year of October 1 through December 31, 2013, is \$625 ($\$2,500 \text{ annual limit} / 12 \times 3 \text{ months}$). An eligible employee who elects to participate in the Plan's general health flexible spending arrangement ("health FSA") cannot elect to participate in the dental and vision FSA.

Eligible Employee (Article 2.9). The definition of "eligible employee" is revised to exclude employees who have regularly scheduled hours of employment but are less than half-time and "classified substitutes" (substitutes who are not members of the substitute teachers' collective bargaining unit).

Health Savings Account (Articles 2.12, 3.4, 4.1, 4.3, 5.1, 5.3, 9.8, and 12 and Exhibit C). A health savings account ("HSA") benefit is added to the Plan. Participants who elect to be covered by the District's high-deductible health plan ("HDHP") may elect to make pre-tax contributions to an HSA. The District also will make contributions to the HSA in the amounts described in Exhibit C. HSA contributions can be made up to the statutory dollar maximum (adjusted for inflation). For 2013, the maximum HSA contribution that can be made by the participant and the District is \$3,250 for self-only

HDHP coverage and \$6,450 for family HDHP coverage. For 2014, the limit is \$3,300 and \$6,550, respectively. Eligible employees who are age 55 or older at the end of the year may contribute additional amounts to their HSAs (e.g., an additional \$1,000 in "catch-up"

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contributions may be contributed in 2013 and 2014). A participant may change his or her election to make HSA contributions once a month and may revoke that election if he or she becomes HSA-ineligible. The change will be effective beginning with the payroll period during which the election is received, unless the participant elects a later effective date.

Plan Year (Article 2.16). The dental and vision FSA is a calendar-year plan with a short initial plan year of October 1 through December 31, 2013. Also, the health FSA and dental and vision FSA that cover employees whose underlying group health plans have an October 1 through September 30 plan year will have a short plan year that begins January 1, 2014, and ends September 30, 2014, and, thereafter, will have a plan year of October 1 through September 30.

Contribution Limits (Articles 5.3, 9.2, and 10.2). The maximum a participant can elect to contribute to the dental and vision FSA or the health FSA for the 2013 plan year is \$2,500 (indexed for inflation in subsequent plan years), prorated for any short plan year.

Summary Health Information (Article 9.7(b)). Any summary health information that the FSAs or their business associates disclose to the District must not include genetic information, effective September 23, 2013.

Mandatory Conversion of Health FSA (Article 9.9). The health FSA account of a participant who elects the HSA benefit beginning October 1, 2013, will be converted, on a mandatory basis, to a dental and vision FSA account for the period of October 1 through December 31, 2013. As a consequence of such conversion, HSA contributions may be made for and by these participants beginning October 1, 2013 (assuming they are otherwise HSA-eligible).

District Contribution (Exhibit C, referent Article 5.1(c)). The District will contribute the following amount for each eligible employee who elects the HSA benefit: (1) \$125 per month if enrolled in self-only coverage under a District-provided HDHP option, or (2) \$250 per month if enrolled in family coverage under a District-provided HDHP option. The District may change the District contribution amount set forth in Exhibit C without amending the Plan.

