

**Markham Elementary PTA
PTA Meeting Minutes
Portland, OR
March 1, 2017**

The membership meeting of Markham Elementary School was called to order in the Library of our school at 6:30 p.m. on Wednesday, March 1, 2017, by President Michelle Marsden. Proper notice was given to all members through the district calendar, school newsletter and reminder emails and posts. A quorum of members as stated in the Standing Rules was present. A sign-in sheet is attached to these minutes. **(Attachment A).**

Guest Speakers:

Right Brain Initiative Artist in Residence - Lisa Eisenberg:

Lisa Eisenberg is here to talk about how Right Brain Initiative works in schools to help teachers with art integration. The idea of teaching art skills and using art to deepen their understanding of any and all subjects. She has been working with the 3rd - 5th grade classrooms helping them write and draw their own comic books to help the students as a means of deepening an understanding of literacy and story structure. Lisa brought samples from Ms. Weidner's classroom to show the group the work they have been working on in the classrooms.

Graphic Novels and Getting Kids into Reading - Kirsten Truman:

Kirsten Truman is here to talk about graphic novels and how they are getting kids into reading and she brought a handout about graphic novels and upcoming events in the library. **(Attachment B).** Graphic novels are good reads for weak language learners and readers, graphic novels' concise text paired with detailed images help readers decode and comprehend the text. Reading can be less daunting while vocabulary is often advanced, and the concise verbiage highlights effective language usage.

Preliminary Business - Michelle Marsden, President:

Minutes from the last PTA meeting on February 1, 2017 were presented by Michelle Marsden. Joelle Alexander motioned to approve the minutes and Marci Forbes seconded the motion. The minutes were approved.

The agenda for this meeting was presented by Michelle Marsden. (**Attachment C**). There were no other changes or additions to the agenda.

Principal's Report - Shawn Garnett, Principal:

Mrs. Garnett started out by sharing a little bit more about our Right Brain program at Markham. At grades K-2nd those teachers chose photographer Julie O'Keefe. The whole goal is to get the Markham staff to use arts integration across the curriculum. Which goes along with our feeder school, Jackson Middle School, which is a Leonard Bernstein school for artful learning. Right Brain gives us money based on our enrollment. Markham has been a right brain school since the inception of the program. Each year Right Brain does a colloquium in the spring and just about every year Markham is invited to present their class and they interview a specific student and they also always pick a spot light class as well. You share your projects at the colloquium.

Starting the second week in March all of the 5th graders are going to be taking the state science tests. They will be taking that for all of March and starting in April they will be taking the SBAC, the Smarter Balance Assessment for grades 3 and 5. That will go through close the end of May and then the end of May first part of June for any make-ups.

Mrs. Garnett wanted to thank the PTA again for our monies for the two mobile carts. This was our fastest year that we completed our English Language Proficiency Assessments for our students that are learning English. This was the fastest we ever finished because we had that additional technology and two ESL teachers who are really good with the technology.

Also, thank you for a wonderful auction!

Mrs. Garnett will keep us updated on the staffing for next school year.

Treasurer's Report - Kathy Jennings, Treasurer:

Kathy asked two non-board members to review the February 2017 checking and savings account statements and reconciliations.

Kathy presented the checking and savings account balances for February 2017. The checking account balance is \$24,944.30 and the savings account balance is \$19,216.60.

Kathy also presented an updated Markham Elementary PTA Income and Expenses Compared to Annual Budget 07/01/2016 - 06/30/2017 (**Attachment D**).

New Business:

Chipotle Fundraiser on April 12 - Sarah Black:

Sarah investigated the possibility of doing a Chipotle fundraiser and she got the date of April 12, 2017 at the Hall location by Washington Square. It is from 10:45 a.m. to 10:00 p.m. They request that about 100 show over the course of those hours. We would get 50% of the proceeds. You have to show them a flyer. You can show them the flyer on your phone as well. All we need to do is write an IRS thank you letter and then 14 days later we would receive the proceeds from Chipotle.

