

Atkinson Safety Committee Meeting Minutes

Date of Meeting: 3/6/2020

Time of Meeting: 7:45:00 AM

Date of Next Meeting: 4/17/2020

Committee Chairperson: Sara Tetreault

Representatives Present

Jennifer Fontana, Lutvija Becic

Management Representatives Present

Other Attendees Present

Representatives Absent

Peggy Tims

Old Business

New Business

Security system has been installed and is working. Door latches are going to be removed so that doors cannot be left open.

Risk Management is not responding to Jennifer. She emailed Risk Management on 12/20/19 to ask about grates on windows being removed and never heard back from Risk. Now she's emailing again and copying the higher ups. She did this in January but still has not heard anything.

Room 120 had strange smell on Thurs., 2/27 and several students went home with issues. It was found that the electrical panel was warm and it has a smell like a chemical-ish scent. The panel is next to 123A and 123B. Jennifer emailed Herb Wagner is from the dept. of environmental health and safety.

Bathroom doors have still not been fixed. The doors should fixed be April/May 2020.

Recommendations

Status of Recommendations

Additional Notes

Filed By: Sara Tetreault

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