S. Murray / T. Burton

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RESOLUTION No. 4828

Appointment of Citizen Budget Review Committee Members

RECITALS

- A. The mission of the Citizen Budget Review Committee (CBRC) is to review, evaluate, and make recommendations to the Board of Education (Board) regarding the Superintendent's Proposed Budget and other budgetary issues identified by the CBRC or the Board. The CBRC receives its charge from the Board.
- B. In May 2011, the voters of the Portland Public School (PPS) District passed a Local Option Levy, Measure 26-122 which mandates independent citizen oversight to ensure tax dollars are used for purposes approved by local voters.
- C. The CBRC is composed of eight to twelve volunteer members. The Board appoints members to two-year terms with a student member appointed to a one-year term.
- D. PPS wants to be intentional and conscientious about the role that stakeholders play in important district decisions. The CBRC is an important element in PPS' stakeholder engagement. The membership of the committee has been developed with the Racial Educational Equity Policy in mind so as to increase the representation of families of color as essential partners in District decision-making.
- E. The Board recognizes that District employees and community members bring specialized knowledge and expertise to the CBRC and budgetary review process. The Board instructs all CBRC members to employ discretion, avoid conflicts of interest or any appearance of impropriety, exercise care in performing their duties, and avoid making recommendations from which they may personally benefit.
- F. The District engaged in membership outreach through posting the availability of these volunteer positions on the District web site, via publication of a public notice in "The Oregonian" newspaper, as well as direct outreach to community organizations representing communities of color.
- G. The District received applications from five previous members indicating interest in serving an additional term, three applications from citizens who had not served previously, and one application from a former student representative; a current student representative was nominated by the Superintendent's Student Advisory Committee ("SuperSAC").
- H. Five existing members have applied to renew their membership, serving through June 30, 2015:

Toya Fick
Roger Kirchner
Scott McClain
Rita Moore
Betsy Salter

Four new members have applied to join the committee, serving through June 30, 2015:

Raihana Ansary
Harmony Quiroz
Inger McDowell
Patrick Stupfel

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SuperSAC nominated Minna Jayaswal to a one-year term, serving through June 30, 2014.

- I. Dick Cherry and Tom Fuller are continuing members of the Citizen Budget Review Committee serving a second-year of the term they were appointed to last year, through June 30, 2014.
- J. Applications have been reviewed and the Superintendent has submitted a recommendation to the Board.

RESOLUTION

- 1. Toya Fick, Roger Kirchner, Scott McClain, Rita Moore, Betsy Salter, Raihana Ansary, Harmony Quiroz, Inger McDowell, and Patrick Stupfel are hereby appointed as members of the CBRC for a two-year term through June 30, 2015.
- 2. Minna Jayaswal is hereby appointed as the student member of the Citizen Budget Review Committee serving through June 30, 2014.
- 3. The Board hereby identifies the CBRC as the independent citizen oversight body to ensure tax dollars are used for purposes approved by local voters when they passed a Local Option Levy, Measure 26-122, in May 2011, and requests the CBRC to provide a report in this regard in addition to its report on the superintendent's proposed budget for 2014/15.

N. Sullivan / D. Wynde

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RESOLUTION No. 4829

Adopting the Portland Public Schools Board of Education's Priorities and Goals for 2013-2014

RESOLUTION

The Portland Public Schools Board of Education adopts the attached Priorities and Goals for the 2013-2014 school year.

Board Priorities for 2013-14

A. The Board champions a bold vision that supports student success, as evidenced through the Milestones, increasing graduation rates, and elimination of the achievement gap.

GOALS:

- ✦ *Portland Public Schools has a clear vision that is supported by the genuine ownership of the Board, Superintendent, and community.*
- ✦ *Portland Public Schools advocates effectively for stable and adequate funding.*
- ✦ *Portland Public Schools has safe, up to date learning environments for all students.*

BOARD ROLE:

Provide guidance, direction and approval of the District's educational vision.

- Objectives/Measures of Success:
 - a) By October 2013, the Board has adopted these Board Priorities that guide the District's work, including the measures of success for each Priority.
 - b) By June 2014, the Board, in collaboration with the Superintendent and the community, is engaged in strategic alignment and stakeholder visioning process and adopted a long-term educational strategic plan.
 - c) By September 2013, the Board has adopted the Educational Specifications standards that guide school construction to ensure our facilities are designed to support best practice teaching and learning.
 - d) The Board will adopt a revised enrollment and transfer policy that aligns with the Racial Educational Equity policy and supports strong neighborhood schools, district-wide programs and a strong capture rate. The Board will receive periodic updates on the work of the Superintendent's Advisory Committee on Enrollment and Transfer.
 - e) The Board will ratify a contract with the Portland Association of Teachers that promotes and supports the district's educational goals.
 - f) The Board will provide guidance on an implementation plan for PPS high schools to prepare every student for post-secondary success and meet Oregon's goal for 40/40/20, and receive regular updates on the work of the High School Action Team.
 - g) The Board will continue to monitor the implementation of the new teacher and principal evaluation tools so that all staff are evaluated and held accountable to high standards.
 - h) The Board will provide oversight on the development of a school climate survey tool that incorporates input from students, staff and families.

