



**PARENTAL REQUEST FOR HITCHER SERVICE
ON EXISTING SPECIAL EDUCATION TRANSPORTATION ROUTES**

School Year: _____ (One Form Per Hitcher) Date: _____

Hitcher Student Information:

Name: _____ PPS ID# _____ Grade: _____ DOB: _____

Attending School: _____

Student's Home address: _____

Special Education Student (with existing service) Information:

Name: _____ PPS ID# _____ Grade: _____ DOB: _____

Student's Home address: _____

Service Requested (check all that apply): AM to School MD to School MD from School PM from School

Additional Information: _____

(If an existing stop is not specified, approved hitcher service will be for the closest existing stop to your residential address)

As parent of the above student, I am requesting that my student be allowed to ride an existing school bus. I understand that by accepting this service my student is not entitled to this service and accept the State of Oregon's rules Governing Pupils Riding School Buses (see reverse side) and conditions of this extended service.

CONDITIONS OF SERVICE:

1. Special Education hitchers are students who ride on existing bus service at existing stops.
2. It is the Parent(s)/Guardian(s) responsibility to ensure the student's safety until he/she is on the bus.
3. Student must **live more than one mile** from elementary schools or **one and half miles** from middle schools.
4. Students are under the authority of the district and the bus driver during the time of bus use and must adhere to the rules governing all students on the bus (see other side). The district is not responsible for the student before or after he/she is on the bus.
5. Time or mileage may not be added or the route altered in order to provide hitcher service.
6. **Bus service may be terminated at any time without notification as a result of:**
 - a. Route changes resulting in the bus no longer traveling to the needed stop
 - b. Authorized service being hitched on is eliminated
 - c. Space no longer available on the bus
 - d. School closure or shortened school hours
 - e. Hitching student's behavior is inappropriate
7. No back-up bus will be provided if the hitcher misses the bus.
8. This request must be approved and returned before student is authorized to ride.
9. **Approval is for current school year only, and must be submitted again each year.**

Parent/Guardian (print): _____ Parent/Guardian Signature: _____

Primary Phone: _____ Secondary Phone: _____

Submit Request to: **PPS Student Transportation – Routing office** (address, phone, fax, & email are listed above)

For Routing Office Use Only

APPROVED _____

Pickup Stop _____ Route _____ Pickup Time _____

Drop Off Stop _____ Route _____ Drop Off Time _____

DENIED/REASON FOR DENIAL _____

Staff Signature: _____ Date _____

cc: FST _____ PPS _____

[see reverse side for Rules for Governing Pupils Riding School Buses]

For your convenience, the state of Oregon rules for students riding school buses are included here. These rules are also posted in all school buses.

Rules Governing Pupils Riding School Buses (OAR 581-053-0010)

1. Pupils being transported are under authority of the bus driver.
2. Fighting, wrestling or boisterous activity is prohibited on the bus.
3. Pupils shall use the emergency door only in case of emergency.
4. Pupils shall be on time for bus both morning and evening.
5. Pupils shall not bring firearms, weapons, or other potentially hazardous material on the bus.
6. Pupils shall not bring animal, except approved assistance guide animals on the bus.
7. Pupils shall remain seated while bus is in motion.
8. Pupils may be assigned seats by the bus driver.
9. When necessary to cross the road, pupils shall cross in front of the bus or as instructed by the bus driver.
10. Pupils shall not extend their hands, arms, or heads through bus windows.
11. Pupils shall have written permission to leave the bus other than home or school.
12. Pupils shall converse in normal tones; loud or vulgar language is prohibited.
13. Pupils shall not open or close windows without permission of the bus driver.
14. Pupils shall keep the bus clean and refrain from damaging it.
15. Pupils shall be courteous to the bus driver, to fellow pupils, and to passersby.
16. Pupils who refuse to obey promptly the directions of the driver or refuse to obey regulations may forfeit their privilege to ride the buses.
17. Rules Governing Pupils Riding School Buses must be kept posted in a conspicuous place in all school buses.

In addition to the above State rules the following District rules are to be adhered to:

- Pupils are not to eat or drink on the school bus.
- Pupils are not to bring skateboards or scooters on the bus unless the skateboard or scooter is completely secured within a skateboard or scooter pack or securely attached to a backpack.
- Pupils are not to bring inflated balloons on the bus.