

**DRIVER/VEHICLE STATEMENT OF QUALIFICATION**

**For Use of Private Vehicle on a School Field Trip**

Attach a copy of valid driver license, and Declaration Page of auto insurance policy showing proof of auto insurance and present coverage.

\_\_\_\_\_  
Staff Member/Adult Volunteer

\_\_\_\_\_  
School

This statement attests to my having met the following criteria regarding operation of a private automobile for transportation of Portland Public School students on a scheduled field trip.

Oregon Driver's License Number: ODL\_\_\_\_\_

Vehicle description: \_\_\_\_\_  
(Year, Make, Model and License Plate Number)

Vehicle is covered by liability insurance issued by:  
Insurance Company: \_\_\_\_\_  
Policy Number: \_\_\_\_\_

I hereby state that this insurance is at a level at least equal to the State required minimum insurance of \$25,000 per person/\$50,000 per occurrence for bodily injury liability, \$10,000 for property damage liability, and \$15,000/per person for Personal Injury Protection, and \$25,000 per person/\$50,000 per occurrence for uninsured/underinsured motorist coverage.

My vehicle is equipped with personal safety devices for each passenger. These safety devices are in sound working order and are in compliance with ORS 811.210-811.225, which states that child passengers must be restrained in approved child safety seats until they weigh 40 pounds and are 4 feet 9 inches tall unless they have reached age eight. The middle of the back of their head must not be above the top of the seat or headrest. To the best of my knowledge, the vehicle is in sound working condition and is dependable.

In addition to the above stated information, I hereby declare that I have never been convicted of or pled guilty to driving under the influence of intoxicants or any other felony involving the use of a motor vehicle. I agree not to use a cell phone in the vehicle except for emergency purposes. I will not smoke during the field trip.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

- Adult Volunteer information must be kept on file at the school for one year
- Staff Member information must be sent to the Risk Management Department for filing