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- i) By June 2014 the Board has developed a policy clearly defining its goals for student career exploration, education and training from grades 6 through 12.
 - j) By June 2014, the Board will support the success of emerging bilingual students through the expansion of dual language immersion and English language learner programs.
2. Provide information and advocacy in obtaining stable and adequate school funding.
- o Objectives/Measures of Success:
 - a) Members of the Board, including the Student Representative, will appear at the Oregon Legislature and meet with the federal delegation to continue to advocate for additional school funding and to promote PPS's adopted legislative agenda during Legislative Sessions.
 - b) The Board will continue to partner with local, state and national leaders on legislative changes needed to support student success and stable and adequate funding, including tax reform.
 - c) The Board actively participates and supports national and statewide organizations that support PPS's interests.
3. Continually monitor the condition of the District's assets and act to maintain and improve those assets.
- o Objectives/Measures of Success:
 - a) Throughout the 2013-14 school year, the Board will provide leadership and oversight of the Bond implementation. Specifically, the Board will receive consistent updates about the progress of the Capital Improvement Bond work, and the Board will work with the Superintendent to consider and implement any recommendations from the Bond Accountability Committee.
 - b) By June 2014, the Board will have worked with the Superintendent to create a vision for the next Bond issuance.

B. The Board leads on equity

GOALS:

- ✦ *The equity focus is reflected in all aspects of the Board and District operations.*
- ✦ *All students have the opportunity to achieve the District's educational milestones and the District continues to close the achievement gap.*
- ✦ *The Board's use of an equity lens is highly visible to the public.*

BOARD ROLE:

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1. Exercise oversight to ensure that equity is reflected in all aspects of District operations, including policy development, budget and contract negotiations.
 - Objectives/Measures of Success:
 - a) By June 2014, the Board has ensured that the 2014-15 budget continues to reflect the Equity Policy, including resource investment towards equity goals and differentiated resources for historically underserved students.
 - b) By September 2014, the Board has received two updates on the implementation of the Equity Policy to ensure accountability, visibility and progress.
 - c) The Board ratifies a contract with the Portland Association of Teachers that reflects the District educational goals and the goals of the Racial Educational Equity policy.
 - d) The Board adopts a revised enrollment and transfer policy that aligns with the Racial Educational Equity policy and supports strong schools in every neighborhood.
 - e) The Board has received annual updates on the implementation of the Affirmative Action Policy and the Equity in Public Contracting Policy to ensure that the District has an environment that continues to expand the diversity of its workforce and pool of contractors to reflect the community we serve.

Be intentional about developing equity leadership, both on an individual and collective basis.

- Objectives/Measures of Success:
 - a) The Board continues to participate in equity-related professional development and allocated sufficient retreat time to understand one another's perspective regarding equity.
 - b) The Board publicly discusses and promotes the District's equity work at local, state, and national events.
 - c) The Board continues to incorporate the use of an equity lens into Board meetings and decision-making, and communicates to the public about the need and importance of applying an equity lens.
 - d) Throughout the 2013-14 school year, the Board will continue to require the disaggregation of data in information presented to the Board and public.

C. The Board provides sound fiscal oversight on District budget and assets.

GOALS:

- ◆ ***The Board adopts a budget aligned with the educational vision and prioritizes the allocation of resources to improve student achievement and provide a core curriculum to all students.***

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- ◆ *The Board, in accordance with the Equity Policy, ensures that resources are differentiated and prioritized to ensure the success of all students.*
- ◆ *The Board ratifies a contract with the Portland Association of Teachers that supports our teachers within a sustainable and sound budget.*
- ◆ *The Board supports the need to maintain and upgrade District assets.*

BOARD ROLE:

