

**Markham Elementary PTA
PTA Meeting Minutes
Portland, OR
November 2, 2016**

The membership meeting of Markham Elementary School was called to order in the Library of our school at 6:30 p.m. on Wednesday, November 2, 2016, by President Michelle Marsden. Proper notice was given to all members through the district calendar, school newsletter and reminder flyers. A quorum of members as stated in the Standing Rules was present. A sign-in sheet is attached to these minutes. **(Attachment A).**

Preliminary Business - Michelle Marsden, President:

Minutes from the last PTA meeting on October 5, 2016 were presented by Michelle Marsden. Joelle Alexander motioned to approved the minutes and Marci Forbes seconded the motion. The minutes were approved.

The agenda for this meeting were presented by Michelle Marsden. **(Attachment B).** There was one addition to the agenda. The new addition was added to new business. There were no other changes or additions to the agenda.

Principal's Report - Shawn Garnett, Principal:

Last week we had a special guest, Portland City Mayor, Charlie Hales. He told Mrs. Garnett that he was very impressed with Markham and he had never been to a school with students who had such thoughtful questions. The Mayor chose to come to Markham specifically.

The Chromebooks have arrived, the one cart, and it is already in use. The Tablets are on their way. The Tablet order had to be put on hold for a little while because we had to switch the product type because of service with Google. The cart had already arrived and has to be returned because it won't fit the new type of Tablets that had to be ordered.

A gentlemen from facilities came out in response to Tim Carmen's PDR that was put in during the summer for a request for a gate in the Courtyard. He said the district is not able to fund a gate at this time. He said as far as for fundraising we should look at a

price of \$7,500 for the gate, with a panic hardware, fencing and roof access protection. He came out to see where the best place would be to put a gate.

Treasurer's Report - Kathy Jennings, Treasurer:

Kathy asked two non-board members to review the October 2016 checking and savings account statements and reconciliations.

The checking account balance is \$10,561.13 and the savings account balance is \$19,213.45.

We budgeted to have a profit of \$500 for carnival and we were at \$900 profit as of the beginning of November. We have a few more expenses and a little more money that was made.

New Business:

Songs in Music - Charles Rodosta(?):

Charles has a new student in Kindergarten this year and she learned a song in music that he was a little concerned about and he wanted to find out who he should speak to about his concern. Mrs. Garnett let him know that he should speak with her directly.

Funding New Playground Mural by Mrs. Huber - Michelle Marsden:

Mrs. Huber has offered to repaint our big conflict wheel that is currently on the black top. She will paint it on one of the walls outside. She is asking that the PTA can buy the paint and sealer for her, she is estimating the cost to be \$100 to \$150. Jennifer Wisner motioned to approve spending up to \$150 to cover the cost of the materials for Mrs. Huber to paint the conflict wheel. Alissa Maxwell seconded the motion. The membership voted and the motion was approved.

Directory Update - Michelle Marsden:

The directory is done! They will hopefully be distributed next week or the following the week.

New Nike Grant Application - Marci Forbes:

We have the option of reapplying for a grant from Nike. The deadline is December 1, 2016. If you have any interest in working on a grant application for Nike please let Michelle know and she will send you the information.

Unfinished Business:

Fundraising Goal Breakdown - Michelle Marsden:

Our goal has been \$30,000 and so if we settle on \$30,000 Jessica has suggested the following breakdown: \$10,000 for technology; \$10,000 capital improvements; \$2,500 for art supplies for Mrs. Huber; and, \$7,500 for other school support. It is suggested that the other category should to be broken down into more specific categories, not just listed as other. The membership suggested that we raise our goal to \$35,000 to \$40,000 this year since last year we had such a successful year. Then it was also suggested that we keep the auction goal the same and say our overall fundraising goal for the year is \$40,000 which would include auction, the fun run and our other fundraising. It will not be changed on our budget, it is just a goal. Michelle get this back to Jessica and we will make some more specifics.

Garden Gate Fundraising - Misty Plock:

Misty is going to follow-up with Mr. Simonson at the District who came out and spoke with Mrs. Garnett about the gate for the courtyard.

Lead Paint Abatement - Michelle Marsden:

PPS has informed us that the lead paint abatement will be a multi-year process because of the number of buildings and how much paint.

Book Harvest - Michelle Marsden for Kelly Skelton:

The book harvest is still going on. There is a box out front for donations. It will continue until November 10, 2016.

Green Team - Misty Plock:

There is no new information regarding green team at this time.

Committee Reports:

Carnival - Misty Plock:

Carnival was a success! It was well attended and a really fun night. Thank you to all of the volunteers. The photo booth was great.

Fall Movie Tickets - Tricia Lewis:

Movie tickets are \$8.00, there are only 8 movies this time.

Hospitality - Joelle Alexander:

Hospitality is during parent/teacher conferences on November 9th and November 10th. Joelle handed out the sign-ups and they are also online as well on the Markham Facebook page and in the PTA email blasts.

Art Cards - Michelle Marsden for Julie Loveless:

Julie is hoping to have the order forms ready and going home November 18th. Orders will be taken through December 2nd, so that the orders will be available before winter break.

Book Fair - Christine Stonecliffe:

Book Fair is taking place November 28th through December 2nd. It will be back in the library this year. Sign-up sheets are being passed out to sign-up to volunteer for a shift.