WPPNA/SWNI Grant Update - Michelle Marsden:

A couple of months ago we had the proposal from WPPNA about the SWNI grant for the cultural share boxes and did we want to support that and partner with them. We said yes that we did. Just an update WPPNA did get approval for their grant. They will start to having planning meetings and let us know what support they would like from the PTA.

PPS SchoolPay Account Options for PTA - Michelle Marsden:

Kathy Lippincott from the office had a meeting last week and PPS is going to allow the PTA and other school groups to set up school pay accounts so we will have a separate school pay account and we can run all kinds of things through that account. It will be up and running before the next school year starts. We will not get charged fees through this account.

Donation Request to Teacher Education Scholarship Raffle at PTA Convention - Michelle Marsden:

As part of the PTA Convention they raffle off baskets. They receive these gift baskets from other PTA's. We have been asked to donate a basket worth \$25 for the PTA Convention. Jessica Christiansen has left over items from the Auction that she will donate. Michelle asked the membership if they are in agreement, it was approved.

Current Teacher Requests for Funding - Michelle Marsden:

We are not going to talk about the teacher requests that have coming in since the Auction. They have been told the amounts from the paddle raise and to think about whether they want to continue with Scholastic News for the next school year if we vote to continue that. Michelle will let the teachers know that we will be discussing any requests at the April PTA meeting, so if they have anything to let her know.

2017-2018 Board Nominations - Michelle Marsden:

Nominations will be made at the April 5th PTA meeting and voting will take place at the May 3rd PTA meeting. Every member of the current Board has to leave their current position.

Unfinished Business:

Yearbook Printing Bills - Michelle Marsden:

There has been a little bit of progress on the status of the missing yearbook printing bills from the past few years. Both Kathy Lippincott and Michelle have been in contact with Pub Tech and Kathy received a call back and she is waiting for them to call back again with additional information.

Emergency Preparedness Seminar - Michelle Marsden & Jessica Christiansen:

There is a possible date of April 19, 2017 at Jackson Middle School. That is not a set date. More information will be provided.

Committee Reports:

DENIM & *Diamonds* Auction - Jessica Christiansen:

The auction went well. We are currently at a total gross of \$45,300 with a few \$100 more to be collected this week. We have additional items left to sell and board parties available to purchase. The online close out will probably be the first week of April. Expenses will be less than \$10,000 but more than \$8,000.

Spring Event Volunteer Requests - Alissa Maxwell:

Alissa passed around our spring volunteer request list for volunteers to sign up for our spring events.

Connect to Kindergarten - Sarah Black:

The event went well and was well attended. The next event will be in May and will be another adult only event.

Pennies for Peace - Julie Loveless & Ally Keo:

The total amount raised for Pennies for Peace was \$581.92.

Hospitality - Joelle Alexander:

The Valentine's lunch for the staff was a big success. We have teacher appreciation week coming up in May. If anyone is interested in helping with coordinating and putting together the gift bags for the staff please let Alissa Maxwell know.

Destination Imagination - Michelle Marsden:

Destination Imagination is wrapping up for the year. There is a tournament coming up on Saturday and six of our teams are attending. We are still looking for a coordinator for next year.

Food Drive - Kelly Skelton:

Food drive is next week. We are no longer going to weigh food we are just going to focus on filling up five barrels of food.

Backpack Bulletin - Michelle Marsden for Jennifer Wisher:

Submissions are due on March 8, 2017. Send your email submissions to:
backpackbulletin@gmail.com

Spring Movie Tickets - Tricia Lewis:

There is no news for Spring movie tickets.

Markham Fun Run - Alissa Maxwell:

The Markham Fun Run will be held at the end of April. More details will be available at the meeting in April. We have had ice cream donated from Umpqua Bank this year.