1. Review and adopt a budget that is aligned with the long term educational vision, building back programs and creating a vision for the future, and apply an equity lens to ensure all schools are capable of delivering a core curriculum.
 - Objectives/Measures of Success:
 - a) Before the 2014-15 budget cycle, the Board has identified priorities for funding to guide the Superintendent's budget in alignment with the Equity Policy.
 - b) By February 2014, the Board has reviewed the effectiveness of programs designed to improve student achievement for replication in future budgets.
 - c) By June 2014, the Board will adopt a budget that accounts for the change in federal funds, including School Improvement Grants, and allows for sustainability of programs that support student success.
 - d) The Board ratifies a contract with the Portland Association of Teachers that supports our teachers and students within a sustainable and sound budget.
 - e) By June 2014 the Board has developed a policy clearly defining its goals for student career exploration, education and training from grades 6 through 12 and developed a budget to implement the plan over the next three years.
 - f) The Board will review options that will enhance the transparency of the District budget.
 - g) The Board provides oversight of the development of a plan to renew the Local Option Levy.

The Board will play an active oversight role in the Capital Bond Improvement work.

- Objectives/Measures of Success:
 - a) Throughout the 2013-14 school year, the Board will provide leadership and oversight of the Bond implementation. Specifically, the Board will receive regular updates about the progress of the Capital Improvement Bond work, and the Board will work with the Superintendent to consider and implement recommendations from the Bond Accountability Committee.

D. The Board demonstrates leadership in authentically engaging the community.

GOAL:

- ✦ *The Board plays an active role in engaging the community.*

BOARD ROLE:

1. Build intentional relationships between Board members and the individuals, organizations, other governments, and communities PPS serves; to listen and learn from constituents throughout the district.
 - Objectives/Measures of Success:
 - a) By December 2013, the Board has developed a Board engagement plan that identifies key stakeholders including (but not limited to) students, schools, parents/guardians, staff, teachers, community leaders, communities of color, business leaders, public safety officials, and other local, state and national education and elected officials.
 - b) By December 2013, each Board member has developed individual goals for engaging in the community, with particular focus on issues around the Bond implementation, the 2014 Special Legislative Session, the enrollment and transfer policy process, the adoption of an educational vision and strategic plan, career technical education and contract negotiations.
 - c) The Board engages local, state, and federal governments and agencies around strategies and opportunities to support student success.
 - b) By June 2014, the Board has continued to actively seek and champion student voice through support for the student representative, SuperSAC, placing students on committees, and other District efforts to hear from students.
 - c) The Board is welcoming of people who testify before the Board during public comment, and there are clear procedures for follow-up with these individuals.

E. The Board increases effectiveness

GOALS:

- ✦ *The Board and Superintendent clearly understand their roles and responsibilities to ensure that all are working together to achieve the vision and ensure accountability.*
- ✦ *The Board adopts clear expectations and protocols for Board members.*
- ✦ *The Board engages in annual self-evaluation and goal-setting to ensure Board effectiveness.*
- ✦ *The Board ensures effective leadership of the district through evaluation of the Superintendent.*

BOARD ROLE:

1. Create a Board work plan for the 2013-14 School Year.

- Objectives/Measures of Success:
 - a) By September 2013, the Board has adopted these Board Priorities that will guide the work of the Board and District for the coming year.
 - b) By September 2013, the Board has finalized an annual Board work plan for the 2013-14 School Year.

Develop mechanism for the Board to understand effectiveness of programs, policies and strategies.

- Objectives/Measures of Success:
 - a) By September 2013, the Board has established a list of issues about which it has provided substantive guidance, and will monitor the implementation during the 2013-14 school year.
 - b) Throughout the year, Board leadership has ensured that meeting agendas reflect the Board Priorities and Board work plan.
 - c) By October 2013, the Board has engaged a performance auditor and established audit topics for the 2013-14 school year that are aligned with Board priorities.
 - d) The Board conducts an annual evaluation of the Superintendent.
 - e) The Board will provide oversight on the development of a tracking tool for the Board's priorities.

Ensure annual Board goal-setting and self-evaluation.

