



**Date:** January 18, 2024

**To:** All Portland Public School Principals

**From:** Risk Management Department, Environmental Health & Safety Section

**Subject:** 2024 Annual Asbestos Notification

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Each year, as a requirement of the federally mandated Asbestos Hazard Emergency Response Act (AHERA), the District must notify the community of the existence and location of the Asbestos Management Plan (AMP). This letter accomplishes that requirement. A description of the location, quantity, and condition of all asbestos-containing material (ACM) and presumed asbestos-containing materials (PACM) is in the AMP located in the [District database](#).

Among others, asbestos is often present in the following building materials:

- Gaskets
- Ceiling tile
- Cement board
- Thermal system installation (TSI)
- Vinyl asbestos floor tile
- Spray-on textured ceiling
- Spray-on fireproofing
- Sound attenuation material
- Wall and ceiling material plaster
- Magnesite cementitious flooring

Employees shall not disturb or damage these materials in any way unless expressly authorized. Any damaged ACM should be reported to the Risk Management Department, Environmental Health and Safety Section immediately.

In addition, it is required that the information in this letter be shared with the parents and faculty of the school by including it as agenda item for faculty, PTA, and safety committee meetings or other appropriate means.

The Risk Management Department, Environmental Health & Safety Section is currently conducting a six month periodic surveillance of ACM. A copy of the results of that surveillance will be included in the AMP. In addition, a 3-year re-inspection was completed by EPA-certified inspectors in 2021. The next 3-year re-inspection is scheduled to take place this year in 2024.

Thank you for your attention to this important regulatory compliance matter. If you have any questions or want additional information regarding the District's asbestos management program, please feel free to contact the Risk Management Department, Environmental Health & Safety Section.