Markham World Tour - Shannon Kandel:

Markham World Tour will be held in May. More details to come.

Yearbook - Ally Keo:

We signed up for 200 minimum yearbooks and the cost is \$12.50 per yearbook. We need to decide if we are going to raise the price of yearbooks to \$15.00 each. Marci Forbes made a motion that we raise the price of the yearbooks from \$10.00 each to \$15.00 each. Alissa Maxwell seconded the motion. The membership voted and the motion was passed.

Garden - Misty Plock:

A spring garden clean-up will be held sometime in April or May.

Scrip - Christine Stonecliffe:

Buy scrip! They will be doing the seasonal easter chocolate again and a new form will be sent home for ordering.

Announcements:

Jackson Principal Kevin Crotchett will be joining us for the April 5th PTA Meeting.

Dr. Seuss Day at Markham! Ms. Truman has organized a celebration of Dr. Seuss birthday on Thursday, March 2nd with storyteller Will Hornyak. Family members are welcome. Here is the schedule:

9 to 9:40 a.m. - 2nd graders

9:55 to 10:25 a.m. - Kindergarten

10:40 to 11:20 a.m. - 4th graders

12:00 to 12:40 p.m. - 1st graders

12:55 to 1:35 p.m. - 3rd graders

1:50 to 2:40 p.m. - 5th graders

Schedule of Upcoming Events:

3/2 Dr. Suess Day at Markham!

3/4 Destination Imagination Tournament at Evergreen Middle School in Hillsboro

3/6 - 3/10 Food Drive for Markham's Food Backpack program & Neighborhood House

3/15 Backpack Bulletin Assembly - 3PM in the PTA Workroom/Art Room

3/17 Sharing with Shawn 9-10AM in the MCCA room (translation and childcare provided)

3/23 Science Night at Markham

3/27 - 3/31 No School - Spring Break

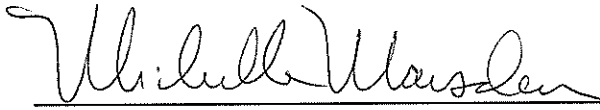
Meeting adjourned at 8:03 p.m.

Schedule of Upcoming Events:

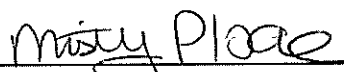
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- 3/4 Destination Imagination Tournament at Evergreen Middle School in Hillsboro
- 3/6 - 3/10 Food Drive for Markham's Food Backpack program & Neighborhood House
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Meeting adjourned at 8:03 p.m.

Approved as to form on April 5, 2017



Michelle Marsden, President



Misty Plock, Secretary

Markham PTA Sign-up Sheet
3/1/17

NAME	EMAIL ADDRESS	MEMBER (Y/N)
Misty Plock		Y
Michelle		Y
Kathy Jennings		Y
Shannon Kandel		Y
Mari Forbes		Y
Sarah Black		Y
John Kern	same	Y
Alissa Maxwell		Y
Kelly Skelton		Y
Olly Leo		Y
Heather Rawlins		Y
Stephanie M. Amfeld		Y
Alyssa Pizzuti		Y
Christine Stonecliff		Y
Teresa Disque		N
Catherine McMullen	catherinecmullen@gmail.com	Y

1. Graphic Novels and Text Complexity

"For weak language learners and readers, graphic novels' concise text paired with detailed images help readers decode and comprehend the text. Reading is less daunting (with less text to decode) while vocabulary is often advanced, and the concise verbiage highlights effective language usage. Furthermore, the images invite and engage all readers. For skilled readers, graphic novels offer a different type of reading experience while modeling concise language usage. Because the text has to be succinct, graphic novels model how to efficiently communicate stories and ideas in short, pithy text."