- Objectives/Measures of Success:
 - a) By September of each year, the Board has an updated list of priorities to guide the District's work for the next school year.
 - b) By October 2013, the Board has revised and updated its self-evaluation tool.

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c) By December 2013, the Board has completed its annual Board evaluation.

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RESOLUTION No. 4830

Adopting Board Member Expectations and Operating Protocols

RESOLUTION

The Board of Directors of Portland Public Schools approves and adopts the attached *Board Member Expectations and Operating Protocols*.

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Portland Public Schools Board Member Expectations and Operating Protocols

As elected Board members of Portland Public Schools, our responsibilities are to:

1. Strive to provide the highest quality education for each PPS student.
2. Set explicit goals and priorities for the District, and provide financial oversight for the District. Working with the Superintendent, ensure that staff carry out and that students and the community are aware of the goals and priorities.
3. Focus on policy making, monitoring, and evaluation to further these goals and priorities.
4. Hire, set goals for, and evaluate the Superintendent.
5. Respect the role of the Superintendent to manage the District and to direct employees in District and school matters.
6. Make decisions as a whole Board only at public meetings. Recognize that individual members have no authority to take individual action in policy or in district and school administrative matters.
7. Encourage and model constructive public discourse in Board decision making. Respect the right of individual Board members to express opposing viewpoints and vote their convictions. Once a decision is made, support the full Board and Superintendent in carrying out decisions.
8. Honor the student voice. Ensure strong, effective staff support to encourage student voice.
9. Respect those who express their views on issues related to the District. Solicit input and listen to all perspectives.
10. Actively participate in community events, acting as ambassadors on behalf of the District, as well as in state and/or national events when possible.
11. Strive to cultivate and maintain productive relationships, and work as a team with one another and the Superintendent.

I. Priority Setting and Evaluation

A. Priority Setting

1. The Board will establish, at a public meeting, annual and long-term priorities in alignment with the District's strategic plan and Superintendent's goals. The Board will align their work with District goals and the budget process, and will convene regular retreats to discuss and evaluate the District progress in meeting these priorities.
2. Every six months, the Board will elect two Co-Chairs during one of their public meetings.
3. Board Co-Chairs will meet regularly with the Superintendent and key staff to evaluate past Board meetings and determine the agenda for upcoming Board meetings. The Board Co-Chairs will solicit input from Board members and will use the following criteria to consider items for placement on the Board meeting agendas:
 - a. Strategic relevance and consistency with the priorities of the Board and the District;
 - b. Comparative importance;
 - c. Immediacy;
 - d. Community interest; and
 - e. Readiness for Board consideration (staff research, preparation, analysis, etc.)

Issues directly related to the Board's priorities will receive priority placement on Board agendas.

4. The Board Co-Chairs will regularly check in with the full Board regarding the Board meeting structure, and progress on the Board priorities and work plan.

B. Board Professional Development and Evaluation

1. The Board will self-assess its performance at least annually. The Board Co-Chairs will regularly evaluate Board meetings and work sessions. All Board members are encouraged to provide feedback to the Co-Chairs at any time to improve the Board's performance. The Board will also set explicit priorities as a Board for Board professional development. The Board Co-Chairs will annually review the Board Office budget to ensure there are sufficient funds to support the Board's professional development.

C. Superintendent's Evaluation

The Board will establish regular goals for the Superintendent's performance and engage in a process that provides for thoughtful and deliberative assessment of the Superintendent's work.

II. Meetings

- A. Board members agree to attend regularly scheduled Board meetings unless a situation occurs that makes attendance impossible. Board members will cooperate in scheduling special meetings and/or work sessions for planning and training purposes, and will advise staff if a Board member is unable to attend or arriving late.
- B. Board members agree to start and end meetings on time. Board Co-Chairs will solicit input from other Board members if a Board meeting likely to substantially exceed to the scheduled time as to whether the meeting should continue or certain agenda items be deferred to a later meeting.
- C. Board members will be prepared for each meeting by reviewing materials in advance.
- D. Board members agree to uphold the legal requirement for confidentiality on all matters arising from Board executive sessions and any other confidential communications.
- E. Board members agree to communicate with a focus on problem solving. Members will seek to clarify issues by soliciting each other's points of view.
- F. Board members agree to listen carefully and with courtesy when other people are speaking during Board meetings. Discussions between Board members will serve as a model for acceptable public dialogue.
- G. Board members should cast a vote on all matters except when a conflict of interest arises.
- H. Board members agree that when it is necessary to miss a meeting, that they will review the video of that meeting.
- I. Board members agree that if they must be absent from a meeting, that they will only request to phone into the meeting to cast a vote.