Grandparents and Special Friends Day - Joelle Alexander & Eliza Bailey:

Grandparents and Special Friends Day is on Friday, December 2, 2016. It starts at 1:30 p.m. and ends at 3:00 p.m.

Fall Event Volunteer Requests - Alissa Maxwell:

Sign-ups are being passed around for the book fair and grandparents and special friends day.

Backpack Bulletin - Jennifer Wisher:

Submissions are due on November 9, 2016.

Scrip - Christine Stonecliffe:

We discussed buying a certain number of Chinook books again this year to have available at Grandparents and Special Friend's Day to sell. Shannon Kandel motioned for the PTA to purchase 5 Chinook Books and 5 Chinook Book Apps. The motioned was voted on by the membership and approved.

Auction - Stephanie von Ahlefeld for Jessica Christiansen:

There is still need for someone to host the white wine shower. The beer blast will be held on Saturday, November 19th to be our cider and beer blast. It will be hosted at Natalie Loomis' house. IF you would like to host a board party, please let Jessica know. All of the classroom baskets and art projects have been filled with volunteers.

Announcements:

December will be Markham Month at Salvador Molly's

Monday, December 19th is our designated day for Salvador Molly's to donate 20% of the net evening proceeds to Markham;

Additionally, all month long they will donate 10% of any check when friends and family tell their server they are supporting Markham.

Proceeds go the 1st and 4th field trip funds.

Requests for library help on upcoming no school days

Ms. Truman is hoping for volunteer help in library on November 4th (teacher planning day) and November 9 and 10th (parent/teacher conferences)

Even if a volunteer could come for 30 minutes, that would be a great help.

Children are welcome!

To volunteer, email Ms. Truman: ktruman@pps.net

WPPNA Food Drive benefitting Markham and Jackson food backpack programs next weekend

Friday, 11/18/16-Sunday, 11/20/16

Please bring donations to 4035 SW Comus Street. Bins in front of garage.

Schedule of Upcoming Events:

11/4 No School for students - Teacher's planning day

11/9 & 11/10 - No school for students - parent/teacher conferences

11/11 No school - Veteran's Day

11/16 Backpack Bulletin Assembly - 3PM in the PTA Workroom/Art Room

11/18 Sharing with Shawn 9-10AM in the MCCA room (translation and childcare provided)

11/18 - 11/20 WPPNA Food Drive

11/19 Beer Blast in the Loomis home - 6PM - fun with Markham parents while supporting the Auction

11/23 - 11/25 - No School - Thanksgiving Holiday

11/28 - 12/2 - Scholastic Book Fair

12/2 Grandparents and Special Friends Day - 1:30PM

Meeting adjourned at 7:47 p.m.

Markham PTA Meeting Agenda – November 2, 2016

<u>Introductions</u>	6:30PM
<u>Preliminary Business</u>	
Approve October meeting minutes	2 minutes
Additions/changes to this Meeting Agenda	2 minutes
<u>Principal's Report</u>	10 minutes
<u>Treasurer's Report</u>	5 minutes
<u>New Business</u>	5 minutes
Funding new playground mural by Mrs. Huber	
Directory update	
New Nike Grant Application	
<u>Unfinished Business</u>	15 minutes
Fundraising goal breakdown – Michelle Marsden	
Garden gate fundraising – Misty Plock	
Lead paint abatement – Michelle Marsden	
Book Harvest – Michelle Marsden for Kelly Skelton	
Green Team – Misty Plock	
<u>Committee Reports</u>	
Carnival – Misty Plock	2 minutes
Fall Movie Tickets – Tricia Lewis	2 minutes
Hospitality – Joelle Alexander & Kat Suja	2 minutes
• Teacher Conference meals	
Art Cards – Michelle Marsden for Julie Loveless	2 minutes
Book Fair – Christine Stonecliffe	2 minutes
• November 28 – December 2	
• Online shopping & gift orders available	
Grandparents & Special Friends Day – Joelle Alexander & Eliza Bailey	5 minutes
Fall Event Volunteer Requests – Alissa Maxwell	5 minutes
• Book Fair	
• GSFD	
Backpack Bulletin – Jennifer Wisner	2 minutes
• Submissions due on 11/9 for next edition	
• Email address: backpackbulletin@gmail.com	
Scrip – Christine Stonecliffe	2 minutes
• No scrip week of November 7 & November 21	
• Auction – Stephanie von Ahlefeld	5 minutes
<u>Announcements</u>	5 minutes
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• Monday December 19th is our designated day for Salvador Molly's to donate 20% of the net evening proceeds to Markham.	
• Additionally, all month long they will donate 10% of any check when friends and family tell their server they are supporting Markham.	
• Proceeds go to the 1st & 4th grade field trip funds.	

(OVER)

Announcements (con't)

Request for Library Help on Upcoming No School Days

- Ms. Truman is hoping for volunteer help in the library on November 4 (Teacher Planning Day) and November 9 and 10 (Conferences).
- Even if a volunteer could come for 30 minutes, that would be a great help. Children are welcome!
- To volunteer, email Ms. Truman: kt Truman@pps.net

WPPNA Food Drive benefitting Markham & Jackson's food backpack programs Friday 11/18-Sunday 11/20

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2 minutes

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