Meryl Jaffe, Author of "Using Content-Area Graphic Texts for Learning" and Instructor at Johns Hopkins University

From an interview with *School Library Journal*, September 22, 2014

blogs.slj.com/goodcomicsforkids/.../interview-meryl-jaffe-on-comics-and-education/

2. Graphic Novels: Recommended TED Talk

For a bit of history about why graphic novels have gotten a bad rap and why they belong in the classroom, check out the TED Talk by Gene Yang (author of numerous award-winning graphic novels). At one point, he cites the following research done by the *School Library Journal*: "The mere presence of graphic novels in a library increased usage by 82% and increased the non graphic novel circulation up to 30%."

3. Dr. Seuss Day tomorrow: Please join us in the library!

Storyteller Will Hornyak will be in the library to share funny and engaging stories from near and far, as well as getting the kids to act some of them out!

Family members are welcome to come for the fun! Please check in at the office and join your child's class in the library. (Please do not go to the classrooms first.)

9AM to 9:40AM - 2nd Graders

9:55AM to 10:25AM - Kindergarten

10:40AM to 11:20AM - 4th Graders

Noon to 12:40PM - 1st Graders

12:55PM to 1:35PM - 3rd Graders

1:50PM to 2:40PM - 5th Graders

4. Cushion Concert: March 12, 2017

Ines Voglar is the mother of a kindergartener at Markham and a member of the Oregon Symphony. She also leads the Young String Ensemble who will be performing at the Cushion Concert. Arrive a half-hour before each performance to experience Portland Youth Philharmonic's Petting Zoo. Performances are at 12:30 and 2:30 pm. World Forestry Center, 4033 SW Canyon Road, Portland. Geared for kids ages 2-8.

<u>Introductions</u>	6:30PM
<u>Guest Speakers</u>	10 minutes
Right Brain Initiative Artist in Residence, Lisa Eisenberg & Librarian Kirsten Truman - Graphic novels and getting kids into reading	
<u>Preliminary Business</u>	
Approve February meeting minutes	2 minutes
Additions/changes to this Meeting Agenda	2 minutes
<u>Principal's Report</u>	10 minutes
<u>Treasurer's Report</u>	2 minutes
<u>New Business</u>	10 minutes
Chipotle Fundraiser on April 12 – Sarah Black	
WPPNA/SWNI Grant Update – Michelle Marsden	
PPS SchoolPay Account options for PTA - Michelle Marsden	
Donation request to Teacher Education Scholarship raffle at PTA Convention - Michelle Marsden	
Current teacher requests for funding - Michelle Marsden	
2017-18 Board Nominations – Michelle Marsden	
• Nominations made at April 5 th meeting	
• Vote taken at May 3rd meeting	
<u>Unfinished Business</u>	5 minutes
Yearbook printing bills – Michelle Marsden	
Emergency Preparedness Seminar – Michelle Marsden & Jessica Christiansen	
<u>Committee Reports</u>	
DENIM & <i>Diamonds</i> Auction – Jessica Christiansen	10 minutes
Spring Event Volunteer Requests – Alissa Maxwell	5 minutes
Connect to Kindergarten – Sarah Black	2 minutes
Pennies for Peace – New total - Julie Loveless & Ally Keo	5 minutes
Hospitality – Joelle Alexander	2 minutes
Destination Imagination – Michelle Marsden	2 minutes
Food Drive – Kelly Skelton	5 minutes
Backpack Bulletin – Michelle Marsden for Jennifer Wisher	2 minutes
• Submissions due March 8 th for next edition	
• Email address: backpackbulletin@gmail.com	
Spring Movie Tickets – Tricia Lewis	2 minutes
Markham Fun Run – Alissa Maxwell	5 minutes
Markham World Tour – Shannon Kandel	2 minutes
Yearbook – Ally Keo	5 minutes
Garden – Misty Plock	2 minutes
Scrip – Christine Stonecliffe	2 minutes

(OVER)

