

Markham Elementary PTA
PTA Meeting Minutes
Portland, OR
October 5, 2016

The membership meeting of Markham Elementary School was called to order in the Library of our school at 6:30 p.m. on Wednesday, October 5, 2016, by President Michelle Marsden. Proper notice was given to all members through the district calendar, school newsletter and reminder flyers. A quorum of members as stated in the Standing Rules was present. A sign-in sheet is attached to these minutes. **(Attachment A)**.

Preliminary Business - Michelle Marsden, President:

Minutes from the last PTA meeting on September 7, 2016 were presented by Michelle Marsden. Jessica Christiansen motioned to approved the minutes and Joelle Alexander seconded the motion. The minutes were approved.

The agenda for this meeting were presented by Michelle Marsden. **(Attachment B)**. There was one addition to the agenda. Jessica Christiansen asked for a volunteer to pick up coffee donated by Starbucks for an event at Markham on Thursday, October 13, 2016. Misty Plock volunteered. There were no other changes or additions to the agenda.

Principal's Report - Shawn Garnett, Principal:

We have a new custodian, Alan Carlson. He goes by Al. Tim Carmen, our former custodian received a promotion from the District. Mr. Carlson is still getting up to speed with Markham. We also have a new fourth grade teacher, Ms. Easton.

I know that a lot of parents have been sending emails to David Hobbs regarding the lead paint. The work has started and it was not completed. Mrs. Garnett thanked all those that were present that initiated the emails to get the lead paint work completed.

The Chromebooks and the Tablets have been ordered. One of the Chromebook carts that Shawn had committed to will not get ordered because the budget that she thought she had she does not have to purchase it. Currently they will have two Chromebook carts, and a lapbook cart and a tablet and also the mini ipad. The mini ipad does not belong to Markham. We have been using it for the last three years because ESL had it

on loan and has never asked for it back. Mrs. Garnett is going to speak with the technology department at the District about needs in the future of replacing technology with more updated devices and carts in the future.

The third grade was asked to have two classrooms to participate in a grant where they were given 24 Chromebooks divided between the two classrooms and they are piloting two online math programs. Ms. Staples' and Mr. Stafford's class are the two classes participating. They are adding another portion to the grant that will also address fluency. At the end of the grant they will be able to keep the 24 Chromebooks. They have to dedicate 20 to 30 minutes on this program at least three times a week. They rotate the students through so that everyone gets a chance to participate.

Mrs. Garnett has not heard from the District about a possible fourth Kindergarten classroom. One of the things that is holding the District back is that they know that they would have to remove another program out of Markham. One of the options may be that we would have to put the fourth kindergarten classroom where MCCA currently is or move Head Start where MCCA is and putting kindergarten in the Head Start classroom. Either way it is preserving that program at least for this year without having to relocate them this year.

Treasurer's Report - Kathy Jennings, Treasurer:

Kathy presented the membership with a Traditional Income Statement, September 2016 Activity. (**Attachment C**).

Kathy asked two non-board members to review the August 2016 checking and savings account statements and reconciliations.

The checking account balance is \$18,046.85 and the savings account balance is \$19,212.64.

New Business:

Additional Scholastic News Subscriptions Purchased - Michelle Marsden:

Last year we voted to buy Scholastic News for the whole school. Since we have a new fourth grade classroom and more students this school year the school needed an additional \$537. The Board approved the \$500 and Michelle wrote Markham a personal check for the remaining \$37, since the Board can only vote on expenses up to \$500. Michelle asked the membership to be reimbursed the additional \$37. Shannon Kandal

motioned to approve and Marci Forbes seconded the motion. The motioned was voted on by the membership and approved.

Additional IXL Licenses - Michelle Marsden:

Also, because of our increased enrollment 25 more additional licenses are needed for the school year. The cost for the additional IXL licenses is \$169.00. Jessica Christiansen motioned to approve the cost for the additional 25 IXL licenses. Alissa Maxwell seconded the motion. The motion was voted on by the membership and approved.

Book Harvest - Kelly Skelton:

The book harvest is put on by the Oregon Book Bank. It is a district wide book bank that collects books and then redistributes them to children in need of books. It started on October 3 and goes through November 10, 2016. There is a box in the hallway for book collection. Ms. Easton and Mr. Rook are also looking to set up a library in their classrooms with 4th grade appropriate books.