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Boardroom equipment limits the quality of the transmission for participation in a discussion.

III. Communication

- A. Board members agree to communicate directly with the Superintendent and/or members of the Executive Committee when a question arises, or when a concern is voiced by a staff member, student, parent, or other community member with the understanding that the matter will be addressed in a timely manner. To ensure optimal communication, Board members should copy the Superintendent and her Advisor, along with the General Counsel and Board Office Manager on their emails to the Executive Committee, and staff will do the same in its replies. By adhering to this communication loop, it verifies that Board members are receiving timely responses to their communication and that there are not multiple staff members working on the same issue. (These steps do not pertain to inevitable confidential situations that arise).
- B. Board members are requested to NOT directly contact staff who report to Executive Committee members without clearing it through the appropriate Executive Committee member first, as other staff may not be as familiar with Board communication and protocols. There may be case-by-case exceptions to this (such as key Communications Department staff).
- C. Board members are requested to communicate directly with the Board Co-Chairs or the Superintendent, as appropriate, when concerns arise about other Board members or District staff. When disagreeing with other Board members, Board members should maintain a respectful dialogue. Board members should refrain from personally criticizing another Board member or District staff in public.
- D. Board members retain the right to express individual opinions, and when doing so, will clearly state that the opinion is his/hers and not that of the Board.
- E. On occasion, it is beneficial to the Board and the public to have a designated Board spokesperson on a particular issue. In such cases, the Board Co-Chairs may speak for the Board on specific issues, or may designate other Board members to act as a spokesperson. Having a designated spokesperson does not mean that other Board members cannot express their opinions or perspectives about the issue.
- F. Individual personnel issues will be processed consistent with District policy and will not be discussed publicly, rather only with the Superintendent or designee. Specific personnel complaints submitted to the Board or individual Board members should be referred to the Superintendent or designee.

- G. From time to time, the Board may be required to make findings of fact that can be appealed to another government agency (i.e., personnel matters or charter school application hearings). In these situations, no Board member will discuss the substance of the matter with any person(s) directly involved in the issue, other than PPS staff, outside the formal hearing and deliberation process.

IV. Requests for Information

A. Information Requests of Staff

1. When Board members have information requests of staff (but do not require any particular decision to be made), the Board member should feel free to communicate their request to any member of the Executive Committee or through the Board Office Manager. The Superintendent or her Advisor should be copied on any written requests to keep her apprised of issues of concern to the Board.
2. If the request for information is of such a nature that it will take significant time to compile a response (i.e., more than two hours), the Board member should communicate his/her request to the Superintendent or designee for further direction. The Superintendent can then work with the Board member to determine the most efficient way to provide the information requested.

B. Requests Requiring Decision-Making or Resource Allocation

When a Board member has a request that will require a decision to be made or resources to be allocated, the Board member should send that request to the Superintendent or designee for a response in a timely manner. The full Board should be copied on these requests.

C. Responding to Concerns from the Public about District Staff

When Board members are approached by members of the public expressing concerns about District staff and the person requests specific follow-up, the Board member should direct that person to address their concerns to the Superintendent. If a citizen voices a complaint about a particular employee at a public meeting, the Board Chair should direct that person to cease their comments and refer them to the Superintendent.

D. Providing Documents to Board for Review in Advance of Meetings

The Board Co-Chairs and Superintendent will establish the agenda for full Board meetings at least 10 days prior to the Board meeting. Staff and the Superintendent will have the Board book, and any supporting

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documentation, available at least four days prior to the Board meeting except under extenuating circumstances.