Announcements

2 minutes

- Jackson Principal Kevin Crockett will be joining us for the April 5th PTA meeting.
- Dr. Suess Day at Markham! Ms. Truman has organized a celebration of Dr. Suess' birthday on Thursday, March 2nd with Storyteller Will Hornyak. Family members are welcome. Here is the schedule:
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 - 1:50PM to 2:40PM - 5th Graders

Schedule of Upcoming Events

2 minutes

- 3/2 – Dr. Suess Day at Markham! (See schedule above)
- 3/4 - Destination Imagination Tournament at Evergreen Middle School in Hillsboro (9850 NW Evergreen Rd, Hillsboro, OR 97124). Schedule available on the table.
- 3/6-3/10 – Food Drive for Markham's Food Backpack program & Neighborhood House
- 3/15 – Backpack Bulletin Assembly - 3PM in the PTA Workroom/Art Room
- 3/17 – Sharing with Shawn 9-10AM in the MCCA room (translation and childcare provided)
- 3/23 – Science Night at Markham
- 3/27-3/31 – NO SCHOOL – Spring Break

Markham Elementary PTA
Income & Expenses Compared to Annual Budget 07/01/2016 - 06/30/2017

Attachment D

1 Donations	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Business Donations	812.66	750.00	-	-	812.66	750.00	62.66
Directed/Corp Match Funds	-	200.00	-	-	-	200.00	-200.00
Markham High \$5 Donations	1,735.25	2,000.00	-	-	1,735.25	2,000.00	-264.75
Total	2,547.91	2,950.00	-	-	2,547.91	2,950.00	-402.09
2 Fundraisers	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Art Cards	3,408.00	2,500.00	1,764.80	1,500.00	1,643.20	1,000.00	643.20
Auction Event	40,170.27	32,000.00	7,977.36	8,000.00	32,192.91	24,000.00	8,192.91
Box Tops/Toner/Etc	-	500.00	-	-	-	500.00	-500.00
Markham Fun Run	-	9,000.00	88.50	2,000.00	-88.50	7,000.00	-7,088.50
Movie Tickets	520.00	750.00	330.00	525.00	190.00	225.00	-35.00
Scrip	39,852.33	13,000.00	38,493.51	11,000.00	1,358.82	2,000.00	-641.18
Spirit Wear	905.00	800.00	342.60	342.60	562.40	457.40	105.00
Total	84,855.60	58,550.00	48,996.77	23,367.60	35,858.83	35,182.40	676.43
3 Other Income	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Interest Income	28.13	50.00	-	-	28.13	50.00	-21.87
Misc Income	-	-	-	-	-	-	-
Total	28.13	50.00	-	-	28.13	50.00	-21.87
4 Arts Education	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Art Supplies	1,189.00	500.00	2,500.00	2,500.00	-1,311.00	-2,000.00	689.00
Art Teacher Continuing Education	-	-	3,360.00	3,360.00	-3,360.00	-3,360.00	-
Artist-in-Residence	-	-	-	-	-	-	-
Total	1,189.00	500.00	5,860.00	5,860.00	-4,671.00	-5,360.00	689.00
6 Classroom Support	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Auction Paddle Raise Promised	-	3,500.00	1,845.00	3,505.00	-1,845.00	-5.00	-1,840.00
Classroom Teacher Support	465.00	290.00	5,460.00	6,300.00	-4,995.00	-6,010.00	1,015.00
Field Day	-	-	-	150.00	-	-150.00	150.00
Field Trip Backpack Maintenance	-	-	203.38	350.00	-203.38	-350.00	146.62
Field Trips (18 @ \$200)	880.00	510.00	4,000.00	3,800.00	-3,120.00	-3,290.00	170.00
PTA parties	-	-	145.97	250.00	-145.97	-250.00	104.03
Total	1,345.00	4,300.00	11,654.35	14,355.00	-10,309.35	-10,055.00	-254.35
7 Events	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Carnival	3,394.50	2,000.00	2,447.70	1,500.00	946.80	500.00	446.80
Destination Imagination Scholars	-	-	200.00	200.00	-200.00	-200.00	-
Family Day/Grandparents Day	-	-	13.50	150.00	-13.50	-150.00	136.50
Fifth Grade Promotion	-	-	-	350.00	-	-350.00	350.00
Markham Global Village	2.50	-	-	400.00	2.50	-400.00	402.50
Pennies for Peace	557.34	500.00	-	500.00	557.34	-	557.34
Walk/Bike to School	-	-	42.55	125.00	-42.55	-125.00	82.45
Total	3,954.34	2,500.00	2,703.75	3,225.00	1,250.59	-725.00	1,975.59