Green Team - Alissa Maxwell:

We are currently in need of new Green Team leader. We are looking to revamp green team this year. Some ideas that we were considering is a committee that would include the garden and possibly one or two parents who would be interested in running a few green team activities or projects a year. It doesn't have to be something done once a week and such a detailed team.

Junior Achievement - Kathy Jennings:

Junior Achievement is a program where they learn about entrepreneurship, personal finance, basic money things that aren't usually a part of the curriculum. In fifth grade they get to accumulate that with Biztown which is a simulated city that is run at JA. They all have assigned jobs and they switch jobs. The cost is actually very high but we received a donation so the cost would be about \$15.00 per student. In late February, we might need additional assistance from PTA. Next year Kathy will be out of Markham and if there is anyone interested in continuing the program let Kathy know and she can give you all of the information.

Unfinished Business:

New Fundraising Ideas - Michelle Marsden:

We need to come up with ideas about what we are fundraising for in the future. Michelle placed the question in the backpack bulletin and received two responses. We

need a new focus for our fundraising goals for the auction going forward. Please keep thinking of ideas. We will keep working on a new idea.

Lead Paint Abatement - Jessica Christiansen:

They still haven't started the work on finishing the lead paint project. They are going to come and look and see what work hasn't been done and what needs to be done. They should be getting an outline together of when the work will be done.

Nike Grant Application - Marci Forbes & Kelly Skelton:

We did not get the Nike Grant.

Committee Reports:

Scrip - Christine Stonecliffe:

We have a few new options, they are the Hyatt and Petsmart. We can now buy online. We have the Chinook books available again this year.

Bike & Walk to School Day - Julie Loveless:

Walk and bike to school day was today and it was very successful.

Fall Event Volunteer Requests - Alissa Maxwell:

All of our event chairs are full for the year. Alissa is passing around sign-ups for carnival, green team, PTA clothes closet, auction baskets and classroom projects.

Backpack Bulletin - Jennifer Wisher:

Submissions are due on October 12, 2016.

Back to School Night/PTA 101 - Jessica Christiansen & Marci Forbes:

Back to School Night was a big success. Well attended.

Destination Imagination - Michelle Marsden:

The teams are pretty much formed. We have a team for each grade. We need a school coordinator for next year to take over for Michelle.

Art Cards - Julie Loveless:

Angelene Parr is not able to do art cards this year. Julie Loveless is taking over for Angelene. More details to come in the future.

Fall Movie Tickets - Tricia Lewis:

There are still no details on movie tickets for the fall. The theater is revamping the program and they lost their coordinator. If they do go forward information will be sent out when received.

Carnival - Misty Plock:

Carnival is on Thursday, October 27, 2016. We still need lots of volunteers.

Hospitality - Joelle Alexander:

Kat Suja has signed-up to co-chair with Joelle. Parent teacher conferences are the 9th and 10th of November. We are doing breakfast and dinner the first day and then breakfast and lunch the next day. Sign-ups will be sent out via Facebook and Email blasts.

Book Fair - Christine Stonecliffe:

Book Fair is taking place November 28th through December 2nd.

Auction - Jessica Christiansen:

Please save the date for Saturday, November 19th to be our cider and beer blast. It will be hosted at Natalie Loomis' house. Monica Krueger and Stephanie are going to host the red wine shower in early February. We are looking for someone to host the white wine shower. There are sign-ups going around for the auction baskets and classroom art projects.

Garden - Misty Plock:

The garden is finished for the year. Misty is thinking about organizing a clean-up for one Saturday in early November.

Announcements:

TAG Information Night

Thursday, 10/6/16 from 6:30-7:30PM in the library
Parents only please

WPPNA Food Drive benefitting Markham and Jackson food backpack programs next weekend

Friday, 10/14/16-Sunday, 10/16/16
Please bring donations to 4035 SW Comus Street. Bins in front of garage.

Schedule of Upcoming Events:

10/6 TAG Information Night (parents only) 6:30-7:30PM Markham Library

10/19 Backpack Bulletin Assembly - 3:00PM in the PTA Workroom/Art Room

10/21 Sharing with Shawn 9:00-10:00AM in the MCCA room (translation and childcare provided)

10/24 Eat dinner at Sasquatch in Hillsdale - a share of the proceeds from 5PM to close will be donated towards the 4th grade overnight field trip

10/27 Carnival

11/1 Picture re-takes

Meeting adjourned at 8:16 p.m.