8 Communications	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Directories	-	-	126.00	150.00	-126.00	-150.00	24.00
Memory Book	-	850.00	-	1,000.00	-	-150.00	150.00
Web Site	-	-	-	-	-	-	-
Total	-	850.00	126.00	1,150.00	-126.00	-300.00	174.00
9 Hospitality	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Kindergarten Ice Cream Social	-	-	72.36	100.00	-72.36	-100.00	27.64
Kindergarten Round Up	-	-	-	200.00	-	-200.00	200.00
Kindergarten Welcome Night	-	-	35.37	200.00	-35.37	-200.00	164.63
Other Hospitality/Vol Appreciat	-	-	104.38	300.00	-104.38	-300.00	195.62
Teacher Appreciation	-	-	-	350.00	-	-350.00	350.00
Total	-	-	212.11	1,150.00	-212.11	-1,150.00	937.89
10 PTA Overhead	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Babysitting	-	-	230.00	350.00	-230.00	-350.00	120.00
Bank Charges	6.97	-	272.02	1,000.00	-265.05	-1,000.00	734.95
Corporation Fees	-	-	-	100.00	-	-100.00	100.00
Insurance	18.00	-	150.00	150.00	-132.00	-150.00	18.00
Other PTA Overhead	-	-	459.34	400.00	-459.34	-400.00	-59.34
PTA Dues	1,086.50	-	465.50	350.00	621.00	-350.00	971.00
Supplies/Paper Order	-	-	54.84	300.00	-54.84	-300.00	245.16
Treasury Software	-	-	135.00	135.00	-135.00	-135.00	-
Total	1,111.47	-	1,766.70	2,785.00	-655.23	-2,785.00	2,129.77
11 School Support	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
Classroom Fans	-	-	339.53	400.00	-339.53	-400.00	60.47
Garden - grant	-	-	-	488.00	-	-488.00	488.00
Green Team	-	-	-	100.00	-	-100.00	100.00
IXL Licenses	-	3,500.00	3,669.00	3,500.00	-3,669.00	-	-3,669.00
Library	-	-	250.00	250.00	-250.00	-250.00	-
Music Program Support	-	-	150.00	150.00	-150.00	-150.00	-
Other School Support	-	3,400.00	100.00	3,900.00	-100.00	-500.00	400.00
PTA Clothes Closet	-	-	50.00	50.00	-50.00	-50.00	-
Playground/Johnson Support	-	-	250.00	250.00	-250.00	-250.00	-
Scholastic News	-	2,400.00	2,937.00	2,400.00	-2,937.00	-	-2,937.00
School Counselor	-	-	100.00	100.00	-100.00	-100.00	-
Shadow Project	-	-	-	200.00	-	-200.00	200.00
Technology Classroom Support	-	-	150.00	150.00	-150.00	-150.00	-
Technology-Computers, etc	-	-	22,882.80	22,883.00	-22,882.80	-22,883.00	0.20
Total	-	9,300.00	30,878.33	34,821.00	-30,878.33	-25,521.00	-5,357.33
GRAND TOTALS	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/-Less
	95,031.45	79,000.00	102,198.01	86,713.60	-7,166.56	-7,713.60	547.04