<u>Introductions</u>	6:30PM
<u>Preliminary Business</u>	
Approve September meeting minutes	2 minutes
Additions/changes to this Meeting Agenda	2 minutes
<u>Principal's Report</u>	10 minutes
<u>Treasurer's Report</u>	5 minutes
<ul style="list-style-type: none"> Audit is done Taxes will be filed later this month 	
<u>New Business</u>	5 minutes
Additional Scholastic News subscriptions purchased – Michelle Marsden	
Additional IXL licenses needed – Michelle Marsden	
Book Harvest – Kelly Skelton	
Green Team – Misty Plock & Alissa Maxwell	
Junior Achievement – Kathy Jennings	
<u>Unfinished Business</u>	15 minutes
New fundraising ideas – Michelle Marsden	
Lead paint abatement – Jessica Christiansen	
Nike Grant Application – Marci Forbes & Kelly Skelton	
Lunch line update – Sue Sendelbach	
<u>Committee Reports</u>	
Scrip – Christine Stonecliffe	2 minutes
<ul style="list-style-type: none"> New options! 	
Bike & Walk to School Day – Julie Loveless	2 minutes
Fall Event Volunteer Requests – Alissa Maxwell	5 minutes
<ul style="list-style-type: none"> PTA Clothing Closet – 10/27 Carnival – 10/27 	
Backpack Bulletin – Jennifer Wisher	2 minutes
<ul style="list-style-type: none"> Submissions due on 10/12 for next edition Email address: backpackbulletin@gmail.com 	
Back to School Night/PTA 101 – Jessica Christiansen & Marci Forbes	5 minutes
Destination Imagination – Michelle Marsden	2 minutes
<ul style="list-style-type: none"> Teams are set Kindergarten coach & new School Coordinator needed 	
Art Cards – Julie Loveless	2 minutes
Fall Movie Tickets – Tricia Lewis	2 minutes
Carnival – Misty Plock	2 minutes
Hospitality – Joelle Alexander	2 minutes
<ul style="list-style-type: none"> Teacher Conference meals 	
Book Fair – Christine Stonecliffe	2 minutes
<ul style="list-style-type: none"> November 28 – December 2 	
Auction – Jessica Christiansen	5 minutes
Garden – Misty Plock	2 minutes

(OVER)

UPCOMING EVENTS

5 minutes

TAG Information Night

- This Thursday 10/6 from 6:30-7:30PM in the library
- Parents only, please

WPPNA Food Drive benefitting Markham & Jackson's food backpack programs next weekend

- Friday 10/14-Sunday 10/16
- Please bring donations to 4035 SW Comus Street. Bins in front of garage.

Schedule of Upcoming Events

2 minutes

10/6 - TAG Information Night (parents only) - 6:30-7:30PM Markham Library

10/19 - Backpack Bulletin Assembly - 3PM in the PTA Workroom/Art Room

10/21 - Sharing with Shawn 9-10AM in the MCCA room (translation and childcare provided)

10/24 - Eat dinner at Sasquatch in Hillsdale - a share of proceeds from 5pm to close will be donated towards the

4th grade overnight field trip

10/27 - Carnival!

11/1 - Picture re-takes

Markham Elementary PTA
 Traditional Income Statement
 September 2016 Activity

Income	Amount
Art Supplies	1,088.00
Auction Event	4,390.40
Business Donations	0.99
Field Trips (18 @ \$200)	805
Interest Income	3.06
Markham High \$5 Donations	1,020.00
PTA Dues	960
Scrip	6,616.86
Spirit Wear	582
Technology Classroom Support	440
Total Income	15,906.31

Expense	Amount
Art Teacher Continuing Education	1,680.00
Auction Event	460.47
Auction Paddle Raise Promised	1,845.00
Babysitting	30
Bank Charges	34
Carnival	510
Field Trips (18 @ \$200)	3,800.00
Library	250
Markham Fun Run	88.5
Music Program Support	150
Other Hospitality/Vol. Appreciat	45.96
Playground/Johnson Support	250
Scholastic News	500
School Counselor	100
Scrip	9,054.11
Spirit Wear	342.6
Supplies/Paper Order	54.84
Technology Classroom Support	4,610.00
Total Expense	23,805.48
Net	-7,899.17